

ATTACHMENT A

MINUTES OF JUNE 28, 2023



KCAPTA

Kings County Area Public Transit Agency

610 W. 7th St. • Hanford, CA 93230 • (559) 852-2692 • www.kartbus.org

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, or please contact the Clerk of the Board at (559) 852-4623, by 4:00 p.m. on the Monday prior to this meeting. Agenda backup information and any public records provided to the board after the posting of the agenda for this

Action Summary Hybrid Meeting: Virtual or In-Person

Hybrid Meeting (Time and Place) – June 28, 2023

In Person:

City of Hanford Council Chambers
400 N Douty Street
Hanford, CA 93230

Avenal City Hall, Conference Room
919 Skyline Blvd.
Avenal, CA 93204

Virtual:

Zoom Meeting

KCAPTA Board: Joe Neves, Kings County Supervisor
David Orth, Lemoore City Council
Doug Verboon, Kings County Supervisor
Alvaro Preciado, Avenal City Council
Kalish Morrow, Hanford City Council

Staff:
Heather Corder, Accountant-Auditor
Geneieve Morales, Transit Assistant
Oscar Gonzalez, Facilities and Fleet Specialist
Mark Pedreiro, Transit Manager
Maria Ortiz, Fiscal Specialist

Legal Counsel: Ken Richardson, Legal Counsel

Visitors: Terry King, KCAG
Teresa Nickell, KCAG
Craig Wilson, MV
Jared Raper, MV
Kayley Clay, Stantec
Analay Castillo, Stantec

1. **CALL TO ORDER:**

Roll Call-Clerk of the Board
5 Present (JN,DO,DV,AP,KM) *AP in 2:10pm

2. **UNSCHEDULED APPEARANCES:**

No unscheduled appearances present or virtually.

3. **CONSENT ITEMS:**

All items under the consent calendar are considered to be routine and will be enacted by one motion. For any discussion of an item on the consent calendar, it will be removed at the request of any Board Member and made a part of the regular agenda.

- A. Summary Minutes of Hybrid Meeting May 24, 2023
- B. FY23/24 KCAPTA Condition of Employment
- C. KART Operational Statistics

No comments or questions were received.

ACTION: APPROVED AS PRESENTED 4 IN FAVOR (JN,DO,DV,KM) 1 ABSENT (AP)

Regular Agenda Items

4. APPROVE PURCHASE OF 8 CHARGEPOINT CT 4021-GW1 GATEWAY UNITS (Heather Corder):

Staff requested an updated Quote for the four Duel and four Single Port chargers. The revised cost is \$7,368.44 higher than the original quote for 6-Duel-Port Chargers.

The Board Authorized the Executive Director to revise the Purchase Order quantity for 4 Duel Ports and 4 Single Port Chargers not to exceed \$68,740 (equipment + tax).

ACTION: APPROVED AS PRESENTED 4 IN FAVOR (JN,DO,DV,KM) 1 ABSENT (AP)

5. APPROVAL OF KCAPTA ZERO-EMISSION BUS ROLLOUT PLAN (Heather Corder):

The California Air Resources Board (CARB) adopted the Innovative Clean Transit (ICT) regulations in December 2018. The ICT requires all public transit agencies in California to transition to zero-emission buses by 2040. Kings County Area Public Transit Agency (KCAPTA) fits the definition of a small transit agency under the ICT regulation. As such, KCAPTA has a longer time to implement the ICT regulation. Beginning in 2026, 25% of KCAPTA's new bus purchases must be zero-emission buses. Starting in 2029, 100% of all new bus purchases must be zero-emission buses. The ICT requires KCAPTA to submit an approved Zero-Emission Bus (ZEB) Rollout Plan to the CARB Executive Officer by July 1, 2023.

In October 2022, the Kings County Association of Governments approved an agreement with Stantec to develop the ZEB Rollout Plan. KCAPTA currently operates 36 buses that would fall under the zero-emission transition requirements of the ICT. Between 2023 and the end of 2024, KCAPTA will continue to purchase Natural Gas Buses. The first ZEB 35' buses are planned to be ordered in 2025, with delivery in 2026. The rollout plan recommends that KCAPTA purchase battery-electric buses to meet the CARB ICT requirements. The plan also recommends that KCPATA continue to monitor the development of ZEB technology, such as hydrogen fuel cell buses.

