

ATTACHMENT A
MINUTES OF SEPTEMBER 27, 2023



KCAPTA

Kings County Area Public Transit Agency

610 W. 7th St. • Hanford, CA 93230 • (559) 852-2692 • www.kartbus.org

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, or please contact the Clerk of the Board at (559) 852-4623, by 4:00 p.m. on the Monday prior to this meeting. Agenda backup information and any public records provided to the board after the posting of the agenda for this meeting will be available for public review at 610 W. 7th Street, Hanford, CA. 93230

Action Summary Hybrid Meeting: Virtual or In-Person

Hybrid Meeting (Time and Place) (Time and Place)

Meeting Date: September 27, 2023

Time: 2:00 PM

In Person: City of Hanford Council Chambers
400 N Douty Street
Hanford, CA 93230

Avenal City Hall, Conference Room
919 Skyline Blvd.
Avenal, CA 93204

Virtual: Zoom Meeting

KCAPTA Board: Joe Neves, Kings County Supervisor
David Orth, Lemoore City Council
Doug Verboon, Kings County Supervisor
Alvaro Preciado, Avenal City Council
Kalish Morrow (Alt), Hanford City Council

Staff:
Mari Ortiz, Fiscal Specialist II
Geneieve Morales, Transit Assistant
Oscar Gonzalez, Facilities and Fleet Specialist
Mark Pedreiro, Transit Manager

Legal Counsel: Ken Richardson, Legal Counsel

Visitors:
Jared Raper, MV

NOTE: There was no recording of the meeting there were some technical difficulties in the Zoom. KCAPTA was unable to connect to Zoom technology, this was in-person meeting Only.

KINGS COUNTY AREA PUBLIC MEETING PROTOCOL

KCAPTA hereby provides notice that effective March 1, 2022, it will return to in-person and public meetings.

Members of the public who wish to participate in this meeting can do so in one of the following three ways: (1) by attending the meeting in person, (2) via Zoom Meeting, or (3) by submitting written comments on any matter within the KCAPTA Board's subject matter jurisdiction, regardless of whether it is on the agenda for KCAPTA's consideration or action and those written comments will be entered into the administrative record of the meeting.

To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the KCAPTA Office no later than 11:00 a.m. on the day of the noticed meeting. To submit written comments by email, please forward them to info@kartbus.org. To submit such comments by U.S. mail, please forward them to Clerk of the Board, KCAPTA at 610 W. 7th Street, Hanford, CA 93230.

1. **CALL TO ORDER:**

Roll Call-Clerk of the Board
5 Present (KM,JN,DO,DV,AP)

2. **UNSCHEDULED APPEARANCES:**

Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item. No unscheduled appearances present or virtually.

3. **CONSENT ITEM:**

All items listed as consent items are considered routine and will be enacted by one motion. Any discussion of any consent item will be removed at the request of any Board member and made a part of the regular agenda.

A. Summary Minutes of Hybrid Special Meeting August 23, 2023

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (KM,JN,DO,DV,AP)

Regular Agenda Items

4. **APPROVE AMENDMENT NO. 2 TO AGREEMENT 2104 WITH RRM DESIGN GROUP FOR THE DESIGN AND ENGINEERING OF THE KART TRANSIT CENTER PROJECT (ANGIE DOW):**

In June 2021, KCAPTA entered into Agreement 2104 with RRM Design Group for design and engineering services for the KART Transit Center Project. This Agreement was amended in April 2023 to include the City of Hanford's request to include "Bulb-Out" design improvements on all corners surrounding our Project area.

Due to a single bid situation as a result of our bidding process in July for the construction of the KART Transit Center, KCAPTA had to rebid the project. The single bid situation delayed the project by four months and required RRM Design Group and sub-consultants to participate in a 2nd pre-bid conference, evaluating and advising KCAPTA regarding substitution requests, and responding to questions from prospective bidders in the form of an addendum.

Staff and our Construction Management Firm, CM Construction, have reviewed RRM's request for additional compensation of \$38,000 and determined the request is fair and reasonable. The project is still under budget, KCAPTA staff commented.

The Board approved Amendment No. 2 to Agreement 2104 with RRM Design Group, Inc. increasing the total compensation to \$1,804,074 and authorizing the Board Chair to execute Amendment No. 2.

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (KM,JN,DO,DV,AP)

5. **APPROVE GRANTING AN EASEMENT TO SOUTHERN CALIFORNIA EDISON FOR THE INSTALLATION OF SCE'S ELECTRIC DISTRIBUTION FACILITIES (ANGIE DOW):**

In August of 2022, KCAPTA applied to the SCE Charge Ready Program for 12 EV Chargers to be installed in the Park N Ride lot on 8th Street. Our project was approved as an SCE build. As required KCAPTA executed our Agreement with SCE and purchased the required EV Chargers.

As an SCE Build, SCE will be installing their electric distribution equipment on the northeast section of the Park-N-Ride lot. This easement will allow SCE access to install and maintain their equipment. This is SCE owned equipment and maintenance, this is the reason why they need the easement.

The Board approved Granting an Easement to Southern California Edison in the North-West section of our 8th Street Park-N-Ride Lot and authorized the Board Chairman to execute all required documents.

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (KM,JN,DO,DV,AP)

6. **ADOPT RESOLUTION 24-02 AUTHORIZING KCAPTA JOINT APPLICATION FOR AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES GRANT (ANGIE DOW):**

The AHSC program will provide grants and/or loans to projects that will achieve GHG reductions and benefit disadvantaged communities through increasing accessibility of affordable housing, employment centers, and key destinations via low-carbon transportation resulting in fewer vehicle miles traveled through shortened or reduced vehicle trips length or mode shift to transit, biking, or walking. The AHSC program requires a local government commitment and support for the completion of projects where the application for funding includes the construction of city-owned improvements.

AHSC funds are allocated through a competitive process, based on the merits of applications submitted and the proposed use of funds within the identified Project Area.

AHSC released the Notice of Funding Availability (Round 7) in January 2023 which was amended in March of 2023.

Pacific West Communities Inc. proposed the Smith Avenue Apartment project, with both the City of Lemoore and Kings County Area Public Transit Agency as Joint Applicants.

The Project located in the City of Lemoore on approximately 4.81 acres will be a mix of 12 one-bedroom units, 60 two-bedroom units, and 36 three-bedroom units.

As a project partner, KCAPTA will receive an amount not to exceed \$6,187,438 to purchase an Electric Minibus, Electric Bus Chargers, and Vanpool Vouchers. In the next 5 years incentives would be from \$350 to \$600 with Enterprise vehicles, and incorporating some electric vehicles with this incentive. KCAPTA will also be working with the city of Lemoore to purchase an electric minibus for on-demand service in this area.

The Board adopted Resolution 24-02 approving KCAPTA Joint Application with Pacific West Communities and Authorizing the Executive Director to execute required documents.

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (KM,JN,DO,DV,AP)

7. APPROVE CONNEXIONZ SERVICE AGREEMENT (ANGIE DOW):

In 2013, KCAPTA procured an off-the-shelf Intelligent Transportation System. This system includes a Global Position System (GPS), Automated Vehicle Location (AVL), Computer-Aided Dispatch (CAD) Automated Stop Annunciation (ASA), necessary hardware, software, and hosting service. Through this competitive bid process, KCAPTA awarded the contract to Connexionz LTD.

KCAPTA continues to use the system and has added on to the system to include SMS, enhanced websites, and an alert/subscription system. The technology system from Connexionz has worked well over the 8-year period. The current Service & Maintenance Agreement will expire in October. Staff is recommending the Board approve a three (3) year Service and Maintenance contract. Under this contract, Connexionz will continue to maintain the software, provide support, provide hardware support, and hosting service. The total cost for the services is \$155,545, for the fixed route service.

Staff has analyzed the cost proposed by Connexionz and determined that the price is fair and reasonable. This determination was based on our initial analysis of their cost proposed in response to our request for bids and the prior service agreement KCAPTA approved in September of 2020.

The Board approved the three (3) Year Service Agreement with Connexionz in an amount not to exceed \$155,545 and authorized the Executive Director to sign the Agreement.

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (KM,JN,DO,DV,AP)

8. UPDATE ON CROSS VALLEY CORRIDOR OPERATIONAL PLAN (ANGIE DOW):

In 2018 Tulare County Association of Governments completed the Cross Valley Corridor (CVC) Plan which includes key links to LNAS, Farmersville, Exeter, and Lindsay. The plan considered community demographics, transit service providers, infrastructure, and various transportation mode alternatives. Ultimately the plan recommended implementation of services in phases. The current Operations Plan is Phase 1 of the original CVC Plan. It envisions a high-speed, high-quality bus system that evolves from the current scattered bus service provided today to a new distinctive operation that initially provides better access to the Amtrak San Joaquin trains, and then expands to a reliable, fast, and quality service that supports and feeds HSR service on Day One.

The Phase 1 CVC Operations Plan is currently underway. This Phase 1 high-quality service route would connect Exeter, Farmersville, Visalia, Goshen, Hanford, Lemoore, and Lemoore Navel Air Station. Implementation of this route is estimated to begin in 2025.

KCAPTA Route 15 connects Kings County to the City of Visalia with 3 trips Monday – Friday. These trips are not currently timed for easy transition to or from the Amtrak Service.

Concurrent with the CVC Operations Plan, KCAPTA staff has been discussing improving connections between trains and the City of Visalia. We are proposing an alternative Phase 1 bus service that would easily transition to the larger “Phase 2” CVC High-Quality service in a few years.

This proposed Phase 1 alternative would consist of the City of Visalia adding up to 3 trips Monday-Friday from Visalia to Hanford and up to 2 trips Saturday and Sunday. KCAPTA would modify our schedule to allow for train connection and could add an additional trip Monday – Friday. We have targeted beginning this service in January 2024.

Proposed changes to KCAPTA Route 15 would require a public hearing process, which we begin next month and conclude in December.

THIS IS AN INFORMATION ITEM ONLY

9. Miscellaneous comments from Staff:

KCAPTA Staff: There was no recording of the meeting there were some technical difficulties in the Zoom meeting, No virtual meeting was held just in person.

Angie Dow, KCAPTA Executive Director: Out to bid for construction, bids due in Oct 12th, 2023. KART will award it in October 25th at a board meeting, they can start within 30 days.

Heather Corder, Accountant/Auditor: N/A

Mark Pedreiro, Transit Manager: Uber App-No Longer supports public transit, November 1st will be substituting for Ecolane. Ecolane has already been used in Lemoore so it will be a transaction for Hanford. Ecolane allows for pre-scheduling. This will improve efficiency and allow us to plan ahead. Ecolane is more flexible and can be used in Paratransit and for regular riders.

Legal Counsel, Ken Richardson: Nothing to report.

Council Members:

Kalish Morrow/alternate: City of Hanford: City of Hanford might get a grant to fund a bridge over Hwy 198, Peoples Ditch connect Campus Driver and Hwy 198.

Alvaro Preciado: City of Avenal: There will be a community event 9/28 Thursday from 6-8 p.m. in Reef-Sunset Middle School, representatives from various Kings County agencies will be there, Kings County Sherriff office, resources agencies will be there as well, legal, financial, health, business, immigration as well as CHP. School community and Avenal community members will be attending, raffles, food and entertainment will be provided.

David Orth, City of Lemoore: The City is planning to implement 4 10's work week (M-Th 7 a.m. to 5:00 p.m.) The idea is to save money on utilities and operational costs. This will be implemented for a trial period for 6 months starting Monday, October 16th. Friday the offices will be closed. This will affect the offices at 711 and 721 Cinnamon Drive.

Doug Verboon, Kings County Brd of Supervisor: Nothing to report.

Operator's Perspective: Craig was not present but Jerad, Maintenance Manager was present: Jerad Raper stated that he is currently looking for a shop mechanic, if you know someone, please refer them to MV. All is good, drivers are almost fully staffed, over-hauled maintenance work has been done in-house, and money has been saved. KCAPTA bought some shop tools so this can be done in-house instead of sending the work to Cummings.

The next scheduled meeting will be on October 25th at the scheduled time/place.