

**KINGS COUNTY AREA PUBLIC TRANSIT AGENCY**  
**Board of Directors**

610 W. 7<sup>th</sup> Street - Hanford, California 93230 (559) 852-2692 [www.kartbus.org](http://www.kartbus.org)

**Meeting Date:** June 23, 2021  
**Time:** 3:30 PM  
**Place:** Virtual Meeting  
Please call (415) 655-0003  
Participant Code: 177 934 2720#

*If you need special assistance to participate in this meeting or language assistance, please contact the Clerk of the Board at (559)852-4623 by 4:00 PM on the Monday before this meeting. Agenda backup information and any public records provided to the Board after the posting of the agenda for this meeting will be available for public review at 610 W. 7<sup>th</sup> Street, Hanford, CA 93230.*

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**VIRTUAL-MEETING BOARD AGENDA**

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California Governor Gavin Newsom issued Executive Order N-25-20 on March 12, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic. On March 17, 2020, the County of Kings adopted a Resolution ratifying the Health Office's declaration of a local health emergency regarding the Coronavirus (COVID-19). The Kings County Area Public Transit Agency (KCAPTA) hereby provides notice that it will continue to convene its regularly scheduled public meetings via telecommuting until further notice.

Pursuant to the Executive Order, Kings County Resolution, and to maintain the orderly conduct of the meeting, the KCAPTA will allow Board Members to attend the meeting telephonically and to participate in the meeting to the same extent as if they were present.

- **WEB ACCESS:** To access the meeting via computer, please visit KART's website at <https://www.kartbus.org/category/board/> and click on the link that says **Join Meeting**. You may also join from your smartphone by downloading the WebEx Meetings app. After opening the app, click on **Join Meeting**, and enter the meeting information. The meeting number is 177 934 2720#, and the password is **Kart0623**
- If you have trouble logging in through the internet, you may join the meeting via telephone by calling (415) 655-0003, then enter the access code of 177 934 2720
- For members of the public who wish to participate but not to attend in person, you may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether it is on the agenda for Board consideration or action. Those comments will be entered into the administrative record of the meeting. To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the Clerk of the Board of KCAPTA no later than 11:00 AM on the morning of the noticed meeting. To submit written comments by email, please forward them [info@kartbus.org](mailto:info@kartbus.org). To provide such comments by U.S. Mail, please send them to:

Clerk of the Board of KCAPTA, 610 W. 7<sup>th</sup> St., Hanford, CA 93230

<b><u>ITEM #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>ACTION</u></b>
<b>1. CALL TO ORDER</b>	<i>Roll Call – Clerk of the Board</i>	
<b>2. UNSCHEDULED APPEARANCE</b>	<i>Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.</i>	
<b>3. CONSENT ITEMS</b>	<p><i>All items listed as consent items are considered routine and will be enacted by one motion. Any discussion of any consent item will be removed at the request of any Board member and made a part of the regular agenda.</i></p> <ul style="list-style-type: none"> <li>A. Summary Minutes of Regular Meeting May 26, 2021</li> <li>B. Riders Code of Conduct</li> <li>C. Fresno County Rural Transportation Agency Agreement</li> </ul>	<b>ACTION</b>
<b>4. AWARD ARCHITECTURAL AND ENGINEERING SERVICE CONTRACT TO RRM DESIGN GROUP</b>		<b>ACTION</b>
<b>5. AWARD SOLE SOURCE PURCHASE OF SOLAR EV CHARGING STATION TO BEAM</b>		<b>ACTION</b>
<b>6. MISCELLANEOUS COMMENTS FROM STAFF</b>		<b>INFORMATION</b>

**Attachments:**

- A - MINUTES OF MAY 26, 2021
- B – RIDERS CODE OF CONDUCT
- C – FRESNO COUNTY RURAL TRANSPORTATION AGENCY AGREEMENT
- D – AGREEMENT 2104 WITH RRM DESIGN GROUP
- E – BEAM SOLAR VEHICLE CHARGING STATION SPECIFICATION
- F – BUDGET APPROPRIATION

## **STAFF REPORT**

### **3. CONSENT ITEM:**

#### **A. Summary Minutes of Regular Meeting May 26, 2021**

#### **B. Riders Code of Conduct**

*In 2017 Staff created a Policy Manual where all of KCPATA's policies are kept; each policy has the same format and is numbered accordingly. Many of our policies mirror the County of Kings policies and other policies are transit specific. Periodically, Staff will review policies to make sure they are up-to-date and reflect our current operating environment.*

*The Riders Code of Conduct was out-of-date, staff updated the policy to reflect our current operational environment. All of the changes noted in the agenda item are reflected as strikeouts and/or red font within the Riders Code of Conduct Policy to highlight where they occur.*

#### **C. Fresno County Rural Transportation Agency Agreement**

*The Regional Transportation Plan for Fresno County proposes the provision of public transportation service between Laton in Fresno County and Hanford in Kings County and Fresno Medical Transit from Hanford through Laton to the Fresno area hospitals. Fresno County Rural Transit (FCRTA) provides assistance to subsidize Route 14-Laton and Route 17-Fresno. Staff recommends that the Board authorize the Executive Director to sign the contract with FCRTA.*

### **4. AWARD ARCHITECTURAL AND ENGINEERING SERVICE CONTRACT TO RRM DESIGN GROUP (Angie Dow):**

On March 26, 2021, KCAPTA released a Request for Proposals (RFP) for Architectural and Engineering Services. The RFP was sent to thirteen (13) Firms. Four (4) proposals were received. Members from the Design Committee and selected staff (Committee) reviewed and scored the four (4) proposals received. On May 17, 2021, the Committee interviewed the top three (3) proposals.

The Committee ranked the proposals as follows:

1. RRM Design Group
2. Paul Halajian Architects
3. Radian Design Group Inc.
4. Mangini Associates Inc.

Pursuant to KCAPTA's Procurement Policy, Chapter 4, Section 4.7.9 "Evaluation and Contract Negotiation," staff negotiated the contract terms and prices with the highest rated firm.

RRM Design Group is located in San Luis Obispo and was established in 1974. RRM is a multidisciplinary firm focused on transportation planning, design, and engineering. Their experience includes designing federally funded transit projects such as Manteca Transit Center, Walnut Creek Bart Transit Village, and West Oakland Bart Station Transit-Oriented Development project. Attached to the Board's Agenda is RRM's Proposal.

Staff recommends the Board approve awarding the Architectural and Engineering Services Contract to RRM Design Group in an amount not to exceed one million six hundred ninety-seven thousand six hundred ninety-nine dollars (\$1,697,699).

This project is funded by KCAPTA federal 5307 apportionments and is within our budgeted amount.

### **Recommendation**

Staff recommends the Board Award the Architectural and Engineering Services Contract to RRM Design Group and Authorize the Board Chair to Executed Agreement 2104 in an amount not to exceed \$1,697,698.80.

## **5. AWARD SOLE SOURCE PURCHASE OF A SOLAR EV CHARGING STATION TO BEAM (Angie Dow):**

Included in the Fiscal Year, 2020/21 Capital Budget is to purchase a solar vehicle charging station. This unit's funding comes from Congestion Mitigation and Air Quality Improvements (CMAQ) and State Transit Funds. Originally this unit was to be utilized to charge the MINE vehicle KCAPTA was purchasing. However, the solar array is not large enough to charge the bus.

The City of Avenal has been working on starting a car share program to meet the gaps in public transit services in Avenal. Mobility Development Organization operates a grant-funded project, "microcar." All of the vehicles in the project are 100% electric. If the City of Avenal had access to an electric vehicle charger Mobility Development Organization received authorization to expand their pilot project to include the City of Avenal. Installing this unit in the City of Avenal would be the best alternative use.

Although there are various solar charging panels and battery storage available, they would require design, permitting, construction, and electrical work to install and would be a permanent structure. The EV ARC 2000 is unique with no direct competitors. The EV ARC 2020 is 100% renewable, transportable, off-grid EV charging station. This unit can be deployed in minutes instead of months. It is held in place by gravity-no bolting, no gluing, and no grid connection. There is no permitting, construction, electrical work required to install the unit.

Procurement of the EV ARC 2020 would be classified as a "Sole Source" Procurement. This type of procurement is allowed when the supplies or services are available from only one responsible source, and no other supplies or services will satisfy the requirements of KCAPTA. The summary of what makes the EV ARC 2020 unique is:

- Ballasted steel base pad (no foundations needed for installation) that fits within a standard parking space.
- Zero negative impact on existing parking layout as a vehicle can park on the steel base pad of the unit.
- Patented tracking technology articulates solar array throughout the day, so it has always pointed in the most optimal direction for solar collection.
- Transportable can be relocated if needed.
- 100% made in the USA.

Staff requested a quote from Beam Global for the EV ARC 2020 mobile solar panel electric vehicle charging system with the ClipperCreek Dual Port Control Access and an additional battery pack. The total cost of the unit delivered and set up, including tax, is \$76,253. This amount is \$5,003 over the budget amount, and if approved, an additional Budget Appropriation of \$5,003 would need to be approved.

Funding for the unit would be:

CMAQ = \$ 46,000

STA = \$ 30,253

### **Recommendation**

Staff recommends the Board approved the Sole Source purchase of the EV ARC 2020 from Beam Global, the additional Budget Appropriation of \$5,003, and authorized the Executive Director to issue a purchase order in an amount not to exceed \$76,253.

## **6. MISCELLANEOUS COMMENTS FROM STAFF:**