

KINGS COUNTY AREA PUBLIC TRANSIT AGENCY

Board of Directors

Regular Meeting Agenda

610 W. 7th Street - Hanford, California 93230 (559) 852-2692 www.kartbus.org

Meeting Date: August 28, 2024

Time: 2:00 PM

In Person: Board Chambers-Admin Bldg 1, Kings Co Gov't Center 1400 W. Lacey Blvd, Hanford, CA 93230 Hanford, CA 93230
Avenal City Hall, Conference Room 919 Skyline Blvd. Avenal, CA 93204

Join Zoom Meeting: <https://us06web.zoom.us/j/82317687537?pwd=q0jFAhC7hbryMbVWIMZcZc7AamJhaa.1>

Meeting ID: 823 1768 7537

Passcode: Kart0828

Link to our Website: www.kartbus.org

If you need special assistance to participate in this meeting or language assistance, please contact the Clerk of the Board at (559) 852-4623 by 4:00 PM on the Monday before this meeting. The Agenda backup information and any public records provided to the Board after the posting of the agenda for this meeting will be available for public review at 610 W. 7th Street, Hanford, CA 93230.

HYBRID MEETING AGENDA

KINGS COUNTY AREA PUBLIC MEETING PROTOCOL

KCAPTA hereby provides notice that effective March 1, 2022, it will return to in-person and public meetings.

Members of the public who wish to participate in this meeting can do so in one of the following three ways: **(1) by attending the meeting in person, (2) via Zoom Meeting, or (3) by submitting written comments** on any matter within the KCAPTA Board's subject matter jurisdiction, regardless of whether it is on the agenda for KCAPTA's consideration or action and those written comments will be entered into the administrative record of the meeting.

To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the KCAPTA Office no later than 11:00 a.m. on the day of the noticed meeting. To submit written comments by email, please forward them to info@kartbus.org. To submit such comments by U.S. mail, please forward them to the Clerk of the Board, KCAPTA at 610 W. 7th Street, Hanford, CA 93230.

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>ACTION</u>
1.	CALL TO ORDER <i>Roll Call – Clerk of the Board</i>	
2.	UNSCHEDULED APPEARANCE <i>Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.</i>	
3.	CONSENT ITEMS <i>All items listed as consent items are considered routine and will be enacted by one motion. Any discussion of any consent item will be removed at the request of any Board member and made a part of the regular agenda.</i> A. Summary Minutes of Meeting July 24, 2024	ACTION
4.	PUBLIC HEARING TO ADOPT TRIENNIAL FFY 2025 – 2027 DBE/ SMALL BUSINESS GOALS (Open Hearing/ Receive Testimony/Close Hearing/Approve Goals)	ACTION
5.	APPROVE AMTRAK SAN JOAQUINS THRUWAY BUS SERVICE BETWEEN HANFORD AND VISALIA – MEMORANDUM OF UNDERSTANDING	ACTION
6.	APPROVE MITIGATION COOPERATIVE AGREEMENT BETWEEN KCAPTA AND CALTRANS	ACTION
7.	AWARD THE CONSTRUCTION CONTRACT IN THE AMOUNT OF \$1,021,000 FOR THE PARK-N-RIDE LOT TO HOLLOWAY CONSTRUCTION, INC.	ACTION
8.	AUTHORIZE THE PURCHASE OF SERVICE TRUCK	ACTION
9.	MISCELLANEOUS COMMENTS FROM STAFF	INFORMATION

Attachments:

- A – MINUTES OF JULY 24, 2024
- B – KINGS COUNTY AREA PUBLIC TRANSIT AGENCY DISADVANTAGE BUSINESS ENTERPRISE (DBE) PROGRAM AND TRIENNIAL GOALS
- C – RESOLUTION 25-01 DBE GOAL FOR FFY 2024-2025-2026-2027
- D – SJJPA AND KCAPTA MOU
- E – MITIGATION COOPERATIVE AGREEMENT
- F – AGREEMENT 2501 WITH HOLLOWAY CONSTRUCTION INC.

STAFF REPORT

3. CONSENT ITEM:

A. Summary Minutes of Meeting July 24, 2024

4. PUBLIC HEARING TO ADOPT TRIENNIAL FFY 2025 – 2027 DBE SMALL BUSINESS GOALS (Heather Corder):

As a recipient of Federal financial assistance, KCAPTA must comply with the U.S. Department of Transportation regulations, 49 CFR Part 26, regarding the Disadvantage Business Enterprise (DBE) program and the Small Business Development Program. The DBE Program and Small Business Development Programs ensure that disadvantaged business enterprises and small businesses have an equal opportunity to receive and participate in FTA-assisted contracts.

The DBE Program mandate requires a two-step goal-setting methodology. In Step One, recipients must establish a baseline goal based on the number of ready, willing DBE firms as a percentage of all firms in the marketplace. In Step Two, adjustments are made to the baseline goal based on anecdotal information on discrimination faced by DBE firms in the market and DBE firms' capacity as measured by DBE firms past achievements.

49 CFR Part 26 also mandates that recipients attempt to achieve as many of the DBE goals as possible by use of race- and gender-neutral means and rely on race-conscious goals only if it is impossible to meet them. Following these steps, KCAPTA Staff recommends the triennial FFY 2024/25 to 2026/27 DBE goal is 0.65%

KCAPTA estimates the dollar amount of DOT-assisted contracting opportunities from FY 2024/25 to FY 2026/27 is \$131,640, which means KCAPTA has a goal of spending \$852 with DBEs during the fiscal years/projects.

By mandated Federal requirement, triennial goals, once formulated, must be published and made available for public comment. KCAPTA published the annual goal and reached out to eleven community organizations to solicit public comments and input; following the publication and posting of the goals, there is a 30-day comment period, which ended on August 19th, 2024.

As of August 19th 2024, no comments were received.

Recommendation

Staff recommends the Board adopt Resolution 25-01 and the KCAPTA Triennial (FFY 2025 – 2027) DBE Goal of 0.65%

5. APPROVE AMTRAK SAN JOAQUIN THRUWAY BUS SERVICE BETWEEN HANFORD AND VISALIA MOU (Heather Corder):

In 2016, TCAG initiated the Cross Valley Plan to study the connectivity and mobility improvements in the Central Valley. The plan aimed to increase transit service efficiency, enable communities and cities within the Cross Valley Corridor to promote development that supports transit usage, encourage revitalization and economic development, and grow facilities in support of the California High-Speed Rail investment.

In Phase One A of the Cross Valley Plan marks a significant milestone in the enchantment of transit services. The existing bus service between Hanford and Visalia is planned to increase to seven weekdays round trips and four weekend/holiday round trips. KCAPTA has stepped up, increasing the Visalia route to four on weekdays and two on Saturday, with the expectation that Visalia Transit will pick up the remaining routes.

The San Joaquin Joint Powers Authority (SJPPA) is a joint powers authority whose primary responsibility is managing operations and administration for train and bus service on the San Joaquin corridor (Oakland/Sacramento/Bakersfield). SJPPA receives funds from the State of California Department of Transportation (Caltrans) and uses these funds, in part, to contract with the National Railroad Passenger Corporation (Amtrak), under the Caltrans/Amtrak Contract, for rail and bus service along the San Joaquin corridor.

The agency and SJPPA have successfully discussed and implemented a collaborative plan to enhance the local bus service between Hanford and Visalia. Beginning on July 1, 2024, KCAPTA expanded the fixed route to Visalia, on behalf of SJPPA. The expanded route now includes a fourth run to Visalia on weekdays and added two runs on Saturdays. KCAPTA's seamless coordination with SJPPA to adjust the route times to align with the times of the train arrivals and departures, is a testament to the effectiveness of their collaboration, ensuring a smooth and efficient transit service for the public.

The Memorandum of Understanding states that the SJPPA will fund the additions to the Visalia routes in an amount not to exceed \$115,000 for FY 24/25. There is no end date to this MOU, but the amount payable for the service is subject to annual appropriation by the state. Therefore, SJPPA can increase the amount as operation costs increase over the years.

Recommendation

Staff recommends the Board approve the Memorandum of Understanding the SJPPA for thruway bus service between Hanford and Visalia and authorize the Executive Director to execute any and all documents related to this MOU.

6. MITIGATION COOPERATIVE AGREEMENT BETWEEN CALTRANS AND KCAPTA (Heather Corder):

KCAPTA's vanpool service, launched in July of 2022 aided by a CARES program grant for COVID-19 recovery, has made significant strides. The grant funds were fully utilized by June of 2024, substantially increasing from ten to over forty vanpools. This growth is not just a numerical achievement, but also a significant step towards reducing the vehicle miles traveled (VMT) on California highways.

Caltrans has undertaken the Delano to Pixley 6-Lane with Pavement Rehabilitation project. This project is projected to increase the annual vehicle miles traveled by 47,706,213. To meet the terms of the approved Final Environmental Document and comply with the California Environmental Quality Act, it is imperative for Caltrans to mitigate the resulting increase in annual VMT.

As part of Caltrans mitigation, Caltrans will provide funding to KCAPTA to subsidize the expansion of the vanpool program for two years. Caltrans funding will subsidize the addition of thirty (30) vanpools to the existing vanpool program. The assumption is that there will be six passengers (driver not included) using the vanpool, and each vanpool will result in an average Vehicle Miles Traveled reduction of 111,427. As this plan is for an additional thirty vanpools, the total Vehicle Miles traveled reduction is estimated at 3,342,810.

KCAPTA will provide Caltrans with monthly ridership data, a funding and accounting summary of the vanpool program, and an annual monitoring report.

Caltrans has identified \$252,000 to subsidize the expansion of the KCAPTA vanpool program for 30 vanpools for two years.

Recommendation

Staff recommends the Board authorize Agreement between Caltrans and KCAPTA and authorize the Executive Director to execute all documents related to this Agreement.

7. AWARD THE CONSTRUCTION CONTRACT IN THE AMOUNT OF \$1,021,000 FOR PARK-N-RIDE LOT TO HOLLOWAY CONSTRUCTION, INC. (Angie Dow):

The KART Transit Center Project is located on 7th Street between Harris and Brown in Downtown Hanford. The Park-N-Ride Lot is located directly across from the KART Transit Center Project on 8th Street.

This project began in 2017 with a site selection study. The study recommended the preferred site for the KART Transit Center Project and Park-N-Ride Lot.

Following the completion of the study, KCAPTA completed all necessary environmental studies on the preferred site. Once the environmental documents were completed, KCAPTA began purchasing the properties in the project area.

In 2020, KCAPTA contracted with CM Construction for Construction Management Services for the project. CM has been a valuable asset to the project, is actively involved in each step, and will oversee the construction process.

In 2021, KCAPTA contracted with RRM Design Group for the design and engineering of the project.

In October of 2023, KCAPTA awarded Quiring General LLC the construction contract for the KART Transit Center. The construction of the Park-N-Ride Lot was not included in that award.

The Park-N-Ride Lot was bid separately for several reasons. One primary reason was to allow Small Businesses and Disadvantage Business Enterprise the opportunity to bid as a prime contractor for this portion of our KART Transit Center Project.

On June 25, 2024, KCAPTA released the "North Parking Lot" construction documents; bids were due July 23, 2024. KCAPTA received three (3) Bids. The three bids were Holloway Construction Inc., with a base bid of \$921,000; Quiring General LLC, with a base bid of \$1,083,000; and Heavy Road & Rail, with a base bid of \$1,175,950.

In addition to the base bid, KCAPTA requested each bidder to include the following item:

1. \$100,000 Owners Contingency Fund

Totals including Contingency were:

Holloway Construction	\$1,021,000
Quiring General LLC	\$1,183,000
Heavy Road & Rail	\$1,275,950

KCAPTA, Project Management Firm, CM Construction verified that Holloway Construction and all listed subcontractors have the necessary licenses and insurance and are in good standing with the State of California. Per our Purchase Policy KCAPTA Staff verified that Holloway Construction Inc. is registered with DIR and is not on the Federal Debarred/Suspended List.

Holloway Construction Inc. is the lowest responsible bidder and is both a Small Business and a Disadvantaged Business Enterprise. Staff recommends that the Board Award the Park-N-Ride Construction Contract to Holloway Construction Inc., including contingency in the amount of \$1,021,000.

If approved, the Board will authorize the Executive Director to approve change orders up to the Owners Contingency Fund of \$100,000.

Recommendation

Staff recommends the Board award the Park-N-Ride Construction Contract 2501 in the amount not to exceed \$1,021,000 to Holloway Construction Inc., Authorize the Board Chairman to execute Agreement 2501, Authorize the Executive Director to post the Notice of Award, and Authorize the Executive Director to approve Change Orders in the amount not to exceed Owners Contingency Funds of \$100,000.

8. AUTHORIZE THE PURCHASE OF A SERVICE TRUCK (Oscar Gonzalez):

KCAPTA has a 2014 Ford F150 Truck that has exceeded its useful life. The vehicle is over ten years old. The replacement of the Service Truck was included in the FY2024/2025 budget. The Truck is budgeted for \$50,000 and will be paid with STA funds. All of the quotes received were under the budgeted amount.

Staff solicited bids to purchase a new 2025 Chevrolet Silverado Standard Crew Cab, and our 2014 Ford will be sold online by (Bidadoo). Staff sent Bid requests to Ed Denas Autosales of Dinuba, Keller Motors of Hanford, and Guaranty Chevrolet of Santa Ana, CA. Vendors were asked to bid on a Chevrolet Crew Cab (Standard Work Truck). Staff received responses from Ed Denas, Keller Motors, and Guaranty Chevrolet. Bids are listed below:

Vendor	Make	Model	Price
Ed Denas	Chevy	Silverado	\$43,805
Keller Motors	Chevy	Silverado	\$45,221
Guaranty Chevrolet	Chevy	Silverado	\$48,714

Ed Denas submitted the lowest price bid in the amount of \$43,805

Recommendation

Staff recommends the Board declare the 2014 Ford F150 Truck surplus and approve the purchase of the Service Truck.

9. MISCELLANEOUS COMMENTS FROM STAFF: