

ATTACHMENT A
MINUTES OF OCTOBER 25, 2023

**KCAPTA****Kings County Area Public Transit Agency**610 W. 7th St. • Hanford, CA 93230 • (559) 852-2692 • www.kartbus.org

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, or please contact the Clerk of the Board at (559) 852-4623, by 4:00 p.m. on the Monday prior to this meeting. Agenda backup information and any public records provided to the board after the posting of the agenda for this meeting will be available for public review at 610 W. 7th Street, Hanford, CA. 93230

Action Summary Hybrid Meeting: Virtual or In-Person

Special Hybrid Meeting (Time and Place)

Meeting Date: October 25, 2023

Time: 2:00 PM

In Person: City of Hanford Council Chambers
400 N Douty Street
Hanford, CA 93230

Avenal City Hall, Conference Room
919 Skyline Blvd.
Avenal, CA 93204

Virtual: Zoom Meeting

KCAPTA Board: Joe Neves, Kings County Supervisor
David Orth, Lemoore City Council
Doug Verboon, Kings County Supervisor
Alvaro Preciado, Avenal City Council
Diane Sharp, Hanford City Council

Staff: Heather Corder, Accountant/Auditor
Maria Ortiz, Fiscal Specialist II
Geneieve Morales, Transit Assistant
Oscar Gonzalez, Facilities and Fleet Specialist
Mark Pedreiro, Transit Manager

Legal Counsel: Ken Richardson, Legal Counsel

Visitors:
Craig Wilson, MV
Terri King, KCAG
Teresa, Nickell, KCAG
Chris Hale, CM Construction
Joe Bogart, Quiring
Jacob Kuhlemeier, Quiring
Jordan Caglia, Quiring
Matt Caglia, Quiring
Juan Domingues

KINGS COUNTY AREA PUBLIC MEETING PROTOCOL

KCAPTA hereby provides notice that effective March 1, 2022, it will return to in-person and public meetings.

Members of the public who wish to participate in this meeting can do so in one of the following three ways: (1) by attending the meeting in person, (2) via Zoom Meeting, or (3) by submitting written comments on any matter within the KCAPTA Board's subject matter jurisdiction, regardless of whether it is on the agenda for KCAPTA's consideration or action and those written comments will be entered into the administrative record of the meeting.

To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the KCAPTA Office no later than 11:00 a.m. on the day of the noticed meeting. To submit written comments by email, please forward them to info@kartbus.org. To submit such comments by U.S. mail, please forward them to Clerk of the Board, KCAPTA at 610 W. 7th Street, Hanford, CA 93230.

1. CALL TO ORDER:

Roll Call-Clerk of the Board

5 Present (DS,JN,DO,DV,AP)

2. UNSCHEDULED APPEARANCES:

Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item. No unscheduled appearances present or virtually.

3. CONSENT ITEM:

All items listed as consent items are considered routine and will be enacted by one motion. Any discussion of any consent item will be removed at the request of any Board member and made a part of the regular agenda.

A. Summary Minutes of Hybrid Special Meeting September 27, 2023

B. AMENDMENT TO EMPLOYEE HOLIDAYS

KCAPTA's Employment Benefits Document mostly mirrors the County's General and Management employment MOU. On June 27, 2023, a side letter was added to the MOU, which added four hours of holiday pay. The side letter changed the half day of holiday on the working day before the day observed as Christmas Day from four hours to eight hours. The update to KCAPTA's Employment policy is a continuation of past practices. The Holiday Schedule has been updated in KCAPTA's Employment Policy #30-0005. A red-lined copy has been attached to the agenda.

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (DS,JN,DO,DV,AP)

Regular Agenda Items

4. SCHEDULE SPECIAL NOVEMBER/DECEMBER BOARD MEETING (HEATHER CORDER):

KCAPTA historically reschedules and combines the November and December meeting to have one Special meeting in December. Staff coordinates the special meeting with LAFCO and Kings County Associations of Governments. This year, KCAPTA, LAFCO, and KCAG determined December 6th, 2023, as the best date for the special meeting. KCAPTA reached out to the City of Hanford and they have confirmed that the Board Chambers will be available for that date and time.

At the December 6th Meeting Staff will present the Board with our 2024 meeting calendar. We are anticipating that Kings County will have completed its Board Chambers remodel by January 2024 and that KCAPTA's Board meetings will be held at our scheduled location in the Kings County Board of Supervisors Chambers beginning in January 2024. At our December meeting staff will be proposing we update our regular schedule time from 3:30 PM to 2:00 PM.

The Board approved the Special November/December meeting date of December 6th, 2023, at 2 p.m.

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (DS,JN,DO,DV,AP)

5. AWARD THE CONSTRUCTION CONTRACT IN THE AMOUNT OF \$28,895,000 TO QUIRING GENERAL LLC (ANGIE DOW):

The KART Transit Center Project is located in Downtown Hanford on 7th Street between Harris and Brown. This project began in 2017 with a site selection study and recommended the preferred site for the KART Transit Center Project.

In 2020, KCAPTA contracted with CM Construction for Construction Management Services for the project and has been a valuable asset to the project and has been actively involved in each step and will oversee the construction process.

In 2021, KCAPTA contracted with RRM Design Group for the design and engineering of the project.

On August 15, 2023, KCAPTA released the construction documents, bids were due on October 12, 2023. KCAPTA received 3 Bids. Quiring General LLC with a base bid of \$27,580,000, AMS & Association with a base bid of \$30,125,000, and Bush Construction with a base bid of \$31,496,000.

Totals including Contingency and all Add Alternate were: Quiring General LLC \$29,205,000, AMG & Associates \$32,768,000, Bush Construction \$33,326,000.

KCAPTA, Project Management Firm, CM Construction verified that Quiring General, LLC and all listed subcontractors have the necessary licenses and insurance and are in good standing with the State of California. Per our Purchase Policy KCPATA staff also verified the Quiring General, LLC is registered with DIR and is not on the Federal Debarred/Suspend List.

Quiring General LLC is the lowest responsible bidder and staff is recommending the Board Award the construction contract including contingency and Add Alternates 1, 2A, 2B, 2C to Quiring General LLC in the amount of \$28,895,000.

If approved the Board will authorize the Executive Director to approve change orders up to the Owner Contingency Fund of \$400,000. Change Orders approved by the Executive Director will be included in Board Agendas for Board information and discussion.

The Board awarded Construction Contract in the amount not to exceed \$29,205,000 to Quiring General, LLC Authorized the Board Chairman to execute Agreement 2403, Authorize the Executive Director to post the Notice of Award, and Authorized the Executive Director to authorized Change Orders in amount not to exceed Owners Contingency Funds of \$400,000.

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (DS,JN,DO,DV,AP

6. APPROVED ENTERING INTO AN AGREEMENT WITH SCE FOR THEIR CHARGE READY TRANSPORT PROGRAM (ANGIE DOW):

In August of 2022, Staff applied to the Southern California Edison (SCE) Charge Ready Transport Program. This Program is for fleet operators such as KCAPTA. Through this Program SCE will perform on-site visits to evaluate our site electrical infrastructure needs, develop utility-side and customer-side of the meter cost estimates, design, secure permit, project management and install the necessary infrastructure. SCE will install a separate meter dedicated to the EV charging infrastructure and waive customer demand charges through 2024 with SCE commercial EV rates. SCE will make final inspections once the charging equipment is installed. KCAPTA will need: purchase at least two battery powered EV; select, purchase, and install SCE approved charging equipment in the quantity approved by SCE; keep the charging equipment operational for at least ten years; provide data related to charging equipment usage for a minimum of five years; and grant easement to SCE for their equipment.

SCE has completed the on-site evaluation and evaluated our site electrical infrastructure needs, and Conceptual Design. It was noted in SCE's Distribution System Planning that system upgrades are required in order to serve KCAPTA electric vehicle charging needs. SCE will proceed with the system upgrades required concurrently with the KCAPTA Charge Ready Transport Project.

The next step in the process is critical, this is a binding step in which KCAPTA agrees to the following items.

- Purchase and install 10 – 19.3 to 49.99 kw chargers ●Purchase and install 8 – 150+ kw power cabinets and dispensers ●Purchase 12 Electric Transit Buses in 2025 (**TIRCP Grant 4-35' and 8- 19' Buses**) ●Purchase 2 Electric Transit Buses in 2026 (**TIRCP California Budget FY 25**) ●Purchase 3 Electric Transit Buses in 2027 ●Purchase 5 Electric Transit Buses in 2029 ●Purchase 3 Electric Transit Buses in 2032

When Executing the Agreement with SCE, KCAPTA is committing to spend at minimum in FY 24/25 approximately \$5.9 million dollars. KCAPTA has already secured a TIRCP grant in the amount of \$4,453,784 to purchase the 12 buses and Affordable Housing & Sustainable Communities (AHSC) grant in the amount of \$2,750,000 for bus charging infrastructure. The State of California FY 23/24 Budget also allocated additional capital funds to transit agency in which KCAPTA has allocated \$5,347,673 to bus charging infrastructure. Leaving \$1,476,688 in funding KCAPTA would need to seek additional funding to meet our minimum requirement for FY 2024/2025. Over the next ten-year period KCAPTA would need approximately \$9,524,034 to purchase the required buses.

KCAPTA is required to begin transitioning to Zero-Emission buses starting in 2024. In June of 2023, KCAPTA submit to CARB our transition plan. Per the plan KCAPTA will need to replace 19- 35' buses and 13- cutaway buses over the next ten-year period with zero-emission buses. This is seven (7) more than we are committing to with SCE.

The infrastructure needed to support the Electric Vehicle charging station will cost an estimated \$8,097,673. This includes more than installing the required chargers. It will include Engineering, cover bus parking with solar, additional paving needed, charging management system, and workforce development.

With the AHSC Grant and the new TIRCP funds, KCAPTA can meet our side of the project cost.

The Board approved the Charge Ready Transportation Program Participation Agreement and authorize the Executive Director to execute the required documents for SCE infrastructure 10 year project agreement.

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (DS,JN,DO,DV,AP

7. Miscellaneous comments from Staff:

KCAPTA Staff:

Angie Dow, KCAPTA Executive Director: December 6, 2023 is the next meeting, a calendar for board meetings will need approve for time/place (2 pm at Kings County Board of Supervisor's Chambers, Kings County Government Center, Administration Building No. 1), the board will need to discuss if this time and place will work on their schedule. There will be a discussion on how to allow vendors to sell, what they are allowed, requirements, permits from the City of Hanford, Conditional use permit, Health Dept. permit and develop a plan for future vendor requests. The board also asked to bring a discussion update on CVR. The Chargers for the SCE project will be an item in Jan 2024 board meeting.

Heather Corder, Accountant/Auditor: The audit is closing and will be presented to the board by Brown Armstrong Accountancy Corporation will need to be an item at the next meeting.

Mark Pedreiro, Transit Manager: Uber App-No Longer supports public transit, November 1st will be substituting for Ecolane so accounts will need to be set up. Mark and Gen Attended Kettleman City Community Event, Joe Neves thanked KART for attending.

Legal Counsel, Ken Richardson: Nothing to report.

Council Members:

Diane Sharp, City of Hanford: Winter Wonderland will start Nov 18, 2023. This is the last Thurs Night Market.

Alvaro Preciado, City of Avenal: There was a Pistachio Festival, well attended, selling pistachio ice cream and other items. There is an ice rink in Avenal for the community. The Avenal cut-off construction project will affect traffic from Avenal to Hanford.

David Orth, City of Lemoore: The City had its Red Ribbon event, National Night Out, Panda Express is ready to be open, but it has no electricity. There was a question about the groundbreaking for the Construction project? The executive director of the board is requesting one, then there will be one, but if not, KCAPTA would like to do a grand opening ceremony instead. Project needs to get started as soon as possible.

Doug Verboon, Kings County Brd of Supervisor: Nov 8th is the next CVR meeting, TCAG will be meeting with Kings County, they have a newsletter distribution, need to update the distribution list and add your name.

Operator's Perspective: Craig Wilson, Gen Mngr: Currently has 37 drivers, plus 2 in training, there is a mechanic position opening, have an applicant with military experience and motor pool experience. Incident with electric bus stuck at train tracks MV is going through safety manual to override this feature on the bus and correct it to override.

The next scheduled meeting will be on December 6, at 2:00 pm at the scheduled time/place.