

# **ATTACHMENT A**

Minutes of July 22, 2020



# KCAPTA

Kings County Area Public Transit Agency

610 W. 7th St. • Hanford, CA 93230 • (559) 852-2692 • [www.kartbus.org](http://www.kartbus.org)

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, or please contact the Clerk of the Board at (559) 852-2692, by 4:00 p.m. on the Monday prior to this meeting. Agenda backup information and any public records provided to the board after the posting of the agenda for this meeting will be available for public review at 610 W. 7th Street, Hanford, CA. 93230*

## **Action Summary** *Virtual-Meeting*

Regular Meeting – July 22, 2020

Place: Board of Supervisors Chambers  
Administration Building  
Kings County Government Center, Hanford, CA

KCAPTA Board: Glenda Woolley, Avenal City Council  
Martin Devine, Hanford City Council  
Joe Neves, Kings County Supervisor  
Doug Verboon, Kings County Supervisor  
John Plourde, Lemoore City Council

Staff: Angie Dow, Executive Director  
Jami Holloway, Transit Manager  
Heather Corder, Accountant/Auditor  
Mark Pedreiro, Facilities & Fleet Specialist  
Maria Ortiz, Finance Specialist  
Elaine Rector, Transit Assistant

Legal Counsel: Kenneth Richardson

Visitors: Teresa Nickell  
Jerad Raper  
Craig Wilson

*California Governor Gavin Newsom issued Executive Order N-25-20 on March 12, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic. On March 17, 2020, the County of Kings adopted a Resolution ratifying the Health Office's declaration of a local health emergency regarding the Coronavirus (Covid-19). The Kings County Area Public Transit Agency (KCAPTA) hereby provides notice that it will continue to convene its regularly scheduled public meetings via telecommuting until further notice.*

*Pursuant to the Executive Order, Kings County Resolution, and to maintain the orderly conduct of the meeting, the KCAPTA will allow Board Members to attend the meeting telephonically and to participate in the meeting to the same extent as if they were present. Members of the public, who wish to join in WEB ACCESS: To access the meeting via computer, please visit KART's website at <https://www.kartbus.org/category/board/> and click on the link that says Join Meeting. You may also join from your smartphone by downloading the WebEx Meetings app. After opening the app, click on Join Meeting, and enter the meeting information. The meeting number is 285 923 550 and the password is Kart0527*

*For members of the public who wish to participate, but not to attend in person, you may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether it is on the agenda for Board consideration or action. Those comments will be entered into the administrative record of the meeting.*



*To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the Clerk of the Board of KCAPTA no later than 11:00 AM on the morning of the noticed meeting. To submit written comments by email, please forward them to the Clerk of the Board at [info@kartbus.org](mailto:info@kartbus.org). To provide such comments by U.S. Mail, please send them to: Clerk of the Board of KCAPTA, 610 W. 7<sup>th</sup> St., Hanford, CA 93230*

1. **CALL TO ORDER:**

Roll Call-Clerk of the Board  
Pledge of Allegiance-Commissioner Neves  
5 present (MD, JN, JP, DV, GW)

2. **UNSCHEDULED APPEARANCES:**

*This time is made available for comments from the public on matters within the Board's jurisdiction that are not on the agenda. Members of the public may comment on any item that is on today's agenda when the item is called and should notify the Chairman of their desire to address the Board when the item is called. A maximum of (5) five minutes is allowed for any one item.*

*No comments were received.*

3. **CONSENT CALENDAR:**

*All items under the consent calendar are considered to be routine and will be enacted by one motion. For any discussion of an item on the consent calendar, it will be removed at the request of any Board Member and made a part of the regular agenda.*

- A. Summary Minutes of Meeting July 22, 2020
- B. Budget Carryovers for Fiscal Year 20/21

**ACTION: APPROVED AS PRESENTED 5 IN FAVOR (MD, JN, JP, DV, GW)**

**Regular Agenda Items**

4. **Approve Change Order from Gillig for CNG Bus Order:**

At the April 22, 2020 board meeting the Board approved the purchase of six buses from Gillig and authorized the Executive Director to issue a purchase order to Gillig in an amount not to exceed \$3,214,000. During the prebuild meeting, two options included in the build specifications were deleted, and three options were added. This included the deletion of the CNG fuel gauge and the fuel door lock, as this is included in the standard build. The three options added are a driver barrier, driver dash fans, and the GFI farebox. The overall pre-production meeting changes, including tax resulted in an increase per bus of \$24,038.03

**ACTION: APPROVED AS PRESENTED 5 IN FAVOR (MD, JN, JP, DV, GW)**

5. **Transit Cares Act Funding Update:**

On March 27, 2020, President Trump signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act into law. The Federal Transit Administration (FTA) allocated \$25 billion to recipients of urbanized area and rural area formulas funds. The funding provided at 100-percent federal share, with no local match required. The CARES funding was disbursed through FTA apportionment to the urbanized area (Section 5307) and Rural Formula (Section 5311) was disbursed through FTA to State Agency.

As both an urbanized area (Section 5307) recipient and the rural area (Section 5311) recipient, KCAPTA received CARES Act Funding as a direct recipient from FTA to support the operating cost of the urbanized area public transit system for \$8,932,310 and will receive CARES Act Funding as a sub-recipient from Caltrans.

As previously discussed with the Board, KCAPTA will utilize the 8 million to support the operating cost of the urbanized area public transit system over the next two fiscal years. Caltrans received \$80,730,116 to distribute to eligible 5311 recipients and is disbursing the CARES act fund to 5311 recipients through 3 phases. Caltrans allocated \$25,500,000 to distribute in Phase 1 to eligible recipients based on a formula. KCAPTA's Phase 1 apportionment is \$306,920. Staff is in the process of executing the funding agreement with Caltrans to utilize these funds to support the rural operational costs from January 2020.

Caltrans allocated \$46,230,167 to distribute in Phase 2. These funds will be allocated by region to transit agencies through the Metropolitan Planning Organization (Kings County Association of Governments {KCAG}). Per KCAG's shares calculation, KCAPTA will receive \$542,456. Staff will be evaluating how to utilize these funds to improve the rural transit operation.

**ACTION: INFORMATION ONLY**

**6. Miscellaneous Comments from Board and Staff:**

Craig Wilson, with MV Transportation, stated that the entire team is working hard to ensure the buses remain clean. There have been no complaints with asking riders to wear masks and social distance.

*\*Nothing to report out of closed session.*