

KINGS COUNTY AREA PUBLIC TRANSIT AGENCY
Board of Directors
Special Meeting (Time and Place)

610 W. 7th Street - Hanford, California 93230 (559) 852-2692 www.kartbus.org

Meeting Date: October 25, 2023

Time: 2:00 PM

In Person: City of Hanford Council Chambers
400 N Douty Street
Hanford, CA 93230

Avenal City Hall, Conference Room
919 Skyline Blvd.
Avenal, CA 93204

Join Zoom Meeting: <https://us06web.zoom.us/j/86340720186?pwd=8b0Lt1wwSoLYQFBEPxNYLXaPKohRYq.1>

Meeting ID: 863 4072 0186

Passcode: Kart1025

Link to our Website: <https://www.kartbus.org/category/board/>

If you need special assistance to participate in this meeting or language assistance, please contact the Clerk of the Board at (559) 852-4623 by 4:00 PM on the Monday before this meeting. The Agenda backup information and any public records provided to the Board after the posting of the agenda for this meeting will be available for public review at 610 W. 7th Street, Hanford, CA 93230.

HYBRID MEETING AGENDA

KINGS COUNTY AREA PUBLIC MEETING PROTOCOL
--

KCAPTA hereby provides notice that effective March 1, 2022, it will return to in-person and public meetings.

Members of the public who wish to participate in this meeting can do so in one of the following three ways: **(1) by attending the meeting in person, (2) via Zoom Meeting, or (3) by submitting written comments** on any matter within the KCAPTA Board's subject matter jurisdiction, regardless of whether it is on the agenda for KCAPTA's consideration or action and those written comments will be entered into the administrative record of the meeting.

To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the KCAPTA Office no later than 11:00 a.m. on the day of the noticed meeting. To submit written comments by email, please forward them to info@kartbus.org. To submit such comments by U.S. mail, please forward them to Clerk of the Board, KCAPTA at 610 W. 7th Street, Hanford, CA 93230.

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>ACTION</u>
1.	CALL TO ORDER <i>Roll Call – Clerk of the Board</i>	
2.	UNSCHEDULED APPEARANCE <i>Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.</i>	
3.	CONSENT ITEMS <i>All items listed as consent items are considered routine and will be enacted by one motion. Any discussion of any consent item will be removed at the request of any Board member and made a part of the regular agenda.</i>	ACTION
	A. Summary Minutes of Hybrid Meeting September 27, 2023 B. Amendment to Employee Holidays	
4.	SCHEDULE SPECIAL NOVEMBER/DECEMBER BOARD MEETING	ACTION
5.	AWARD THE CONSTRUCTION CONTRACT IN THE AMOUNT OF \$28,895,000 FOR THE KART TRANSIT CENTER PROJECT TO QUIRING GENERAL LLC	ACTION
6.	APPROVE ENTERING INTO AN AGREEMENT WITH SCE FOR THEIR CHARGE READY TRANSPORT PROGRAM	ACTION
7.	MISCELLANEOUS COMMENTS FROM STAFF	INFORMATION

Attachments:

A – MINUTES OF SEPTEMBER 27, 2023

B – AGREEMENT 2403 WITH QUIRING GENERAL, LLC

C – KCAPTA’S CONDITIONS OF EMPLOYMENT POLICY #30-0005

STAFF REPORT

3. CONSENT ITEM:

A. Summary Minutes of Meeting September 27, 2023

B. AMENDMENT TO EMPLOYEE HOLIDAYS

KCAPTA utilizes Kings County Services, such as Treasury, IT, and Human Resources, as an outside agency. KCAPTA's Employment Benefits Document, mostly mirrors the County's General and Management employment MOU. On June 27, 2023, a side letter was added to the MOU, which added four hours of holiday pay. The side letter changed the half day of holiday on the working day before the day observed as Christmas Day from four hours to eight hours.

Staff proposes updating KCAPTA's Holiday paid time off to mirror the County. The update to KCAPTA's Employment policy is a continuation of past practices. The Holiday Schedule has been updated in KCAPTA's Employment Policy #30-0005. A red-lined copy has been attached to the agenda.

