

ATTACHMENT A
MINUTES OF DECEMBER 6, 2023

**KCAPTA****Kings County Area Public Transit Agency**610 W. 7th St. • Hanford, CA 93230 • (559) 852-2692 • www.kartbus.org

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, or please contact the Clerk of the Board at (559) 852-4623, by 4:00 p.m. on the Monday prior to this meeting. Agenda backup information and any public records provided to the board after the posting of the agenda for this meeting will be available for public review at 610 W. 7th Street, Hanford, CA. 93230

Action Summary Hybrid Meeting: Virtual or In-Person

Special Hybrid Meeting (Time and Place)

Meeting Date: December 6, 2023

Time: 2:00 PM

In Person: City of Hanford Council Chambers
400 N Douty Street
Hanford, CA 93230

Avenal City Hall, Conference Room
919 Skyline Blvd.
Avenal, CA 93204

Virtual: Zoom Meeting

KCAPTA Board: Joe Neves, Kings County Supervisor
David Orth, Lemoore City Council
Richard Fagundes (Alt), Kings County Supervisor
Alvaro Preciado, Avenal City Council
Diane Sharp, Hanford City Council

Staff: Heather Corder, Accountant/Auditor
Maria Ortiz, Fiscal Specialist II
Geneieve Morales, Transit Assistant
Oscar Gonzalez, Facilities and Fleet Specialist
Mark Pedreiro, Transit Manager

Legal Counsel: Ken Richardson, Legal Counsel

Visitors:
Craig Wilson, MV
Jamie Smith, MV
Jerad Raper, MV
Robyn Reeves, MV
Terri King, KCAG
Teresa, Nickell, KCAG

KINGS COUNTY AREA PUBLIC MEETING PROTOCOL

KCAPTA hereby provides notice that effective March 1, 2022, it will return to in-person and public meetings.

Members of the public who wish to participate in this meeting can do so in one of the following three ways: (1) by attending the meeting in person, (2) via Zoom Meeting, or (3) by submitting written comments on any matter within the KCAPTA Board's subject matter jurisdiction, regardless of whether it is on the agenda for KCAPTA's consideration or action and those written comments will be entered into the administrative record of the meeting.

To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the KCAPTA Office no later than 11:00 a.m. on the day of the noticed meeting. To submit written comments by

email, please forward them to info@kartbus.org. To submit such comments by U.S. mail, please forward them to Clerk of the Board, KCAPTA at 610 W. 7th Street, Hanford, CA 93230.

1. **CALL TO ORDER:**

Roll Call-Clerk of the Board

5 Present (DS,JN,DO,RF,AP)

2. **UNSCHEDULED APPEARANCES:**

Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item. No unscheduled appearances present or virtually.

3. **CONSENT ITEM:**

All items listed as consent items are considered routine and will be enacted by one motion. Any discussion of any consent item will be removed at the request of any Board member and made a part of the regular agenda.

A. Summary Minutes of Hybrid Special Meeting October 25, 2023

ACTION: APPROVED AS PRESENTED 4 IN FAVOR (DS,JN,DO,AP) 1 ABSTENTION (RF)

Regular Agenda Items

4. **APPROVE KCAPTA 2024 BOARD MEETING CALENDAR (DATE AND TIME) (Angie Dow/Maria Ortiz):**

Due to the Kings County Board of Supervisors Chambers extensive remodel, KCAPTA has been holding are meeting at the City of Hanford Council Chambers.

Staff is proposing the KCAPTA's 2024 regular meeting continue to be held every 4th Wednesday of each month at the Kings County Board of Supervisors Chambers at 2:00 PM.

Until the Board of Supervisors Chambers remodel is completed, we will continue to hold Special Meeting Place at the City of Hanford Council Chambers. Per our discussion with the County, they estimate the remodel will be completed by February 2024.

There was a discussion to continue with Avenal posting of the agenda to comply with the Brown Act as to be posted and noticed in a public place in order for the Board member(s) be able to vote and the public to participate and attend in person or virtually.

The Board approved KCAPTA 2024 Meeting Calendar

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (DS,JN,DO,RF,AP)

5. **APPROVE FIXED ROUTE DECEMBER 2023 FREE TRANSIT WEEKS (Heather Corder):**

KCAPTA proposed two projects Free Transit and Reduced Fares, which were approved on November 15, 2023, and staff is recommending the Board approve free Fixed Route service from December 18, 2023 – December 30, 2023. If funds remain in the project staff will propose additional dates/weeks at our January 2024 Board meeting.

The board approve free Fixed Route Service from December 18, 2023 – December 30, 2023.

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (DS,JN,DO,RF,AP)

6. **APPROVE CAPITAL PURCHASE OF A GENFARE FAST FARE TEST BENCH (Mark Pedreiro)**

Staff is recommending the purchase of a Fast-Fare Test Bench from Genfare. The test bench is used to read, diagnose, and repair a faulty Fast-Fare Farebox.

The total cost of the Test Bench is \$20,170.77 and would be funded with STA Funds and will require the Board to approve the related budget amendment.

The Board approved the purchase of the Fast-Fare Test Bench from Genfare, approve the related Budget Amendment, and authorize the Executive Director to issue a purchase order in an amount not to exceed \$20,177.77.

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (DS,JN,DO,RF,AP)

7. Miscellaneous comments from Staff:

KCAPTA Staff:

Angie Dow, KCAPTA Executive Director: Construction groundbreaking demolition has started, the asphalt demo has begun. KCAPTA and the contractors are taking steps to be compliant with Build America Buy America Act and insuring that all the materials used are compliant. KCAPTA is working with CM Construction to streamline the administrative work. The first building completed will be Kings View and that has a 12-month timeline. When the building is completed Kings View will move and the building will be demolished. The entire site is anticipated to be completed and operational on July 1, 2025. That is around 18 months as KCAPTA needs to account for rainy days. Happy Holidays to all!

Heather Corder, Accountant/Auditor: Nothing to report.

Mark Pedreiro, Transit Manager: Nothing to report.

Legal Counsel, Ken Richardson: Nothing to report.

Council Members:

Diane Sharp, City of Hanford: Winter Wonderland started Nov 18, 2023, and it will end the first week in Jan 2024. Santas Village area is the most popular!

Alvaro Preciado, City of Avenal: Oil Direct Lining last week on top of the hill, Christmas Parade this Saturday everyone is invited. Avenal is working on installing a fiber optics cables, Avenal Cut-off construction patching it up by the city limits aqueduct to 1-5 bridge.

David Orth, City of Lemoore: The Christmas parade and Santa Claus and rode in fire truck, very exciting best Christmas parade the board member has experienced. There is a Tree lighting in Lemoore. Happy Holidays!

Richard Fagundes, Kings County Brd of Supervisor: No comments but was thanked for attending.

Operator's Perspective: Craig Wilson, Gen Mngr: MV hired a new C mechanic and has one driver in training. MV has 35 drivers, but need 40 to cover all the positions in the new contract. Having 40 drivers will help to give drivers flex time to take time off and not get burned out. This will also allieviate the need for management to drive due of shortages in drivers. Merry Christmas to everyone!

“Thank you to Fresno drivers, there is construction in Hwy 99, thank you to all drivers and staff”

The next scheduled meeting will be on January 24, 2024, at 2:00 pm at the City of Hanford Council Chambers.

8. Closed Session:

Executive Director Employment Agreement.