

KINGS COUNTY AREA PUBLIC TRANSIT AGENCY

Board of Directors

Regular Meeting Agenda

610 W. 7th Street - Hanford, California 93230 (559) 852-2692 www.kartbus.org

Meeting Date: March 26, 2025

Time: 2:00 PM

In Person: Board Chambers-Admin Bldg 1, Kings Co Gov't Center Avenal City Hall, Conference Room
1400 W. Lacey Blvd, Hanford, CA 93230 919 Skyline Blvd.
Hanford, CA 93230 Avenal, CA 93204

Join Zoom Meeting: <https://us06web.zoom.us/j/84883895636?pwd=al7XJzKnBzx63lLhzoUeSAGZ3N51F.1>

Meeting ID: 848 8389 5636

Passcode: Kart0326

Link to our Website: www.kartbus.org

If you need special assistance to participate in this meeting or language assistance, please contact the Clerk of the Board at (559) 852-4623 by 4:00 PM on the Monday before this meeting. The Agenda backup information and any public records provided to the Board after the posting of the agenda for this meeting will be available for public review at 610 W. 7th Street, Hanford, CA 93230.

REGULAR HYBRID MEETING AGENDA

KINGS COUNTY AREA PUBLIC MEETING PROTOCOL

KCAPTA hereby provides notice that effective March 1, 2022, it will return to in-person and public meetings.

Members of the public who wish to participate in this meeting can do so in one of the following three ways: **(1) by attending the meeting in person, (2) via Zoom Meeting, or (3) by submitting written comments** on any matter within the KCAPTA Board's subject matter jurisdiction, regardless of whether it is on the agenda for KCAPTA's consideration or action and those written comments will be entered into the administrative record of the meeting.

To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the KCAPTA Office no later than 11:00 a.m. on the day of the noticed meeting. To submit written comments by email, please forward them to info@kartbus.org. To submit such comments by U.S. mail, please forward them to the Clerk of the Board, KCAPTA at 610 W. 7th Street, Hanford, CA 93230.

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>ACTION</u>
1.	CALL TO ORDER <i>Roll Call – Clerk of the Board</i>	
2.	UNSCHEDULED APPEARANCE <i>Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.</i>	
3.	CONSENT ITEMS <i>All items listed as consent items are considered routine and will be enacted by one motion. Any discussion of any consent item will be removed at the request of any Board member and made a part of the regular agenda.</i> A. Summary Minutes of Meeting February 26, 2025	ACTION
4.	PUBLIC HEARING TO RECEIVE COMMENTS ON UNMET TRANSIT NEEDS (Open Hearing/Receive Testimony/Close Hearing)	PUBLIC HEARING
5.	ADOPT RESOLUTIONS AUTHORIZING THE EXECUTIVE DIRECTOR TO APPLY FOR 5307, 5311, AND 5339 FUNDS	ACTION
6.	APPROVE TIME EXTENSION CHANGE ORDER FOR THE KART TRANSIT CENTER	ACTION
7.	ADOPT RESOLUTION 25-08, KCAPTA’S TITLE VI PROGRAM UPDATE	ACTION
8.	APPROVE FISCAL YEAR 24/25 LOW CARBON TRANSIT OPERATIONS PROJECT LIST-RESOLUTION 25-09	ACTION
9.	APPROVE DATE FOR DEDICATION OF THE NEW TRANSIT CENTER	ACTION
10.	AWARD CNG BUS PURCHASE TO GILLIG	ACTION
11.	MISCELLANEOUS COMMENTS FROM STAFF	INFORMATION

Attachments:

- A – MINUTES OF FEBRUARY 26, 2025
- B – UNMET NEEDS COMMENTS
- C – RESOLUTIONS 25-05 (5307), 25-06 (5311) AND 25-07 (5339)
- D – 2025 – 2028 TITLE VI PROGRAM UPDATE
- E – RESOLUTION 25-08 (TITLE VI PROGRAM UPDATE)
- F – RESOLUTION 25-09 (24-25 LCTOP PROJECTS)

STAFF REPORT

3. CONSENT ITEM:

A. Summary Minutes of Meeting February 26, 2025

4. PUBLIC HEARING TO RECEIVE COMMENTS ON UNMET TRANSIT NEEDS (Mark Pedreiro):

Background:

Each year, the Kings County Area Public Transit Agency (KCAPTA) conducts Public Hearings to gather testimony on any reasonable unmet transit needs within the service area. This is the second and final of two public hearings KCAPTA has scheduled.

The Kings County Association of Governments (KCAG) will also hold two supplementary hearings. Following all hearings, KCAG staff will review and evaluate the testimony received and provide recommendations regarding any unmet transit needs.

KCAPTA has received three in-person comments. These comments are attached to the agenda.

