

ATTACHMENT A
MINUTES OF MARCH 26, 2025

**KCAPTA**

Kings County Area Public Transit Agency

610 W. 7th St. • Hanford, CA 93230 • (559) 852-2692 • www.kartbus.org

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, or please contact the Clerk of the Board at (559) 852-4623, by 4:00 p.m. on the Monday prior to this meeting. Agenda backup information and any public records provided to the board after the posting of the agenda for this meeting will be available for public review at 610 W. 7th Street, Hanford, CA. 93230

Action Summary Hybrid Meeting: Virtual or In-Person **Regular Board Meeting**

Meeting Date: March 26, 2025

Time: 2:00 PM

In Person: Board Chambers- Admin Bldg 1, Kings Co Gov't Center Avenal City Hall, Conference Room
1400 W. Lacey Blvd, Hanford, CA 93230 919 Skyline Blvd.
Hanford, CA 93230 Avenal, CA 93204

Virtual: Zoom Meeting

KCAPTA Board: Joe Neves, Kings County Supervisor
Jonathan Brewster (Alt), Lemoore City Council
Robert Thayer, Kings County Supervisor
Alvaro Preciado, Avenal City Council
Lou Martinez, City of Hanford

Staff: Angie Dow, Executive Director
Heather Corder, Accountant-absent
Geneieve Morales, Transit Assistant
Oscar Gonzalez, Facilities & Fleet Specialist
Mark Pedreiro, Transit Manager

Legal Counsel: Ken Richardson, Legal Counsel

Visitors:
MV: Ramiro Maldonado, IT-Kings County,
KCAG: Teresa Nickell,
OES: Erik Alba, Alexander Mena, Daisy
Guizar, Abraham Valencia, Vivian Gomez

KINGS COUNTY AREA PUBLIC MEETING PROTOCOL

KCAPTA hereby provides notice that effective March 1, 2022, it will return to in-person and public meetings.

Members of the public who wish to participate in this meeting can do so in one of the following three ways: (1) by attending the meeting in person, (2) via Zoom Meeting, or (3) by submitting written comments on any matter within the KCAPTA Board's subject matter jurisdiction, regardless of whether it is on the agenda for KCAPTA's consideration or action and those written comments will be entered into the administrative record of the meeting.

To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the KCAPTA Office no later than 11:00 a.m. on the day of the noticed meeting. To submit written comments by email, please forward them to info@kartbus.org. To submit such comments by U.S. mail, please forward them to Clerk of the Board, KCAPTA at 610 W. 7th Street, Hanford, CA 93230.

1. **CALL TO ORDER:**

Roll Call-Clerk of the Board

4 Present (LM,JN,JB,AP) 1 Absent (DV)

2. **UNSCHEDULED APPEARANCES:**

Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.

Joe Neves, KCAPTA Chairman, introduced EOS and the importance in Kings County for Emergency planning: Office of Emergency Services (OES) Director/Manager Abraham Valencia , Coordinator, Alex Mena-requested a time slot in the agenda to talk about EOS as well to invite others to join the advisory council to coordinate, plan and share with the cities of Kings County regarding resources available through funding. The input and participation of public elected officials and agencies like KCAPTA that needs to be included in the plan as emergency transportation, and other agencies that are essential to make sure in an event of an emergency Kings County cities are prepared with a county wide evacuation plan, an extreme heat plan, or extreme weather plan. For these reasons, EOS will need to be added as an action item to next KCAPTA agenda and Alexander and Abraham will be notified for the next KCAPTA Board Meeting.

STAFF REPORT

3. **CONSENT ITEM:**

A. *Summary Minutes of Meeting February 26, 2025*

ACTION: APPROVED AS PRESENTED 4 IN FAVOR (LM,JN,JB,AP) ABSENT (DV)

4. **PUBLIC HEARING TO RECEIVE COMMENTS ON UNMET TRANSIT NEEDS (Mark Pedreiro):**

Each year, the Kings County Area Public Transit Agency (KCAPTA) conducts Public Hearings to gather testimony on any reasonable unmet transit needs within the service area. This is the second and final of two public hearings KCAPTA has scheduled.

The Kings County Association of Governments (KCAG) will also hold two supplementary hearings. Following all hearings, KCAG staff will review and evaluate the testimonies received and provide recommendations regarding any unmet transit needs.

KCAPTA has received three in-person comments and these comments are attached to the agenda. No one present had any comments.

KCAPTA: Opened the Public Hearing, Received Public Testimony and Closed Public Hearing at 2:16pm

Final report in May 28, 2025 Board Meeting, where all comments will be incorporated in report.

5. **ADOPT RESOLUTIONS AUTHORIZING EXECUTIVE DIRECTOR TO APPLY FOR 5307, 5311 AND 5339 FUNDS (Heather Corder):**

KCAPTA receives grant funds from multiple sources to fund operating and capital projects.