4. SCHEDULE SPECIAL NOVEMBER/DECEMBER BOARD MEETING (HEATHER CORDER):

KCAPTA's November and December meetings are scheduled near the holidays; KCAPTA historically reschedules and combines the November and December meeting so there is no conflict with the Holidays. Staff coordinates the special meeting with the Kings County Associations of Governments special meeting. This year, KCAPTA and KCAG determined December 6th, 2023 at 2:00 p.m, as the best date for the special meeting. KCAPTA reached out to the City of Hanford and they have confirmed that the Board Chambers will be available for that date and time.

At the December 6th Meeting Staff will present the Board with our 2024 meeting calendar. We are anticipating that Kings County will have completed its Board Chambers remodel by January 2024 and that KCAPTA's Board meetings will be held at our scheduled location in the Kings County Board of Supervisors Chambers beginning in January 2024. At our December meeting staff will be proposing we update our regular schedule time from 3:30 PM to 2:00 PM.

Recommendation

Staff recommends the Board approve the Special November/December meeting date of December 6th, 2023, at 2 p.m.

5. AWARD THE CONSTRUCTION CONTRACT IN THE AMOUNT OF \$28,895,000 TO QUIRING GENERAL LLC (ANGIE DOW):

The KART Transit Center Project is located in Downtown Hanford on 7th Street between Harris and Brown. This project began in 2017 with a site selection study. This study recommended the preferred site for the KART Transit Center Project.

Following the completion of the study, KCAPTA completed all necessary environmental studies on the preferred site. Once the environmental documents were completed. KCAPTA began the process of purchasing the properties located in the project area.

In 2020, KCAPTA contracted with CM Construction for Construction Management Services for the project. CM has been a valuable asset to the project and has been actively involved in each step and will oversee the construction process.

In 2021, KCAPTA contracted with RRM Design Group for the design and engineering of the project.

On April 15, 2023, KCAPTA released the construction documents, bids were Due on October 12, 2023. KCAPTA received 3 Bids. Quiring General LLC with a base bid of \$27,580,000, AMS & Association with a base bid of \$30,125,000, and Bush Construction with a base bid of \$31,496,000.

In addition to the base bid KCAPTA requested each bidder include the following items

1. \$400,000 Owners Contingency Fund
2. Add Alternate # 1: Photovoltaic panels, equipment, conductors, and misc. (Bus Bays Canopies)
3. Add Alternate # 2A: Northern most two-bay and three-bay bus canopies
4. Add Alternate # 2B: Photovoltaic panels, equipment, conductors, and misc.
6. Add Alternate # 2C: Photovoltaic panels, equipment, conductors, and misc. (Building C)
7. Add Alternate # 3: Bulbouts and all associated work at the 3 corners of 7th and Harris, and 7th and Brown intersections.

Totals including Contingency and all Add Alternate were:

Quiring General LLC	\$29,205,000
AMG & Associates	\$32,768,000
Bush Construction	\$33,326,000

KCAPTA, Project Management Firm, CM Construction verified that Quiring General, LLC and all listed subcontractors have the necessary licenses and insurance and are in good standing with the State of California. Per our Purchase Policy KCPATA staff also verified the Quiring General, LLC is registered with DIR and is not on the Federal Debarred/Suspend List.

Quiring General LLC is the lowest responsible bidder and staff is recommending the Board Award the construction contract including contingency and Add Alternates 1, 2A, 2B, 2C to Quiring General LLC in the amount of \$28,895,000.

If approved the Board will authorize the Executive Director to approve change orders up to the Owner Contingency Fund of \$400,000. Change Orders approved by the Executive Director will be included in Board Agendas for Board information and discussion.

Recommendation

Staff recommends the Board award Construction Contract in an amount not to exceed \$28,895,000 to Quiring General, LLC Authorized the Board Chairman to execute Agreement 2403, Authorize the Executive Director to post the Notice of Award, and Authorized the Executive Director to authorized Change Orders in amount not to exceed Owners Contingency Funds of \$400,000.

6. APPROVED ENTERING INTO AN AGREEMENT WITH SCE FOR THEIR CHARGE READY TRANSPORT PROGRAM (ANGIE DOW):

In August of 2022, Staff applied to the Southern California Edison (SCE) Charge Ready Transport Program. This Program is for fleet operators such as KCAPTA. Through this Program SCE will perform on-site visits to evaluate our site electrical infrastructure needs, develop utility-side and customer-side of the meter cost estimates, design, secure permit, project management and install the necessary infrastructure. SCE will install a separate meter dedicated to the EV charging infrastructure and waive customer demand charges through 2024 with SCE commercial EV rates. SCE will make final inspections once the charging equipment is installed. KCAPTA will need: purchase at least two battery powered EV; select, purchase, and install SCE approved charging equipment in the quantity approved by SCE; keep the charging equipment operational for at least ten years; provide data related to charging equipment usage for a minimum of five years; and grant easement to SCE for their equipment.

SCE has completed the on-site evaluation and evaluated our site electrical infrastructure needs, and Conceptual Design. It was noted in SCE's Distribution System Planning that system upgrades are required in order to serve KCAPTA electric

vehicle charging needs. SCE will proceed with the system upgrades required concurrently with the KCAPTA Charge Ready Transport Project.

The next step in the process is critical, this is a binding step in which KCAPTA agrees to the following items.

- Purchase and install 10 – 19.3 to 49.99 kw chargers
- Purchase and install 8 – 150+ kw power cabinets and dispensers
- Purchase 12 Electric Transit Buses in 2025 (TIRCP Grant 4-35’ and 8- 19’ Buses)
- Purchase 2 Electric Transit Buses in 2026 (TIRCP California Budget FY 25)
- Purchase 3 Electric Transit Buses in 2027
- Purchase 5 Electric Transit Buses in 2029
- Purchase 3 Electric Transit Buses in 2032

When Executing the Agreement with SCE, KCAPTA is committing to spend at minimum in FY 24/25 approximately \$5.9 million dollars. KCAPTA has already secured a TIRCP grant in the amount of \$4,453,784 to purchase the 12 buses and Affordable Housing & Sustainable Communities grant in the amount of \$2,750,000 for bus charging infrastructure. The State of California FY 23/24 Budget also allocated additional capital funds to transit agency in which KCAPTA has allocated \$5,347,673 to bus charging infrastructure. Leaving \$1,476,688 in funding KCAPTA would need to seek addition funding to meet our minimum requirement for FY 2024/2025. Over the next ten-year period KCAPTA would need approximately \$9,524,034 to purchase the required buses.

Fiscal Year	Description	Estimated Amount	Funding Source	Unfunded
2023/2024	Purchase Bus (1)	\$250,000	STA	\$0.00
2024/2025	Charging equipment and installation	\$8,097,673	TIRCP \$5,347,673 AHSC \$2,750,000	\$0.00
2024/2025	Purchase Buses (12)	\$5,430,472	TIRCP \$4,453,784 TIRCP \$ 976,688	\$0.00
2025/2026	Purchase Buses (3)	\$3,330,000	TIRCP \$3,330,000	\$0
2026/2027	Purchase Buses (2)	\$2,200,000		\$2,200,000
2028/2029	Purchase Buses (5)	\$5,500,000		\$5,500,000
2031/2032	Purchase Buses (3)	\$3,330,000		\$3,330,000

KCAPTA is required to begin transitioning to Zero-Emission buses starting in 2024. In June of 2023, KCAPTA submit to CARB our transition plan. Per the plan KCAPTA will need to replace 19- 35’ buses and 13- cutaway buses over the next ten-year period with zero-emission buses. This is seven (7) more than we are committing to with SCE.

The infrastructure needed to support the Electric Vehicle charging station will cost an estimated \$8,097,673. This includes more than installing the required chargers. It will include Engineering, cover bus parking with solar, additional paving needed, charging management system, and workforce development.

With the AHSC Grant and the new TIRCP funds, KCAPTA can meet our side of the project cost.

Recommendation

Staff recommends the Board approve the Charge Ready Transportation Program Participation Agreement and authorize the Executive Director to execute the required documents.

7. MISCELLANEOUS COMMENTS FROM STAFF: