

**ATTACHMENT A**  
**MINUTES OF FEBRUARY 26, 2025**



**KCAPTA**

Kings County Area Public Transit Agency

610 W. 7th St. • Hanford, CA 93230 • (559) 852-2692 • [www.kartbus.org](http://www.kartbus.org)

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, or please contact the Clerk of the Board at (559) 852-4623, by 4:00 p.m. on the Monday prior to this meeting. Agenda backup information and any public records provided to the board after the posting of the agenda for this meeting will be available for public review at 610 W. 7th Street, Hanford, CA. 93230*

## ***Action Summary Hybrid Meeting: Virtual or In-Person*** **Regular Board Meeting**

**Meeting Date:** February 26, 2025

**Time:** 2:00 PM

**In Person:** Board Chambers-Admin Bldg 1, Kings Co Gov't Center Avenal City Hall, Conference Room  
1400 W. Lacey Blvd, Hanford, CA 93230 919 Skyline Blvd.  
Hanford, CA 93230 Avenal, CA 93204

**Virtual:** Zoom Meeting

**KCAPTA Board:** Joe Neves, Kings County Supervisor  
Patricia Mathews (Mayor), Lemoore City Council  
Doug Verboon, Kings County Supervisor  
Alvaro Preciado, Avenal City Council  
Lou Martinez, City of Hanford

**Staff:** Angie Dow, Executive Director  
Heather Corder, Accountant-absent  
Geneieve Morales, Transit Assistant  
Oscar Gonzalez, Facilities & Fleet Specialist  
Mark Pedreiro, Transit Manager

**Legal Counsel:** Ken Richardson, Legal Counsel

**Visitors:**  
MV: Jared Raper, Robyn Reeves, Ramiro  
Maldonado, KCAG: Terri King, IT-Kings  
County, KCAG: Terri King, Teresa Nickell,  
CALTRANS: Lorena Mendibles

### **KINGS COUNTY AREA PUBLIC MEETING PROTOCOL**

*KCAPTA hereby provides notice that effective March 1, 2022, it will return to in-person and public meetings.*

*Members of the public who wish to participate in this meeting can do so in one of the following three ways: (1) by attending the meeting in person, (2) via Zoom Meeting, or (3) by submitting written comments on any matter within the KCAPTA Board's subject matter jurisdiction, regardless of whether it is on the agenda for KCAPTA's consideration or action and those written comments will be entered into the administrative record of the meeting.*

*To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the KCAPTA Office no later than 11:00 a.m. on the day of the noticed meeting. To submit written comments by email, please forward them to [info@kartbus.org](mailto:info@kartbus.org). To submit such comments by U.S. mail, please forward them to Clerk of the Board, KCAPTA at 610 W. 7th Street, Hanford, CA 93230.*



1. **CALL TO ORDER:**

Roll Call-Clerk of the Board

4 Present (JN,PM,DV,AP) 1 Absent (LM)

And Legal Counsel (KR)

2. **UNSCHEDULED APPEARANCES:**

*Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.*

**No unscheduled appearances.**

**STAFF REPORT**

3. **CONSENT ITEM:**

A. *Summary Minutes of Meeting January 22, 2025*

B. ***Declare H.D.A Lifts surplus and authorize the sale of the Lifts***

Staff is requesting that the Board declare two sets of Heavy-Duty Automotive (H.D.A.) lifts surplus and authorize the Executive Director to dispose of them. Both sets of lifts are currently non-operational, and replacement parts are no longer available due to Heavy Duty Automotive Lifts ceasing operations.

The purchasing department will process the lifts for surplus disposal by public auction.

**ACTION: APPROVED AS PRESENTED 1 IN FAVOR (JN,PM,DV,AP) 1 ABSENT (LM)**

4. **PUBLIC HEARING TO RECEIVE COMMENTS ON UNMET TRANSIT NEEDS (Mark Pedreiro):**

Each year, the Kings County Area Public Transit Agency (KCAPTA) conducts Public Hearings to gather testimony on any reasonable unmet transit needs within the service area. This meeting represents the first of two hearings hosted by KCAPTA, with the second scheduled for **March 26, 2025**.

The Board

1. Opened the Public Hearing: at 2:06pm
2. Receive Public Testimony: at 2:06pm 1 comment by phone, regarding Sunday Service end of comments at 2:07pm
3. There will be a second Public Hearing for KART on **March 26, 2025** at the next Regular Board Meeting. The public can continue to submit comments.

5. **APPROVE CONSULTANT SERVICES FOR COMPETITIVE GRANT APPLICATIONS (Heather Corder):**

staff prepares for the 2025 cycle of competitive grant applications, we have engaged with Walker Consultants, a recommended firm with whom we have successfully worked. Competitive grants require extensive technical data and well-crafted project narratives to effectively demonstrate the significance and feasibility of proposed projects.

Based on discussions regarding our projects and grant opportunities, they estimate that compiling the necessary technical data and drafting the application, the estimated total cost to \$50,000.

The Board approved to engage Walker Consultants for grant application support and authorize the associated expenditure.

**ACTION: APPROVED AS PRESENTED 1 IN FAVOR (JN,PM,DV,AP) 1 ABSENT (LM)**

6. **APPROVE OUT-OF-STATE TRAVEL FOR EXECUTIVE DIRECTOR (Heather Corder):**

The Executive Director requested Board approval for out-of-state travel to attend the 2025 Community Transportation Association of America (CTAA) Legislative Fly-In, from **March 5 to March 7, 2025**, in Washington, D.C.

The Board approved the Executive Director's out-of-state travel request to attend the CTAA Legislative Fly-In in Washington, D.C., from March 5 to March 7, 2025.

**ACTION: APPROVED AS PRESENTED 1 IN FAVOR (JN,PM,DV,AP) 1 ABSENT (LM)**



**7. APPROVAL FOR RELEASE OF SOQ & RFP FOR THE KART MAINTENANCE FACILITY DESIGN-BUILD PROJECT (Heather Corder):**

Staff have completed the Statement of Qualifications (SOQ) for the KART Maintenance Facility Design-Build Project. The project is divided into three phases. Currently Phase one is fully funded. Staff is requesting to release an SOQ and then subsequently issue an RFP to the top three ranked proposers.

The Board approved the release of the SOQ and subsequently issued the RFP to the top three ranked proposers.

**ACTION: APPROVED AS PRESENTED 1 IN FAVOR (JN,PM,DV,AP) 1 ABSENT (LM)**

**8. APPROVE THE PURCHASE OF 2 E-JEST FROM DAMERA BUS (Heather Corder):**

Since October 2024, staff have been actively seeking to purchase replacement 35-foot buses and have not received quotes.

Buses reach the end of their useful life at 500,000 miles. One bus has exceeded this threshold and needs immediate replacement. Three more buses are projected to surpass 500,000 miles within the next year.

As outlined in our Electric Bus Transition Plan, replacing a single 35-foot CNG bus requires procuring two electric buses. Staff have been exploring options to right-size our fleet based on maximum rider demand per route. This approach aims to reduce both capital and operational costs.

In 2022, we purchased an E-Jest bus from Turkey for testing in our On-Demand Service. The E-Jest is also well-suited for fixed-route service, given its low-floor entry design.

Staff requests Board approval to purchase two (2) E-Jest buses for deployment and testing in fixed-route service. The E-Jest is currently manufactured in Turkey but is in the process of meeting the Federal Government's Buy America requirements through a three-year phased-in waiver. Several components of the E-Jest buses in our order will be sourced domestically, including the destination sign, camera system, seating, and ADA securement system.

If approved, the two buses will arrive within six (6) months.

The Board approved the purchase of two (2) E-Jest buses from Damera Bus and authorized the Executive Director to issue a purchase order not to exceed \$574,000. Staff requests approval of the associated Budget Appropriation of \$774,246.

**ACTION: APPROVED AS PRESENTED 1 IN FAVOR (JN,PM,DV,AP) 1 ABSENT (LM)**

**9. APPROVE CLEAN ENERGY 10,000 HR SERVICE ON THE IMW CNG COMPRESSOR (Mark Pedreiro):**

**Background:** The IMW CNG Compressor was installed by Clean Energy in October 2016 and currently has 9,950 operating hours. Per the Preventive Maintenance Schedule, at 10,000 hours of operation, the valves should be repacked at every stage of the compressor, along with pistons, valve gaskets, o-rings, and the oil filter.

The Board approved the \$37,069.91 quote from Clean Energy and authorized the Executive Director to issue the purchase order that covers the 10,000-hour scheduled maintenance service for the IMW CNG compressor.

**ACTION: APPROVED AS PRESENTED 1 IN FAVOR (JN,PM,DV,AP) 1 ABSENT (LM)**

**10. MISCELLANEOUS COMMENTS FROM STAFF:**

**KCAPTA Staff:**

**Maria Ortiz-** 700 forms are due, and a reminder will be sent to all board members. MV recruitment flyer will be sent to board member, Patricia Mathews as requested by board member. This flyer is also available on linked in.

**Heather Corder, Accountant/Auditor:** The Agenda has gone through a layout change and will continue to change over the next couple of months. If the Board members have any suggestions or comments please contact Angie Dow or Heather Corder. Staff is currently working on the Triennial items working on. The new transit center opening has been pushed from October to December. D Verboon asked City of Hanford is doing a walking path is this going to affect KART's alley Angie Dow responded from online that the alley is a green space.

**Mark Pedreiro, Transit Manager:** Staff attended the Valley Christian Home outreach and there was good attendance. The Remington does not have an event planned but staff will go back out and do some outreach soon. Seasonal passes hit a new high in sales this quarter, we sold 600 passes. People love the quarter passes and has helped in ridership.

**Legal Counsel, Ken Richardson:** Nothing to report.

**Council Members:**

**Joe Neves, Board Chair Kings Co Board of Supervisors:** Nothing to report

**Alvaro Preciado: City of Avenal:** Asked the question if special events qualify for Unmet transit needs for seniors transportation. The seniors in Avenal want to get to the special events and do not have transportation that would take them directly to the event. Mark Pedreior stated that we can look at the events on a case by case basis but KART is limited in drivers and buses so it may not always be possible. Joe Neves discussed that the Commission of Aging is planning to have senior events on the road planning to go to Corcoran and Avenal with Elvis at Armona.

**Patricia Mathews, Mayor, City of Lemoore:** Nothing to report

**Doug Verboon, Kings County Brd of Supervisor:** Nothing to report

**Operator's Perspective: Jerad Raper, Gen Manager:** Jerad followed up on the E-Jest purchase item on the agenda and stated that we are short on buses/drivers but the purchase of the Ejest will help with the bus replacement cycle. We may have issues this summer with drivers as there is no class currently for the hands-on training and there is no simulator. Joe Neves asked if there was a getting drivers or retention issue. Jerad replied that they get applications but once the driver is called for an interview they do not show up. The requirement for Drivers is to have a Class C, be at least 21 years, and have a good driving record. The training is free and on-site and you get DMV certification. Training takes 3-5 weeks. There were changes in the laws for DMV certification for Class C license, depending on the weight of vehicle, but MV is working with CHP and DMV to get on the same page regarding what is needed. Currently MV sends people to Fresno branch for a portion of their training.

The next meeting will be on 3/26/25, at 2:00 pm at the Board Chambers-Admin Bldg 1, Kings Co Gov't Center.