These funds are used to support KCAPTA's operating system and to purchase capital.

The Board adopted the following resolutions: 25-05, 25-06, and 25-07 authorizing the Executive Director to submit requests for funding to the Federal Transit Administration (FTA) Section 5307, 5311, and 5339.

ACTION: APPROVED AS PRESENTED 4 IN FAVOR (LM,JN,JB,AP) ABSENT (DV)

6. **APPROVE TIME EXTENTION CHANGE ORDER FOR THE KART TRANSIT CENTER (Angie Dow):**

In October 2023, KCAPTA awarded the construction contract for the KART Transit Center to Quiring General, LLC. Construction began in December 2023, with an initial substantial completion date set for June 6, 2025. However, due to a

variety of unforeseen issues, the updated substantial completion date is now projected for December 2, 2025. KCAPTA, Quiring, and other project partners are actively working on strategies to potentially improve this timeline.

The cost adjustment for the time extension will apply once the original project duration exceeds the June 6, 2025, deadline. Quiring's monthly cost for general requirements shall not exceed \$86,905. Additionally, the extension cost for Builder's Risk Insurance will be priced and submitted upon procurement of the policy extension. The estimated total fiscal impact is projected to be \$521,430. Starting in May 2025, Quiring will submit monthly compensation requests as delays are realized.

The Board approved Quiring General, LLC's request for a time extension to substantially complete the construction of the KART Transit Center.

ACTION: APPROVED AS PRESENTED 4 IN FAVOR (LM,JN,JB,AP) ABSENT (DV)

7. ADOPT RESOLUTION 25-08 KCAPTA'S TITLE VI PROGRAM UPDATE (Heather Corder):

The Federal Transit Administration (FTA) Office of Civil Rights requires the Kings County Area Public Transit Agency (KCAPTA) to update the Title VI Policy every three (3) years. The governing board must also approve KCAPTA's Title VI Program.

KCAPTA's current Title VI Program will expire on **July 31, 2025**. With the Board's approval, staff will submit KCAPTA's Title VI Program update to the FTA for approval. The FTA will review the program, and if there are no deficiencies, the staff will receive a letter of approval from the FTA.

Kings County Area Public Transit Agency's Title VI Program ensures that no person or group of persons based on race, color, or national origin is subject to discrimination in the level and quality of transportation services and benefits. This ensures full and fair participation in public transportation decision-making regardless of race, color, or national origin and provides meaningful access to transit-related programs and activities by persons with Limited English Proficiency (LEP).

The board adopted Resolution 25-08, approving the King County Area Public Transit Agency's Title VI program update.

ACTION: APPROVED AS PRESENTED 4 IN FAVOR (LM,JN,JB,AP) ABSENT (DV)

8. APPROVE FISCAL YEAR 24/25 LOW CARBON TRANSIT OPERATIONS PROJECT LIST (Heather Corder):

The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, prioritizing serving disadvantaged communities. Approved projects will support new or expanded bus, ferry, or rail services, expand intermodal transit facilities, and include equipment acquisition, fueling, maintenance, and other costs to operate those services or facilities.

KCAPTA's apportionment for FY 2024/25 LCTOP funds include:

Project (1) Reduced Fares, Quarterly Passes (\$135,000)

The proposed project would provide reduced fares for fixed-route bus service. The Quarter Passes are a recurring project that LCTOP has funded previously. This project will encourage ridership and promote public transportation.

Project (2) Zero-Emission Bus, Charging Station, and Infrastructure (\$217,126)

This project would fund the purchase of one (1) zero-emission battery electric bus and all related charging station equipment and infrastructure improvements.

The Board Approved Resolution 25-09 approves the FY 24/25 LCTOP projects and authorizes the Executive Director to sign and submit all required documents and reports related to the LCTOP projects.

ACTION: APPROVED AS PRESENTED 4 IN FAVOR (LM,JN,JB,AP) ABSENT (DV)

9. APPROVE DATE FOR DEDICATION OF THE NEW TRANSIT CENTER (Angie Dow):

The KART Transit Center Project began in 2017 with a site selection study. Following the completion of the study, KCAPTA conducted all necessary environmental studies and initiated the property acquisition process for the project area.

In 2020, KCAPTA contracted with CM Construction Services for Construction Management Services, and in 2021, RRM Design Group was engaged in the design and engineering of the project.

In October 2023, KCAPTA awarded the Construction Contract to Quiring General, LLC. Construction began in December 2023, with substantial completion originally scheduled for June 6, 2025. Due to unforeseen circumstances, the updated substantial completion date is now December 2, 2025.

Staff is planning a dedication ceremony and recommends holding the event on a Saturday afternoon from 1:00 PM to 6:00 PM. The proposed dates are either December 6 or December 13, 2025.

The budget for the event will be included in KCAPTA FY 25/26 Operating Budget Request.

The Board approved the date and time of the dedication ceremony to be December 13, 2025 from 1-6p.m.

ACTION: APPROVED AS PRESENTED 4 IN FAVOR (LM,JN,JB,AP) ABSENT (DV)

10. AWARD CNG BUS PURCHASE TO GILLIG (Heather Corder):

KCAPTA has a fixed route bus fleet of 29 – 35' CNG buses. However, 3 CNG buses are currently out of service, and 2 others are approaching the limit of their useful life. The Board has been made aware of the difficulties in obtaining a quote and the long delivery time. In preparation for replacing these buses, staff applied for and received a 5311 grant to purchase one bus. The 5311 funding for 2023 is \$373,289, and STA funds will cover the matching portion. The second bus will be funded with STA funds.

The California Association for Coordinated Transportation (CalACT) created a buying consortium in 2010 to assist small to medium transit systems in purchasing buses and equipment. CalACT drafted bid specifications for various transit vehicles and received pricing and option costs from dealers. The purchase price includes a procurement fee of 1.5%, payable to CalACT.

Staff reviewed all the 35' CNG buses available through the consortium and determined that the Gillig 35' CNG Heavy Duty bus provides the best value for KCAPTA. Staff compared prices, options, and past performance to determine the best value. The CalACT RFP outlines the bus specification, options, and the vendor's proposals. KCAPTA requested a quote from New Flyer and, as of the printing of the agenda has not received the quote.

Staff has included the purchase of one bus in the current year's capital budget and will include the purchase of the second bus in fiscal year 25/26. The delivery date for both buses will be in the third quarter (July – September) of 2026. If approved, staff will issue the purchase order with the notice to proceed after we receive approval from the State of California DOT.

One bus will be included in the KCAPTA FY 25/26 Capital Budget Request. This year's budget included the bus being purchased with 5311 funds.

The Board approved the purchase of two (2) 35' CNG buses from Gillig and authorized the Executive Director to issue a Purchase order for an amount not to exceed \$1,584,500.

5 PRESENT, ROBERT THAYER came in at 2:43 pm, now board present is 5

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (LM,JN,JB,AP,RT)

11. MISCELLANEOUS COMMENTS FROM STAFF:

KCAPTA Staff:

Angie Dow, Executive Director- Include OES in the next Board Agenda meeting, There might be an impact in public transit system due to medical transportation being denied by state. So the influx might increase our Paratransit transportation needs in KCAPTA. Gen will be keeping track of passengers who need transportation to Visalia, or Fresno in order to get to their doctor appointments. Their might be a need to cross-system travel train to teach passengers how to go from Hanford transit to Visalia or Fresno transit in order to get to their medical appointments.

We've had discussions with Visalia Transit who have similar issues regarding getting quotes for buses, in the future when it aligns, there might be an increase from 4 runs to 8 runs between Hanford to Visalia and vice versa. This is for future transportation planning.

Maria Ortiz, Board Clerk- Missing one 700 form. Will contact Board member.

Heather Corder, Accountant/Auditor: Currently working on the budget for FY25-26.

Mark Pedreiro, Transit Manager: Staff attended the Avenal Senior Center last week and will attend Kids Day Sat. 4/5/25 at Longfield. Riding ages for children on the bus is 11 and under need to be with an adult or guarding and ride free. Whereas children 12 years and over can ride alone and have to pay the fare.

Legal Counsel, Ken Richardson: Nothing to report.

Council Members:

Joe Neves, Board Chair Kings Co Board of Supervisors: 4/23/25 event at Hanford Civic Auditorium "Power to the Purse", Doug and Robert Thayer will be out of town for an event, for next scheduled meeting.

Alvaro Preciado: City of Avenal:

Patricia Mathews, Mayor, City of Lemoore: ABSENT

Doug Verboon, Kings County Board of Supervisor: ABENT

Operator's Perspective: Jerad Raper, Gen Manager absent Ramiro Maldonado-Maint Manager will give update:

Currently training new hires, A/C campaign getting ready for the heat, Jerad is currently out of town training. To charge the electric bus the Ejest it takes around 2-3 hours for full charge. Mainly it is used from the hours of 7 am-3 pm. How many passengers fit? 13 Europeans, 9 Americans. If it is hot, it will be used less, so in the summer it will be used less. MV is very important in this organization, and training of drivers is done in-house, you get paid during training. But the license you do need to go to Fresno's DMV.

The next meeting will be on 4/23/25, at 2:00 pm at the Board Chambers-Admin. Bldg. 1, Kings County Government Center.