

ATTACHMENT A
MINUTES OF JANUARY 22, 2025



KCAPTA

Kings County Area Public Transit Agency

610 W. 7th St. • Hanford, CA 93230 • (559) 852-2692 • www.kartbus.org

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, or please contact the Clerk of the Board at (559) 852-4623, by 4:00 p.m. on the Monday prior to this meeting. Agenda backup information and any public records provided to the board after the posting of the agenda for this meeting will be available for public review at 610 W. 7th Street, Hanford, CA. 93230

Action Summary Special Hybrid Meeting: Virtual or In-Person **Special Meeting**

Meeting Date: January 22, 2025

Time: 2:00 PM

In Person: Board Chambers-Admin Bldg 1, Kings Co Gov't Center Avenal City Hall, Conference Room
1400 W. Lacey Blvd, Hanford, CA 93230 919 Skyline Blvd.
Hanford, CA 93230 Avenal, CA 93204

Virtual: Zoom Meeting

KCAPTA Board: Joe Neves, Kings County Supervisor **Staff:** Angie Dow, Executive Director
Patricia Mathews (Mayor), Lemoore City Council Heather Corder, Accountant-absent
Doug Verboon, Kings County Supervisor Geneieve Morales, Transit Assistant
Alvaro Preciado, Avenal City Council Oscar Gonzalez, Facilities & Fleet Specialist
Lou Martinez, City of Hanford Mark Pedreiro, Transit Manager

Legal Counsel: Ken Richardson, Legal Counsel

Visitors: MV: Jared Raper, Robyn Reeves, Ramiro
Maldonado, KCAG: Terri King, IT-Kings
County, Martin Devine

KINGS COUNTY AREA PUBLIC MEETING PROTOCOL

KCAPTA hereby provides notice that effective March 1, 2022, it will return to in-person and public meetings.

Members of the public who wish to participate in this meeting can do so in one of the following three ways: (1) by attending the meeting in person, (2) via Zoom Meeting, or (3) by submitting written comments on any matter within the KCAPTA Board's subject matter jurisdiction, regardless of whether it is on the agenda for KCAPTA's consideration or action and those written comments will be entered into the administrative record of the meeting.

To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the KCAPTA Office no later than 11:00 a.m. on the day of the noticed meeting. To submit written comments by email, please forward them to info@kartbus.org. To submit such comments by U.S. mail, please forward them to Clerk of the Board, KCAPTA at 610 W. 7th Street, Hanford, CA 93230.

1. **CALL TO ORDER:**

Roll Call-Clerk of the Board
5 Present (LM,JN,PM,DV,AP)
And Legal Counsel (KR)

2. **UNSCHEDULED APPEARANCES:**

Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.

STAFF REPORT

3. **CONSENT ITEM:**

A. *Summary Minutes of Meeting December 11, 2024*

ACTION: APPROVED AS PRESENTED 4 In Favor (LM,JN,PM,AP) 1 Abstain (Verboon)

4. **RE-APPROVE AGREEMENT 2504 WITH CLEAN ENERGY FOR CNG COMPRESSOR REPLACEMENT**

(Angie Dow):

The Board approved the Agreement with Clean Energy # 2504 in the amount of \$1,610,875 at our December 11, 2024 Special Board Meeting. The KCAPTA CNG Fueling Station was built in 2012 and was last updated in 2016. Vital improvements are needed to ensure safe and reliable fueling for KART's fleet of CNG fixed-route Buses. The amount of the Contract remains the same, as approved by the Board at the December Board meeting. Clean Energy wanted to change items and language in the contract.

After reviewing the Contract, Clean Energy has requested some minor changes, which include the addition of Attachment G Payment Schedule, Attachment H Contract Delivery Schedule, Under Article 4- added section 4.4, Under Article 5- added additional language that would allow Clean Energy an opportunity to cure and defaults or failure to perform before KCAPTA terminating the Contract, and added Article 10 "Change Orders" which how change orders will be considered and approved. Procedures will be placed to use the compressor we have and have monthly preventative maintenance with Clean Energy this is included in the maintenance agreement. It takes about 6 hours to charge a CNG bus with a lower pressure, this is usually done overnight.

The Board re-approved Agreement # 2504 with Clean Energy in the amount not to exceed \$1,610,875 with the contract changes as noted above.

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (LM,JN,PM,DV,AP)

5. **APPROVE CHANGE ORDER FOR THE KART TRANSIT CENTER CONSTRUCTION PROJECT (Angie**

Dow):

Quiring General has submitted Proposed Change Orders # 21, # 43, & # 47 in the total amount of \$317,259.52

(PCO # 21 = \$297,102.96 has to do with the grinding on 8th St, due to the City of Hanford requirements, removing a tree, restriping parking stalls, and scope changes for storm drain on Brown Street. The last person who touches it is responsible for fixing it. The relationship with the City of Hanford is in good standing. It is important to have as built so there are not as many Change Orders in the plan. However, there are a lot of old infrastructure and utilities that are old and need to be updated.

PCO # 43 (\$14,715.08)

Four trees were not identified as needing replacement in the original landscape plan. Due to unforeseen conditions, four trees had to be removed and are required to be replaced in the project area.

PCO # 47 (\$5,441.48)

Southern California Edison has updated its drawing and transformer rating, which has required revisions to Arc Flash Studies to accommodate two different scenarios.

PCO # 30 (-\$16,258.02)

The Board originally approved this Change Order in an amount not to exceed \$36,824.25.

The PCO was for the additional cost of accommodating power to the wayfinding monitor enclosures at the bus canopies. Reviewing the site power plan, it was discovered that no provision was made to accommodate data or power to serve the bus canopies. RRM and CM Construction were able to negotiate with Quiring on pricing, which resulted in a reduction in pricing.

PCO # 32 (-\$7,901.95)

The Board originally approved this Change Order in an amount not to exceed \$7,901.95

This PCO was for the additional cost of providing shielded cabling to the monitors that will be in the indoor transit centers waiting area. This would have allowed KCAPTA to broadcast our Board Meeting to the public indoor area. After further review of all options, staff determined there were other no-cost options.

If approved change orders, Quirings' total contract value would increase from \$29,871,740.34 to \$30,164,839.89

The Board Approved Proposed Change Order Proposed Change Orders # 21, # 43, & # 47 in the total amount not to exceed \$317,259.52 (PCO # 21 = \$297,102.96, PCO # 43 = \$14,715.08, and PCO # 47=\$5,441.48) and authorize the Executive Director to sign the Change Order.

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (LM,JN,PM,DV,AP)

6. APPROVE AMENDMENT NO. 2 TO AGREEMENT 2006 WITH CM CONSTRUCTION SERVICES FOR PROJECT MANAGEMENT SERVICES RELATED TO THE KART TRANSIT CENTER PROJECT

(Angie Dow):

In April 2020, KCAPTA awarded CM Construction Inc. the Construction Management Contract for pre-construction and construction management services. Amendment No. 1 was approved by the Board on August 23, 2023, in the amount of \$25,000. The Amendment was due to a single bid situation as a result of our bidding process in July for the construction of the KART Transit Center. KCAPTA had to rebid the project, which required CM Construction to rewrite some Specifications and Frontend documents.

CM Construction Services has submitted Amendment No.2 to Agreement 2006 in the amount of \$70,000 for additional work related to additional project delays.

The Board approved Amendment No. 2 to Agreement 2006 with CM Construction Services, Inc., increasing the total compensation to \$1,095,000, and authorize the Board Chair to execute Amendment No. 2.

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (LM,JN,PM,DV,AP)

7. MISCELLANEOUS COMMENTS FROM STAFF:

KCAPTA Staff:

Angie Dow, KCAPTA Executive Director:

The Executive Director asked the board of directors to approve the following 2 items (SCE invoice \$37,771.78 and the Executive Director attending the CTAA conference in Washington D.C. travel out of state) as a general consensus by board members, time was provided for members to discuss items not on the agenda. The detail of the discussion is noted.

1. SCE bill to authorize to pay invoice of \$37,771.78 the Executive Director asked the board to give consensus to approve as the Executive Director limit is \$30,000.00. The invoice is for SCE to complete the street lighting. SCE only allows 2 weeks of scheduling so the KCAPTA cannot get in queue and on the list until the invoice is paid.
Members move to approve the request to approve to pay the invoice for \$37,771.78 to SCE in order for SCE to install the streetlight on 8th St as part of the Construction Project of the New Transit Center.
2. The Executive Director will be attending a Federal Legislative conference in Washington D.C. and is requesting a general consensus from the board to travel out of state which is about \$3,500.00. The reason for the request is to buy an airplane ticket prior to the next board meeting. The Executive Director will be traveling in March 2025, to Washington DC at the Department of Transportation. Many of the items discussed will help to direct the policy on BABA that affects in capital and operations in transit, Board member Verboon offered to give the Executive

Director contact information to his legislative contact, Robert Smith. The Executive Director will be also reaching out to Valadao and talking to him about transportation and the policies affecting operational/capital budgets. This is a CTAA event that the Executive Director will be attending. Usually, Valley Voice is the one that has it in Sacramento, which Terri Kings usually attends, but this time it is in Washington D.C. specifically for transportation topics. Board Member Verboon would like to know what the outcome is of the trip and to follow up.

Members move to approve the request for out-of-state travel. The board reached a consensus on approving the Executive Director to travel out of state for March 2025 CTAA conference in Washinton D.C.

3. Funding CNG, if a bus is over 500k miles or has reached its useful life of 12 years, it needs to be replaced, this will be an item in the next agenda.

One already needs to be replaced and funding for it has been found, there are 3 others in line to be replaced that are over 400k miles, 3 of the buses will be CNG not electric. No quotes have been given, one was requested in October and we have yet to receive one yet, there is a delivery schedule for 18-20 months for a CNG bus. Now we need to replace 3 instead of 1 and we also need to find funding for the 2 additional.

4. The administration office has reached out to the City of Avenal to come and pick up the truck that was sold, all that is needed from Avenal is signed paperwork to turn over the vehicle.

Maria Ortiz- 700 forms are due and a reminder will be sent to all board members.

Heather Corder, Accountant/Auditor: Will be attending a Triennial Conference in San Francisco, to get familiar with what the FTA and contract manager require in the triennial audit. Next week we will begin to work on the FY 25-26 budget to be presented to the board in the coming months.

Mark Pedreiro, Transit Manager:

1. Attended an outreach at College of Sequoias' Resource Fair in January 2025, at their Hanford campus. It was a good turnout and met riders along with staff. Another outreach that was attended was held at Lemoore College and there was a good turnout as well. There is another outreach planned at Valley Christian Home in two weeks to spread transit information on fixed routes, GoKART, and paratransit.

These outreach have helped ridership increase, we have exceeded pre-covid numbers. We estimated 25,000 riders last month. This is thanks to Gen, Transit Assistant, who is doing a great job!

2. Next month is the Unmet Needs comments public hearing in February and March and will be presented as an item, it has been posted at the Transit Center, Administration Office, and advertised in Hanford Sentinel.

3. KART Route 15 connects Amtrak Hanford to Visalia. Which has helped increase our ridership to Visalia.

4. KART Shopping route to AVENAL is doing well and has been helping to increase ridership, there have been no denied trips and the bus is always at capacity.

At the moment there is no budget for another bus or to add additional service times if this bus gets full. The smaller bus has to be used due to the bus has to go into the neighborhood and the big buses are not able to go into the neighborhood. Their bulk shopping has decreased for the residents since they can come every Saturday.

5. Route 20 to Lemoore has also been increasing in ridership, students are traveling back and forth.

6. GoKart (On-Demand Service) is also increasing due to people preferring a direct ride and not wanting to wait to ride the whole route.

Legal Counsel, Ken Richardson: Nothing to report.

Council Members:

Joe Neves, Board Chair Kings Co Brd of Supervisors:

Lou Martinez: City of Hanford:

Alvaro Preciado: City of Avenal:

Patricia Mathews, Mayor, City of Lemoore:

Doug Verboon, Kings County Brd of Supervisor:

Operator's Perspective: Jerad Raper, Gen Manager: Two people are out one out in LWOP, one FMLA, We have 2 people who will start training on Monday. Capacity EJEST 8 passengers, 6 with a wheelchair.

The next item will continue in CLOSED Session, next meeting will be 2/26/25, at 2:00 pm at the Board Chambers-Admin Bldg 1, Kings Co Gov't Center.