Public Notices:

Hearing notices have been made available at:

- Hanford Transit Center
- KART Administration Office
- Local newspaper
- KART website

Recommendation:

Staff recommend that the Board:

1. Open the Public Hearing
2. Receive Public Testimony
3. Close Public Hearing

5. ADOPT RESOLUTIONS AUTHORIZING EXECUTIVE DIRECTOR TO APPLY FOR 5307,5311 AND 5339 FUNDS (Heather Corder):

Background:

KCAPTA receives grant funds from multiple sources to fund operating and capital projects. FTA Section 5307 (Urbanized Area Formula Funding Program) funds are allocated to KCAPTA for transit capital and operating assistance. These funds support the 'Urban Area' that KCAPTA services. An urbanized area is an area that has been defined and designated by the U.S. Department of Commerce, Bureau of the Census with a population of 50,000 or more. FTA 5307 and FTA 5311 funds are used for operation and capital projects in the rural areas served by transit agencies. KCAPTA uses these funds to help cover our rural transportation system's operation and capital costs. FTA Section 5339 provides funding to transit agencies through a statutory formula to replace, rehabilitate, and purchase bus and related equipment and to construct bus-related facilities. In addition to the formula allocation, the program also includes two competitive components: the Bus and Bus Facilities Competitive Program and the Low or No Emissions Bus Vehicle Program.

Fiscal Impact:

These funds are used to support KCAPTA's operating system and to purchase capital.

Recommendation:

Staff recommends that the Board adopt the following resolutions: 25-05, 25-06, and 25-07 authorizing the Executive Director to submit requests for funding to the Federal Transit Administration (FTA) Section 5307, 5311, and 5339.

Action Required:

Motion to adopt Resolution 25-05 for 5307, 25-06 for 5311 and 25-07 for 5339

6. APPROVE TIME EXTENTION CHANGE ORDER FOR THE KART TRANSIT CENTER (Angie Dow):

Background:

In October 2023, KCAPTA awarded the construction contract for the KART Transit Center to Quiring General, LLC. Construction began in December 2023, with an initial substantial completion date set for June 6, 2025. However, due to a variety of unforeseen issues, the updated substantial completion date is now projected for December 2, 2025. KCAPTA, Quiring, and other project partners are actively working on strategies to potentially improve this timeline.

Cost and Fiscal Impact:

The cost adjustment for the time extension will apply once the original project duration exceeds the June 6, 2025, deadline. Quiring's monthly cost for general requirements shall not exceed \$86,905. Additionally, the extension cost for Builder's Risk Insurance will be priced and submitted upon procurement of the policy extension. The estimated total fiscal impact is projected to be \$521,430. Starting in May 2025, Quiring will submit monthly compensation requests as delays are realized.

Recommendation:

Staff recommends the Board approve Quiring General, LLC's request for a time extension to substantially complete the construction of the KART Transit Center.

Action Required:

A motion to approve Quiring's request for a time extension.

7. ADOPT RESOLUTION 25-08 KCAPTA'S TITLE VI PROGRAM UPDATE (Heather Corder):

Background:

The Federal Transit Administration (FTA) Office of Civil Rights requires the Kings County Area Public Transit Agency (KCAPTA) to update the Title VI Policy every three (3) years. The governing board must also approve KCAPTA's Title VI Program.

KCAPTA's current Title VI Program will expire **on July 31, 2025**. With the board's approval, staff will submit KCAPTA's Title VI Program update to the FTA for approval. The FTA will review the program, and if there are no deficiencies, the staff will receive a letter of approval from the FTA. Included in the attached Title VI Program update is a copy of the prior approval letter.

Kings County Area Public Transit Agency's Title VI Program ensures that no person or group of persons based on race, color, or national origin is subject to discrimination in the level and quality of transportation services and benefits. This ensures full and fair participation in public transportation decision-making regardless of race, color, or national origin and provides meaningful access to transit-related programs and activities by persons with Limited English Proficiency (LEP).

Fiscal Impact:

There is no fiscal impact on approving the program update.

Recommendation:

Staff recommends the board adopt Resolution 25-08, approving the King County Area Public Transit Agency's Title VI program update.

Action Required:

A motion to adopt Resolution 25-08 approving the update to KCAPTA's Title VI Program.

8. APPROVE FISCAL YEAR 24/25 LOW CARBON TRANSIT OPERATIONS PROJECT LIST (Heather Corder):

Background:

The Low Carbon Transit Operations Program (LCTOP) is part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility,

prioritizing serving disadvantaged communities. Approved projects will support new or expanded bus, ferry, or rail services, expand intermodal transit facilities, and include equipment acquisition, fueling, maintenance, and other costs to operate those services or facilities. Each project is required to reduce greenhouse gas (GHG) emissions. For agencies whose services include disadvantaged communities, at least 50% of the total money received will be expended on projects that benefit disadvantaged communities.

KCAPTA's apportionment for FY 2024/25 LCTOP funds is \$352,126; staff proposes two (2) projects. (1) Quarterly Passes, and (2) Zero Emission Bus. There is a process KCAPTA must follow to qualify and receive the apportionment of LCTOP funds. First, KCAPTA must select a project on the list of eligible projects, verify that the project will meet the eligibility requirements, including GHG emissions reductions, and complete the required documents. The projects the staff have proposed are eligible projects that meet the criteria.

Project (1) Reduced Fares, Quarterly Passes (\$135,000)

The proposed project would provide reduced fares for fixed-route bus service. The Quarter Passes are a recurring project that LCTOP has funded previously. This project will encourage ridership and promote public transportation.

Project (2) Zero-Emission bus, Charging Station, and Infrastructure (\$217,126)

This project would fund the purchase of one (1) zero-emission battery electric bus and all related charging station equipment and infrastructure improvements.

The required documents include Resolution 25-09 (Board Resolution—Authorized Agent, Certifications and Assurances, and Approval of the LCTOP Projects). Once the project has been approved, staff will submit the Resolution, Allocations Request form, and project funding plan.

Fiscal Impact:

This application allows KCAPTA to continue the Quarterly Pass program and assists in purchasing a zero-emission bus and related charging equipment.

Recommendation:

Staff recommends that the Board Approve Resolution 25-09 approve the FY 24/25 LCTOP projects and authorize the Executive Director to sign and submit all required documents and reports related to the LCTOP projects.

Action Required:

A motion to adopt Resolution 25-09 approving the FY24/25 LCTOP Projects and authorizing the Executive Director to sign and submit all required documents and reports related to the LCTOP projects.

9. APPROVE DATE FOR DEDICATION OF THE NEW TRANSIT CENTER (Angie Dow):

Background:

The KART Transit Center Project began in 2017 with a site selection study. Following the completion of the study, KCAPTA conducted all necessary environmental studies and initiated the property acquisition process for the project area.

In 2020, KCAPTA contracted with CM Construction Services for Construction Management Services, and in 2021, RRM Design Group was engaged in the design and engineering of the project.

In October 2023, KCAPTA awarded the Construction Contract to Quiring General, LLC. Construction began in December 2023, with substantial completion originally scheduled for June 6, 2025. Due to unforeseen circumstances, the updated substantial completion date is now December 2, 2025.

Dedication Ceremony:

Staff is planning a dedication ceremony and recommends holding the event on a Saturday afternoon from 1:00 PM to 6:00 PM. The proposed dates are either December 6 or December 13, 2025.

Fiscal Impact:

The budget for the event will be included in KCAPTA FY 25/26 Operating Budget Request.

Recommendation:

Staff recommends the Board approve the date and time of the dedication ceremony in December 2025.

Action Required:

Board approval of the date and time for the KART Transit Center Dedication Ceremony.

10. AWARD CNG BUS PURCHASE TO GILLIG (Heather Corder):**Background:**

KCAPTA has a fixed route bus fleet of 29 – 35' CNG buses. However three CNG buses are currently out of service, and two others are approaching the limit of their useful life. The Board has been made aware of the difficulties in obtaining a quote and the long delivery time. In preparation for replacing these buses, staff applied for and received a 5311 grant to purchase one bus. The 5311 funding for 2023 is \$373,289, and STA funds will cover the matching portion. The second bus will be funded with STA funds.

The California Association for Coordinated Transportation (CalACT) created a buying consortium in 2010 to assist small to medium transit systems in purchasing buses and equipment. CalACT drafted bid specifications for various transit vehicles and received pricing and option costs from dealers. The purchase price includes a procurement fee of 1.5%, payable to CalACT.

Staff reviewed all the 35' CNG buses available through the consortium and determined that the Gillig 35' CNG Heavy Duty bus provides the best value for KCAPTA. Staff compared prices, options, and past performance to determine the best value. The CalACT RFP outlines the bus specification, options, and the vendor's proposals. KCAPTA requested a quote from New Flyer and, as of the printing of the agenda has not received the quote.

Staff has included the purchase of one bus in the current year's capital budget and will include the purchase of the second bus in fiscal year 25/26. The delivery date for both buses will be in the third quarter (July – September) of 2026. If approved, staff will issue the Purchase order with the notice to proceed after we receive approval from the State of California DOT.

Fiscal Impact:

One bus will be included in the KCAPTA FY 25/26 Capital Budget Request. This year's budget included the bus being purchased with 5311 funds.

Recommendation:

Staff recommends that the Board approve the purchase of two (2) 35' CNG Buses from Gillig and authorize the Executive Director to issue a Purchase order for an amount not to exceed \$1,584,500.

Action Required:

A motion to approve the purchase of two (2) 35' CNG Buses from Gillig and authorize the Executive Director to issue a Purchase order not to exceed \$1,584,500.

11. MISCELLANEOUS COMMENTS FROM STAFF: