

**ATTACHMENT A**  
MINUTES OF MARCH 23, 2022



# KCAPTA

Kings County Area Public Transit Agency

610 W. 7th St. • Hanford, CA 93230 • (559) 852-2692 • [www.kartbus.org](http://www.kartbus.org)

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, or please contact the Clerk of the Board at (559) 852-2692, by 4:00 p.m. on the Monday prior to this meeting. Agenda backup information and any public records provided to the board after the posting of the agenda for this*

## **Action Summary** *Hybrid Meeting: Virtual or In-Person*

### **Special Board Meeting (Time and Place) – March 23, 2022**

In-Person: City of Hanford Council Chambers  
400 N Douty  
Hanford, CA 93230

Virtual: <https://www.kartbus.org/category/board>

Phone: (415) 655-0003

Participant Code: [2452 970 6725#](#)

KCAPTA Board: Diane Sharp, Hanford City Council  
Joe Neves, Kings County Supervisor  
David Orth, Lemoore City Council  
Doug Verboon, Kings County Supervisor

Staff: Angie Dow, Executive Director  
Heather Corder, Accountant-Auditor  
Maria Ortiz, Fiscal Specialist  
Oscar Gonzalez, Facilities and Fleet Specialist  
Mark Pedreiro, Transit Manager  
Geneieve Morales, Transit Assistant

Legal Counsel: Ken Richardson

Visitors: Terri King, KCAG  
Teresa Nickel, KCAG  
Craig Wilson, MV  
Darrell Heinrich, MV  
Peggy Munoz, MV  
Jaime Smith, MV

### **KINGS COUNTY AREA PUBLIC MEETING PROTOCOL IN RESPONSE TO CORONAVIRUS COVID-19**

*California Governor Galvin Newsom signed into Law AB 361 on September 16, 2021, relating to the convening of public agency meetings via teleconference in light of the COVID-19 pandemic. Under this authority, the Kings County Area Public Transit Agency will convene its public meetings via video and teleconference. Pursuant to AB 361, and as advised by local Health Officials, The Kings County Area Public Transit Agency, staff, and interested members of the public may attend the meeting in person.*

*The meeting can also be attended telephonically or by the Internet by clicking this link: <https://www.kartbus.org/category/board/> and click on the link that says **Join Meeting**. If you have trouble logging in through the internet, you may join the meeting via telephone by calling (415) 655-0003, then enter the access code of [2452 970 6725](#). Members of the public attending via WebEx will have the opportunity to provide public comment during the meetings.*

*Members of the public who wish to comment may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether it is on the agenda for Board consideration or action. Those comments will be entered into the administrative record of the meeting. To submit written comments by U.S. Mail or email for inclusion in the meeting*



record, they must be received by the Clerk of the Board of KCAPTA no later than 11:00 AM on the morning of the noticed meeting. To submit written comments by email, please forward them to [info@kartbus.org](mailto:info@kartbus.org). To provide such comments by U.S. Mail, please send them to: Clerk of the Board of KCAPTA, 610 W 7th Street, Hanford, CA 93230

1. **CALL TO ORDER:**

Roll Call-Clerk of the Board

4 Present (DS,JN,DO,DV) 1 Absent (AP)

2. **UNSCHEDULED APPEARANCES:**

*This time is made available for comments from the public on matters within the Board's jurisdiction that are not on the agenda. Members of the public may comment on any item that is on today's agenda when the item is called and should notify the Chairman of their desire to address the Board when the item is called. A maximum of (5) five minutes is allowed for any one item.*

Joe Neves, is happy to announce that this is the first in-person meeting in two years. Commissioner Neves wanted also to thank the City of Hanford for letting us use their City of Hanford Council Chambers facility for the KCAPTA Board Meetings. In order to comply with Covid protocols, this is a special time and place meeting in person and virtual.

Lastly, Kings County Board Member, Joe Neves presented a Special recognition to Darrell Heinrich from MV Transportation. He has been with MV for 19 years and is ready for retirement. He has been a team player and a dedicated employee. The Board, MV, and KCAPTA wanted to acknowledge and thank him for his hard work and dedication. Over the years, he has trained some new drivers, promoted to road supervisor. Darrell is a proficient employee. At the end of this month, he will be retiring. One of his famous lines "Did you see those chickens?" A picture was taken with Board and Darrell Heinrich.

3. **CONSENT ITEMS:**

*All items under the consent calendar are considered to be routine and will be enacted by one motion. For any discussion of an item on the consent calendar, it will be removed at the request of any Board Member and made a part of the regular agenda.*

***A. Summary Minutes of Meeting February 23, 2022***

***B. Finding of Necessity and Reaffirming Resolution No. 22-03***

On October 27, 2021, the Board began holding public meetings under the abbreviated teleconference provisions of AB361. To continue holding teleconferenced meetings under these provisions, the Board must find within thirty (30) days and every thirty (30) days thereafter that the conditions necessary to invoke such provisions continue to exist.

Staff recommends that the KCAPTA Board reaffirm all facts and findings in Resolution No 22-03, authorizing KCAPTA Board to continue to meet by remote teleconference, subject to the requirements of AB 361.

***C. KART Operational Statistics***

The Transportation Development Plan (TDP) for Kings County establishes operational performance standards for KCAPTA transit operations. These standards are used to evaluate specific needs for transit services and develop plans for improvements and service revision, and performance monitoring that includes Title VI Program.

In Per KCAPTA Title VI Program (June 2019-2022), on-time performance and farebox recovery rates should be reported monthly to the board. In the past, this was information included in the Annual Financial Report; however, in our review of our Title IV Program, this information should be reported to the board monthly.



Due to the effects that COVID has had on ridership, the KART system is not meeting the required 15% farebox recovery ratio. The State of California has waived this requirement until the end of FY 2023.

No comments or questions were received.

**ACTION: APPROVED AS PRESENTED 4 IN FAVOR (DS,JN,DO,DV) 1 ABSENT (AP)**

#### **Regular Agenda Items**

##### **4. KCAPTA's TITLE VI PROGRAM UPDATE (Angie Dow)**

In order to receive Federal Funding, as a condition, KCAPTA needs to update the Title VI program every 3 years that must be approved by a Governing Board. The updated program was included in the attachments.

KCAPTA's current Title VI Program will expire on June 30, 2022; with Board Approval, Staff will submit KCAPTA's Title VI Program Update to FTA for approval. FTA will review the Program, and if no deficiencies are noted, Staff will receive an approval letter from FTA.

Kings County Area Public Transit Agency's Title VI Program ensures that no person or group of persons based on race, color, or national origin, is subject to discrimination in the level and quality of transportation services and benefits. Promotes full and fair participation in public transportation decision-making without regard to race, color, or national origin; and ensures meaningful access to transit-related programs and activities by persons with Limited English proficiency (LEP).

In the Title VI Program, one of the sections that were updated was the Language Assistance for Persons with Limited English Proficiency (LEP). What does this mean? It means that all public notices need to be printed in English and Spanish. If a third language becomes to grow, such as Tagalog (Philippino) then KAPTA will need to print all public notices in this language as well, but it has not become significant percentage growth at this time in Kings County based on 2019 census.

The Board adopted Resolution 22-06, approving Kings County Area Public Transit Agency's Title VI Program Update.

**ACTION: APPROVED AS PRESENTED 4 IN FAVOR (DS,JN,DO,DV) 1 ABSENT (AP)**

##### **5. FISCAL YEAR 21/22 LOW CARBON TRANSIT OPERATIONS PROJECT LIST (Heather Corder)**

KCAPTA's apportionment for FY 2021/22 LCTOP funds is \$334,513; the staff proposes three (3) projects:

**(1) Free Transit \$64,513.** This project will encourage increased ridership in public transportation. This project is usually promoted in December.

**(2) Quarterly Passes \$70,000,** KCAPTA has been using the quarterly passes for 4 quarters, starting in April 2021 to present for about a year now. There has been a steady increase in utilization.

**(3) Transit Center \$200,000.** This project will be for electric vehicle charging stations, bike lockers, and bike shares.

The required documents include Resolution 22-07 (Board Resolution – Authorized Agent, Certifications and Assurances, and Approval of the LCTOP Projects). Staff will submit the Resolution, Allocations Request form, and the project funding plan.

The Board adopted Resolution 22-07, authorizing the Executive Director to sign and submit all required documents and reports related to the LCTOP projects and approve the FY 21-22 LCTOP Projects.

**ACTION: APPROVED AS PRESENTED 4 IN FAVOR (DS,JN,DO,DV) 1 ABSENT (AP)**

##### **6. DISCUSSION ON PROPOSED FY 22/23 SERVICE MODIFICATIONS AND FARES (Mark Pedreiro):**

Each year staff evaluates each route to determine service efficiency and effectiveness.

Staff will be proposing the following changes during the April Public Hearing Meeting:

##### **Route 14 – Schedule Change (LATON)**

- Route 14 A.M (Laton). run time will leave 15 minutes earlier from its current schedule to make the transition between Route 13 (Corcoran) A.M. and Route 14 A.M. more efficient. Route 13 and Route 14 share the same bus and will now have a 5 minute layover instead of a 20 minute layover.
- Route 14 P.M. (Laton) run time will leave 25 minutes later than its current schedule to make the transition between Route 13 P.M. (Corcoran) and Route 14 P.M. more efficient. Route 13 and Route 14 share the same bus and will now have a 5 minute layover instead of a 30 minute layover.



### **Route 17 - Southbound Schedule Change (FRESNO)**

- Route 17 Southbound run time will leave 15 minutes earlier from its current schedule time. Instead of leaving at 2:30 in Valley Children's, it will leave at 2:15 to make the transition between Route 17 South and Route 15 P.M. run more efficient. Route 17 Fresno Route and Route 15 Visalia Route share the same bus and if the bus fell behind for any reason: construction, traffic, wheelchairs, etc., Route 15 would be late for the pull-out time of 4:35 P.M.

### **Delete Flex Route Hanford and Armona**

- Flex Route will be replaced by Demand Response Service in Hanford (GoKart)
- Flex Route Armona passengers will need to use Route 20 (Lemoore).

### **Add Demand Response Service Hanford (GoKart)-Uber Transportation App**

- Demand Response service will operate from 7:00 A.M. – 9:00 P.M. Monday – Friday throughout the city limits of Hanford.

### **Add Limited Demand Response Service Avenal**

- Service will run one day a week (Tuesdays)
- Service will be door to door for Medical, Shopping, Etc.

### **Add Demand Response Fare (\$3.00) To Our Fare Structure-(Uber same day reservation)**

Mark mentioned there will be a revision to Children 6 and under ride for free with an adult to Children 11 and under ride for free with an adult. This will help with the financial burden some families may have when multiple members have to use public transportation.

Commissioner Joe Neves made a recommendation to Mark to contact all medical agencies about the Route 17 Fresno southbound changes starting on July 1, 2022, so agencies and riders can align their medical appointments with the changes. KCAPTA has posted notices for passengers who use these routes that changes will be affecting them.

Angie wanted to clarify the routes, Route 14 is the Laton route, Route 13 is the Corcoran route, and Route 17 is the Fresno route. "GoKART" is the Uber transportation app that we will start using at the Thursday Night Farmers Market starting May 5, 2022, from 5 pm to 9 pm. KCAPTA has rented a space to promote this project. KCAPTA has asked to be stationed next to the beer garden. This is a same-day reservation for a cost of \$3.00 within the city of Hanford.

Commissioner Sharp commented that she loves GoKART! Sharp also wanted to compliment the team on the on-time performance, it is in the upper 90 percentile where the standard is 85%. It is nice to state that the buses are on time!

**This is a Discussion Item Only, Public Hearing Schedule for April 27, 2022.**

### **7. UPDATE ON FUNDING CONSTRUCTION COST OF THE KART TRANSIT CENTER (Angie):**

In March 2022, KCAPTA submitted a competitive California Transit and Intercity Rail Capital Program grant proposal. We anticipate CalSTA Award Announcement of successful projects in June 2022.

Angie commented that our first attempt to secure funds under a competitive grant failed. We have another grant that KCAPTA is applying for and working together with KCAG to help KCAPTA identify and apply for Bus and Bus Facility grants. For grants that were denied the Federal agencies will do a debriefing, identify what KCAPTA did wrong, and make suggestions on how to improve the grant application. KCAPTA asked for 19 million, only 70 projects went thru out of 300 projects and most projects were about \$10 million. KCAPTA will be applying again in May 2022. The construction cost has been updated to 32 million and will keep increasing the longer KCAPTA waits to start construction.

For the grant, application project KCAPTA is working on, we will know by August whether KCAPTA is successful or not.

Currently, the construction project is about 32 million. The option to fund the project would be a loan and KCAPTA will only use this option in order to ask for a Federal competitive grant. There is a debt limit to what you can borrow- if borrowed; the money will need to be payback only if KCAPTA uses it. KCAPTA is actively seeking ways to fund the project through grants, another option is to use the Local Transportation Funds (LTF) that in previous years KCAPTA has not used and given back or pass-thru to Public Works and Road Works. These and other options, such as getting in contact with lobbyists, state senator, and state assembly to support the construction project. In working with KCAG to contact the state to include KCAPTA to include us in the May revision. Commissioner Verboon and Commissioner Orth will forward contact information as well.

The Transit Project is fully funded up to the design phase. However, some things can be phased out if needed in the construction phase. KCAPTA will also need to take into account that while that transit agency will be in construction, KCAPTA will need to phase out gasoline, and fossil fuel buses into zero-emission buses. Electric buses cost over 1 million per bus, regular buses cost about \$500, 000 per bus. KCAPTA needs to buy 2 buses to replace 1 bus. The delivery will take about a year. Also, taking into account the infrastructure to charge 6 buses will be about 10 million.

**This is an Informational Item Only.**

## **8. MISCELLANEOUS COMMENTS FROM STAFF:**

### **Staff comments:**

Angie Dow commented at the April 27, 2022 board meeting KCAPTA will hold a public hearing to approve changes for Service Modifications and Fares.

There will be a consent item for resolutions for Board approval.

There will be also a discussion on the board meeting time, to keep the current time as is in the City of Hanford Chambers.

**Operators Perspective:** April will be a good month. MV provides training for new drivers and certification. There is a 75% pass/fail rate. The problem is mainly the background check, and medical/alcohol test. Recruitment is hard even with social media. We all drive when we are short, including Management.

**Legal counsel comments:** Nothing to report.

### **Commissioner comments:**

Commissioner Neves: Thank you to the City of Hanford for letting us use the Chambers. Kings County Board Chambers will be completed in September 2022. Would like information on the communication system used in the City of Hanford Chambers.

Commissioner Sharp: The food trucks will be at Civic Park all summer, on Tuesdays and once a month on Fridays. Take a look at the new banner on the carousel for the City of Hanford.

Commissioner Orth: Valadeo's office supported the dispatch center and received money, though waiting for equipment, which will be received in the Year 2024. The water tank is done and in a couple of months will get the filtration system working in September 2022. Would also like information on the communication system used in the City of Hanford Chambers to share with Lemoore.

Commissioner Verboon: Nothing to report.

**The next meeting is scheduled for April 27th at @2:00 pm in the City of Hanford Chambers**