The board commented that if all vehicles are electric as required keep in mind that the city of Hanford needs to be on this plan as well, and so both need to work together in order for this transition to work.

The Board adopted Resolution 23-08 formally approving Kings County Area Public Transit Zero Emission Bus Rollout Plan in order for Staff to submit the Plan to CARB by the July 1, 2023 deadline.

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (JN,DO,DV,KM,AP)

6. ADOPT THE FY2023/24 SALARY RESOLUTION 23-09 & SALARY INCREASES (Heather Corder):

The Salary Resolution reflects proposed salary increases as listed below:

- A 6% Cost of Living increase for employees effective June 26, 2023 (Pay Period #14)
- A step increase for the Executive Director of 4.9% effective June 26, 2023 (Pay Period # 14)

Salaries will increase by \$34,454, and it was included in the FY2023/24 Budget.

The Board approved the Salary Increases and Adopt Salary Resolution 23-09

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (JN,DO,DV,KM,AP)

7. Miscellaneous comments from Staff:

Staff comments to the Board

KCAPTA Staff:

Heather Corder, KCAPTA Accountant-Auditor:

1. There will be a tentative special meeting next month to approved the construction bid that is due July 13th. The bid deadline was extended from July 6th to July 13th. KCAPTA would like to schedule a July 19th Special meeting at 10am in the same place as regular meetings. Heather has checked with the city of Hanford and it is available. KCAPTA will send a notice of the meeting in July to confirm with the board.
2. Angie will be back from vacation July 5th and so after she gets back the meeting will be confirmed.

3. The possible regular scheduled meeting for July 26th will also be confirmed as to cancel or will have it as scheduled, the board will be notified.
4. All board present stated that they are available to attend except David Orth, and Diane Sharp who was not present at this meeting and Kalish Morrow attended as alternate. David Orth will not be able to attend the tentative special meeting July 19th at 10am but an alternate will attend, City of Lemoore Mayor, Patricia Mathews, an invitation notice will be email to all board members to confirm the meeting.
5. The zero-emissions transition report to CARB (California Air Resources Board) will be submitted by the July 1, 2023 deadline.

Mark Pedreiro, Transit Manager: KART attended the Elder Abuse -Senior Day at the Hanford Civic Center with Elvis. It went great! KART is also working with the Commission of Aging to do outreach as well as Senior Living facilities. KART will be doing outreach events with all the schools.

Council Members:

Alvaro Preciado, City of Avenal: Avenal celebrated 4th of July Independence Day last Saturday June 24th at the Floyd Rice Park. There is a question on Route 12 Hanford to Avenal cutoff, how construction road work project is going to affect the route. The construction on this area might start in August /September but there will be a deviation of the road, a side road will be built in order for traffic to be directed from Avenal to Hanford and vice versa. There should be not issues. The Avenal Senior Center (Veterans Memorial Hall) will be open this Friday, Saturday, Sunday due to the forecasted heatwave this weekend.

David Orth, City of Lemoore: Rockin of the Arbor wrapped up and on to the next event.

Doug Verboon, Kings County Brd of Supervisor: Old Hospital turned into Kings County offices including Human Services and behavioral health. It is almost complete. The grand opening is scheduled for August 30th at 9am. This old hospital was built on 1907. It will be a 3 story building located at 1200 W. Lacey Blvd.

Operator's Perspective: Craig Wilson, gave an update: The heaters are working great! There is glitch with DMV to MV certification. Craig is working with DMV and MV Corporate to work this out and find out what is happening with the way MV and DMV are going through the steps of certifications. MV has a safety standown meeting about customer service to focus on customer service and how it affects the outcome of a situation by having a positive attitude. It helps to descalate or have unwanted negative passenger behavior. Driver retention is better with new contract. MV is loosing one driver. He is going to be at home dad. He is a retired military. Something that he wants to do and wants to spend more time with family.

A tentative special meeting will be July 19th at @10:00 pm in the City of Hanford Chambers or virtually.