

**KINGS COUNTY AREA PUBLIC TRANSIT AGENCY**

**Board of Directors**

**Special Meeting (Time and Place)**

610 W. 7<sup>th</sup> Street - Hanford, California 93230 (559) 852-2692 [www.kartbus.org](http://www.kartbus.org)

**Meeting Date:** March 23, 2022  
**Time:** 2:00 PM  
**In Person:** City of Hanford Council Chambers  
400 N Douty Street  
Hanford, CA 93230

**Virtual:** <https://www.kartbus.org/category/board/>  
**Phone:** (415) 655-0003  
Participant Code: 2452 970 6725#

*If you need special assistance to participate in this meeting or language assistance, please contact the Clerk of the Board at (559) 852-4623 by 4:00 PM on the Monday before this meeting. Agenda backup information and any public records provided to the Board after the posting of the agenda for this meeting will be available for public review at 610 W. 7<sup>th</sup> Street, Hanford, CA 93230.*

**HYBRID MEETING AGENDA**

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**KINGS COUNTY AREA PUBLIC MEETING PROTOCOL IN RESPONSE TO CORONAVIRUS COVID-19**

California Governor Galvin Newsom signed into Law AB 361 on September 16, 2021, relating to the convening of public agency meetings via teleconference in light of the COVID-19 pandemic. Under this authority, the Kings County Area Public Transit Agency will convene its public meetings via video and teleconference. Pursuant to AB 361, and as advised by local Health Officials, The Kings County Area Public Transit Agency, staff, and interested members of the public may attend the meeting in person.

The meeting can also be attended telephonically or by the Internet by clicking this link: <https://www.kartbus.org/category/board/> and click on the link that says **Join Meeting**. If you have trouble logging in through the internet, you may join the meeting via telephone by calling **(415) 655-0003**, then enter the access code of **2452 970 6725**. Members of the public attending via WebEx will have the opportunity to provide public comment during the meetings.

Members of the public who wish to comment may submit written comments on any matter within the Board’s subject matter jurisdiction, regardless of whether it is on the agenda for Board consideration or action. Those comments will be entered into the administrative record of the meeting. To submit written comment by U.S. Mail or email for inclusion in the meeting record, they must be received by the Clerk of the Board of KCAPTA no later than 11:00 AM on the morning of the noticed meeting. To submit written comments by email, please forward them [info@kartbus.org](mailto:info@kartbus.org). To provide such comments by U.S. Mail, please send them to: Clerk of the Board of KCAPTA, 610 W 7<sup>th</sup> Street, Hanford, CA 93230

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>ACTION</u>
1.	CALL TO ORDER <i>Roll Call – Clerk of the Board</i>	
2.	UNSCHEDULED APPEARANCE <i>Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.</i>	
3.	CONSENT ITEMS <i>All items listed as consent items are considered routine and will be enacted by one motion. Any discussion of any consent item will be removed at the request of any Board member and made a part of the regular agenda.</i>	<b>ACTION</b>
	A. Summary Minutes of Meeting February 23, 2022 B. Finding of Necessity and Reaffirming Resolution No. 22-03 C. KART Operational Statistics	
4.	ADOPT RESOLUTION 22-06, KCAPTA’s TITLE VI PROGRAM UPDATE	<b>ACTION</b>
5.	FISCAL YEAR 21/22 LOW CARBON TRANSIT OPERATIONS PROJECT LIST	<b>ACTION</b>
6.	DISCUSSION ON FY 2022/23 SERVICE CHANGES/MODIFICATIONS AND FARES	<b>DISCUSSION</b>
7.	UPDATE ON FUNDING CONSTRUCTION COST OF THE KART TRANSIT CENTER	<b>DISCUSSION</b>
8.	MISCELLANEOUS COMMENTS FROM STAFF	<b>INFORMATION</b>
9.	CLOSED SESSION <b>Conference with Labor Negotiator/Meet and Confer:</b> [Govt. Code Section 54957.6] <b>Negotiator: Angie Dow</b>	
	• Unrepresented Employees and Management	
<b>Attachments:</b>		
A – MINUTES OF FEBRUARY 23, 2022		
B – RESOLUTION 22-06		
C – TITLE VI UPDATE (FY 2022-2025)		
D – RESOLUTION 22-07		

## STAFF REPORT

### 3. CONSENT ITEM:

#### *A. Summary Minutes of Meeting February 23, 2022*

#### *B. Finding of Necessity and Reaffirming Resolution No. 22-03*

On October 27, 2021, the Board began holding public meetings under the abbreviated teleconference provisions of AB361. To continue holding teleconferenced meetings under these provisions, the Board must find within thirty (30) days and every thirty (30) days thereafter that the conditions necessary to invoke such provisions continue to exist.

Staff recommends that the KCAPTA Board reaffirm all facts and findings in Resolution No 22-03, authorizing the KCAPTA Board to continue to meet by remote teleconference, subject to the requirements of Assembly Bill 361.

#### *C. KART Operational Statistics*

The Transportation Development Plan (TDP) for Kings County establishes operational performance standards for KCAPTA transit operations. Staff uses these standards to evaluate specific needs for transit services and develop plans for improvements and service revision. Monthly, Staff evaluates KCAPTA operational performance and compares them to the standards set in the TDP. Performance monitoring is also required as part of our Title VI Program.

Per KCAPTA Title VI Program (June 2019-2022), on-time performance and farebox recovery rates should be reported monthly to the Board. Monitoring and reporting of these standards allow Staff and the Board to ensure operational practices do not result in discrimination on the basis of race, color, or national origin. In the past, this information was included in the Annual Financial Report; however, it was noted in our review of our Title IV Program that this information should be reported to the Board monthly. Below is our YTD (Fiscal Year 2021/2022) farebox recovery and on-time performance by route and service type.

ROUTE	FAREBOX % (Standard 15%)	ON-TIME PERFORMANCE (Standard 85%)
1	Hanford Routes 6.03%	95.38%
2		98.19%
3		98.52%
4		98.49%
5		98.48%
6		97.07%
7		96.91%
8		98.78%
9		96.98%
12	5.76%	94.41%
13	3.84%	94.40%
14	4.42%	96.73%
15	11.21%	96.26%
17	9.06%	96.31%
20	6.56%	98.43%
PARATRANSIT	7.52%	
FLEX ROUTE	5.49%	

Due to the effects that COVID has had on ridership, the KART system is not meeting the required 15% farebox recovery. The State of California has waived this requirement until the end of FY 2023.

#### **4. KCAPTA's TITLE VI PROGRAM UPDATE (Angie Dow)**

The Federal Transit Administration (FTA), Office of Civil Rights, requires Kings County Area Public Transit Agency (KCAPTA) to update the Title VI Policy every three (3) years. FTA requires KCAPTA's Title VI Program must be approved by the Governing Board.

KCAPTA's current Title VI Program will expire on June 30, 2022; with Board Approval, Staff will submit KCAPTA's Title VI Program Update to FTA for approval. FTA will review the Program, and if no deficiencies are noted, Staff will receive an approval letter from FTA.

Included in KCAPTA's Title VI Program Update is:

- General Requirements
  - Title VI Notice to the Public
  - Title VI Complaint Procedures & Forms
  - List of Investigations, Complaints, or Lawsuits
  - Public Participation Plan
  - Language Assistance for Persons with Limited English Proficiency
  - New Facilities
- Fixed Route Transit Provider Requirements
- System-Wide Service Standards and Policies

Kings County Area Public Transit Agency's Title VI Program ensures that no person or group of persons based on race, color, or national origin is subject to discrimination in the level and quality of transportation services and benefits. Promotes full and fair participation in public transportation decision-making without regard to race, color, or national origin; and ensures meaningful access to transit-related programs and activities by persons with Limited English proficiency (LEP).

#### **Recommendation**

Staff recommends that the Board adopt Resolution 22-06, approving Kings County Area Public Transit Agency's Title VI Program Update.

#### **5. FISCAL YEAR 21/22 LOW CARBON TRANSIT OPERATIONS PROJECT LIST (Heather Corder)**

The Low Carbon Transit Operations Program (LCTOP) is part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, prioritizing serving disadvantaged communities. Approved projects will support new or expanded bus, ferry or rail services, expand intermodal transit facilities, and include equipment acquisition, fueling, maintenance, and other costs to operate those services or facilities. Each project is required to reduce greenhouse gas (GHG) emissions. For agencies whose service area includes disadvantaged communities, at least 50% of the total monies received will be expended on projects that will benefit disadvantaged communities.

KCAPTA's apportionment for FY 2021/22 LCTOP funds is \$334,513; the staff proposes three (3) projects. (1) Free Transit, (2) Quarterly Passes, and (3) Transit Center. There is a process KCAPTA must follow to qualify and receive the apportionment of LCTOP funds. First, KCAPTA must select a project on the list of eligible projects, verify that the project will meet the eligibility requirement, including GHG Emission Reductions, and complete the required documents. The projects staff has proposed are eligible projects that meet the criteria.

#### *Project (1) Free Transit (\$64,513)*

The proposed project would provide free fares for fixed-route bus service. This is the third year of this project. This project will encourage ridership and promote public transportation.

*Project (2) Reduced Fares, Quarterly Passes (\$70,000)*

The proposed project would provide reduced fares for fixed-route bus service. This is the second year of this project but the first year that LCTOP would be funding the project. This project will encourage ridership and promote public transportation.

*Project (3) Transit Center (\$200,000)*

This would fund a Capital Project to expand KCAPTA’s intermodal transit facilities.

The required documents include Resolution 22-07 (Board Resolution – Authorized Agent, Certifications and Assurances, and Approval of the LCTOP Projects). Once the project has been approved, staff will submit the Resolution, Allocations Request form, and the project funding plan.

**Recommendation**

Staff recommends that the Board adopt Resolution 22-07, authorizing the Executive Director to sign and submit all required documents and reports related to the LCTOP projects and approve the FY 21-22 LCTOP Projects.

**6. DISCUSSION ON PROPOSED FY 22/23 SERVICE MODIFICATIONS AND FARES (Mark Pedreiro):**

Each year staff evaluates each route to determine service efficiency and effectiveness. Service efficiency maximizes the level of services that can be provided within the financial resources associated with the provision of transit services; service effectiveness maximizes the ridership potential of KART service.

Staff will be proposing the following changes during the April Public Hearing Meeting:

**Route 14 – Schedule Change**

- Route 14 A.M. run time will leave 15 minutes earlier from its current schedule to make the transition between Route 13 A.M. and Route 14 A.M. more efficient. Route 13 and Route 14 share the same bus and will now have a 5 minute layover instead of a 20 minute layover.
- Route 14 P.M. run time will leave 25 minutes later than its current schedule to make the transition between Route 13 P.M. and Route 14 P.M. more efficient. Route 13 and Route 14 share the same bus and will now have a 5 minute layover instead of a 30 minute layover.

Route 14	BUS STOP	MONDAY - FRIDAY		Route 14	BUS STOP	MONDAY - FRIDAY	
		AM	PM			AM	PM
	<b>PROPOSED ROUTE SCHEDULE</b>				<b>CURRENT ROUTE SCHEDULE</b>		
1	KART Transfer Center	8:40	2:25	1	KART Transfer Center	8:55	2:00
2	Lacey @ Carls Jr	8:40	2:25	2	Lacey @ Carls Jr	8:55	2:00
3	Lacey @ Government Center	8:40	2:25	3	Lacey @ Government Center	8:55	2:00
4	Lacey & Mall Drive	8:45	2:30	4	Lacey & Mall Drive	9:00	2:05
5	Lacey @ Centennial Plaza	8:45	2:30	5	Lacey @ Centennial Plaza	9:00	2:05
6	De Woody @ Post Office	9:00	2:45	6	De Woody @ Post Office	9:15	2:20
7	Latoria & Gosner	9:05	2:50	7	Latoria & Gosner	9:20	2:25
8	Dennis & Mt Whitney	9:05	2:50	8	Dennis & Mt Whitney	9:20	2:25
9	Paloma & Renn	9:05	2:50	9	Paloma & Renn	9:20	2:25
10	Murphy & Fatima	9:05	2:50	10	Murphy & Fatima	9:20	2:25
11	Murphy & Gosner	9:05	2:50	11	Murphy & Gosner	9:20	2:25
12	2nd & Excelsior	9:15	3:00	12	2nd & Excelsior	9:30	2:35
13	Johnson & 1st	9:15	3:00	13	Johnson & 1st	9:30	2:35
14	1st & Excelsior	9:15	3:00	14	1st & Excelsior	9:30	2:35

15	Lacey & Aldi (Drop Only)	9:25	3:10	15	Lacey & Centennial (Drop Only)	9:40	2:45
16	Lacey @ Hanford Mall (Drop Only)	9:25	3:10	16	Lacey @ Hanford Mall (Drop Only)	9:40	2:45
17	Lacey @ Pediatrics (Drop Only)	9:30	3:15	17	Lacey @ Pediatrics (Drop Only)	9:45	2:50
18	Lacey @ Chubby's (Drop Only)	9:30	3:15	18	Lacey @ Chubby's (Drop Only)	9:45	2:50
19	Lacey & Greenfield (Drop Only)	9:30	3:15	19	Lacey & Greenfield (Drop Only)	9:45	2:50
1	KART Transfer Center	9:35	3:20	1	KART Transfer Center	9:50	2:55

### Route 17 - Southbound Schedule Change

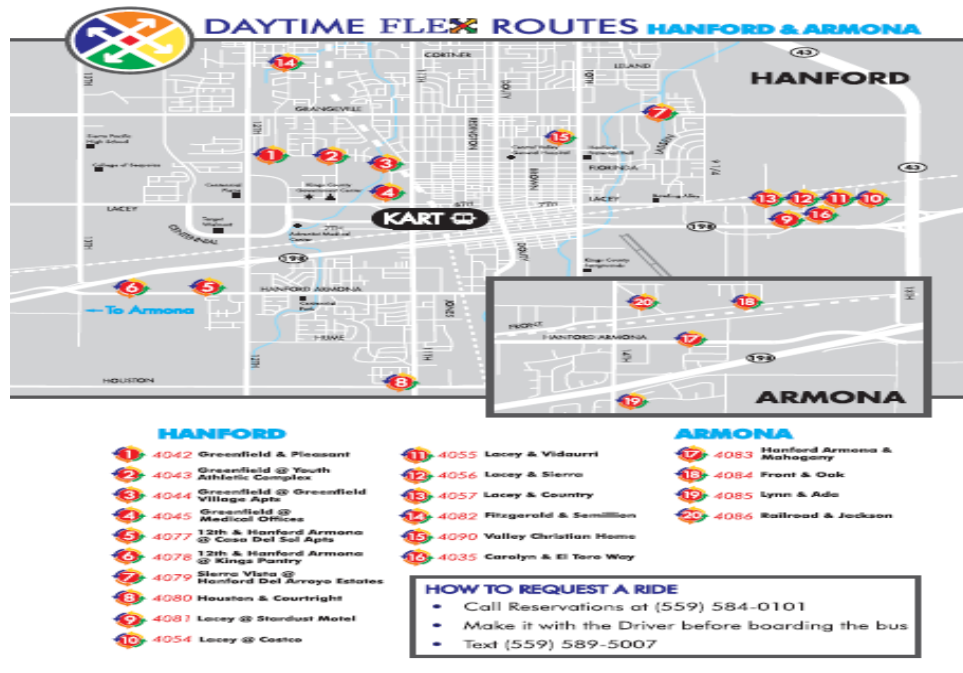
- Route 17 Southbound run time will leave 15 minutes earlier from its current schedule to make the transition between Route 17 South and Route 15 P.M. run more efficient. Route 17 and Route 15 share the same bus and if the bus fell behind for any reason: construction, traffic, wheelchairs, etc., Route 15 would be late for the pull-out time of 4:35 P.M.

SOUTHBOUND PROPOSED ROUTE SCHEDULE									
Valley Children's Hospital	Fresno Kaiser Hospital	Fresno @ Shaw	Fresno Veteran's Hospital	Community Regional Center	Fresno Fulton Mall	Fowler Childrens Hospital	Selma Kaiser Hospital	Across DeWoody @ Post Office	Hanford Transfer Center
10	9	8	7	6	5	4	3	2	1
2:15	2:30	2:40	2:50	3:00	3:00	3:15	3:30	3:45	4:15

SOUTHBOUND CURRENT ROUTE SCHEDULE									
Valley Children's Hospital	Fresno Kaiser Hospital	Fresno @ Shaw	Fresno Veteran's Hospital	Community Regional Center	Fresno Fulton Mall	Fowler Childrens Hospital	Selma Kaiser Hospital	Across DeWoody @ Post Office	Hanford Transfer Center
10	9	8	7	6	5	4	3	2	1
2:30	2:45	2:55	3:05	3:15	3:15	3:30	3:45	4:00	4:30

### Delete Flex Route Hanford and Armona

- Flex Route will be replaced by Demand response Service in Hanford (GoKart)
- Flex Route Armona passengers will need to use Route 20.



**Add Demand Response Service Hanford (GoKart)**

- Demand Response service will operate from 7:00 A.M. – 9:00 P.M. Monday – Friday throughout the city limits of Hanford.

**Add Limited Demand Response Service Avenal**

- Service will run one day a week (Tuesdays)
- Service will be door to door for Medical, Shopping, Etc.

**Add Demand Response Fare (\$3.00) To Our Fare Structure**

**Recommendation**

Discussion Only, Public Hearing Schedule for April 27, 2022

**7. UPDATE ON FUNDING CONSTRUCTION COST OF THE KART TRANSIT CENTER (Angie):**

Staff has been applying for competitive grants to fund the construction phase of the KART Transit Center.

In November 2019, KCAPTA submitted a competitive Bus and Bus Facility grant proposal. FTA received 303 eligible project proposals; only 70 projects were awarded. Unfortunately, KCAPTA was one of the projects not awarded. Staff will receive a debrief from FTA on our project proposal and will be submitting it in the next round due in May 2022.

In March 2022, KCAPTA also submitted a competitive California Transit and Intercity Rail Capital Program grant proposal. We anticipate CalSTA Award Announcement of successful projects in June 2022.

These grants are highly competitive grants, with approximately 20% of the submitted proposals awarded. Staff is researching other options to fund the construction phase of the project. Such as a “Build America” loan. This loan is issued at ½ the federal rate and could fund 50% of the project cost.

**Recommendation**

Discussion Only

**8. MISCELLANEOUS COMMENTS FROM STAFF:**