

ATTACHMENT A
MINUTES OF MAY 28, 2025



KCAPTA

Kings County Area Public Transit Agency

610 W. 7th St. • Hanford, CA 93230 • (559) 852-2692 • www.kartbus.org

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, or please contact the Clerk of the Board at (559) 852-4623, by 4:00 p.m. on the Monday prior to this meeting. Agenda backup information and any public records provided to the board after the posting of the agenda for this meeting will be available for public review at 610 W. 7th Street, Hanford, CA. 93230

Action Summary Hybrid Meeting: Virtual or In-Person **Regular Board Meeting**

Meeting Date: May 28, 2025

Time: 2:00 PM

In Person: Board Chambers- Admin Bldg 1, Kings Co Gov't Center Avenal City Hall, Conference Room
1400 W. Lacey Blvd, Hanford, CA 93230 919 Skyline Blvd.
Hanford, CA 93230 Avenal, CA 93204

Virtual: Zoom Meeting

KCAPTA Board: Joe Neves, Kings County Supervisor
Patricia Mathews (Mayor), Lemoore City Council
Doug Verboon, Kings County Supervisor
Alvaro Preciado, Avenal City Council
Lou Martinez, City of Hanford

Staff: Angie Dow, Executive Director
Heather Corder, Accountant-absent
Geneieve Morales, Transit Assistant
Oscar Gonzalez, Facilities & Fleet Specialist
Mark Pedreiro, Transit Manager

Legal Counsel: Ken Richardson, Legal Counsel

Visitors:
MV Transportation: Jerad Raper, Ramiro
Maldonado, Robyn Reeves, IT-Kings
County Brian Sapien, KCAG: Teresa Nickell,
OES: Erik Alba, Alexander Mena, Daisy
Guizar, Abraham Valencia, Vivian Gomez,
Interim Fire Chief, Luis Nevarez, , KC Admin
Officer: Kyria Martinez, Visitor: Dora Jacobs

KINGS COUNTY AREA PUBLIC MEETING PROTOCOL

KCAPTA hereby provides notice that effective March 1, 2022, it will return to in-person and public meetings.

Members of the public who wish to participate in this meeting can do so in one of the following three ways: (1) by attending the meeting in person, (2) via Zoom Meeting, or (3) by submitting written comments on any matter within the KCAPTA Board's subject matter jurisdiction, regardless of whether it is on the agenda for KCAPTA's consideration or action and those written comments will be entered into the administrative record of the meeting.

To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the KCAPTA Office no later than 11:00 a.m. on the day of the noticed meeting. To submit written comments by email, please forward them to info@kartbus.org. To submit such comments by U.S. mail, please forward them to Clerk of the Board, KCAPTA at 610 W. 7th Street, Hanford, CA 93230.

1. **CALL TO ORDER:**

Roll Call-Clerk of the Board

5 Present (LM,JN,PM,DV,AP)

2. **UNSCHEDULED APPEARANCES:**

Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.

No unscheduled appearances, present or virtual.

STAFF REPORT:

3. **Kings County OES:**

A. **Approve the addition of Kings County OES to KCAPTA's Agenda (Heather Corder)**

The Board Approved a motion to add OES to our Board Agenda

5 Present (LM,JN,PM,DV,AP)

B. **Presentation of the draft Kings County Emergency Operations Plan (Basic and First Set of Appendices) (Alexander Mena)**

Alexander Mena presented a OES draft Kings County emergency operations plan to the KCAPTA Board, and all present:

This was an informational item only, no Board approval was needed.

4. **CONSENT ITEM:**

A. **Summary Minutes of Meeting March 26, 2025**

B. **Approve Time Extension Change Order for the KART Transit Center Park-N-Ride Lot**

In August 2024, KCAPTA awarded the construction contract for the KART Transit Center Park-N-Ride Lot to Holloway Construction. The project commenced in October 2024, with a scheduled substantial completion date of June 10, 2025.

However, due to unforeseen utility coordination delays, substantial completion is not projected for July 31, 2025.

The cost impact associated with this time extension will be addressed and applied at project closeout in coordination with final billing. This item authorizes and extends the project timeline only with no immediate fiscal.

4 Present (LM,JN,DV,AP) 1 Abstein (PM)

5. **TRIENNIAL PERFORMANCE REPORT (Heather Corder):**

Heather Corder discussed why a Triennial performance audit is needed and that one had occurred. She then stated that due to time constraints, Kathy Chambers, Moore and Associates will present the Triennial Performance Audit to the Board at the KCAG Meeting.

6. **ADOPT THE FY YEAR 25/26 CONDITIONS OF EMPLOYMENT, SALARY RESOLUTION 25-10 & SALARY INCREASES (Angie Dow):**

Angie Dow discussed the changes in the conditions of employment, the increase in salary for staff and the addition of two positions. Also discussed was adding four hours of holiday time to the New Years Eve Holiday which the increases that Holiday up to eight hours. For the 2025 Holiday Closures KCAPTA will be closed on Friday, December 26, 2025 (day after Christmas) and Friday, January 2, 2026 (day after New Year's Day)

The Board approved KCAPTA 25/26 Conditions of Employments and adopt Resolution 25-10

5 Present (LM,JN,PM,DV,AP)

7. APPROVE KCAPTA'S FY 25/26 OPERATING & CAPITAL BUDGET (Heather Corder):

Heather Corder presented the 25/26 budget. This included the addition of two new positions and a 3% raise for staff. Also reviewed were some items that had the biggest changes since the prior fiscal year, a discussion of revenues and a review of the fixed assets. Heather Corder went into detail about the four out of state travel opportunities in the budget and asked that the board approve the out of state travel when approving the budget.

A question was asked by Commissioner Presidio about if the new equipment for the Transit Center is all Electric which was answered by Heather Corder that it is all electric. He followed up with a question regarding if staff had researched grants from the SJAPCD to which Heather Corder answered that those grants are to replace gas equipment and since all this equipment is new, it does not qualify.

The Board approved and the fiscal year 2025-2026 budget and the four out of state travel trainings.

5 Present (LM,JN,PM,DV,AP)

8. APPROVE KINGS VIEW IN-LIEU RELOCATION CLAIM (Angie Dow):

In December of 2020, KCAPTA acquired the property located at 289 8th Street from Mr. Anderson. At the time of acquisition, Kings View was the occupying tenant and continued to operate from the property while planning its relocations.

Under the federal property acquisition regulations, tenants displaced due to public acquisition are eligible for Relocation Assistance. KCAPTA retained ARWS Consultants to assist with compliance, and Kings View was informed of its eligibility for either:

- Reimbursement of actual, reasonable moving expenses, or
- A one-time In-Lieu Payment calculated based on annual earnings.

In April 2025, KCAPTA staff re-engaged Kings View to confirm their relocation choice. Kings View subsequently submitted a request for the In-Lieu Payment options, including supporting documentation. Following a thorough review by KCAPTA's finance staff, the documentation supports awarding the maximum eligible fixed payment of \$40,000 under federal guidelines. They will be out May 30, and be out by June 2, 2025. Demo is scheduled for the following week.

The Board approved and authorized payment in an amount not to exceed \$40,000 which was included in the Project budget

5 Present (LM,JN,PM,DV,AP)

9. APPROVE LEASE AGREEMENT 25-05 WITH KINGS VIEW FOR THE BUILDING AT 280 E. 7TH STREET (Heather Corder):

Kings View currently rents the building at 289 E. 8th Street. In the construction of the new transit center, building C has completed the construction and is available for lease. Kings View has requested to lease space at 280 E. 7th Street to support its service delivery and community outreach efforts. This collaboration aligns with our agency's mission to support community-based organizations that contribute to public well-being and efficient use of agency property.

The proposed lease agreement covers occupancy beginning June 1, 2025, for Building C at the Kings County Area Public Transit Agency property located at 280 E. 7th Street. The total cost of the lease is \$6,330 per month. The agreement has been reviewed to ensure it meets agency standards for property use, liability, and compliance with all applicable regulations.

This partnership presents an opportunity to continue to strengthen inter-agency cooperation and enhance the delivery of services to Kings County residents, while generating additional revenue for the agency. This agreement is mutually

beneficial and supports the efficient use of agency property. The lease will result in \$75,960 per year in rents and leases revenue for Kings County Area Public Transit Agency.

The Board approved the lease Agreement #2505 with Kings View
5 Present (LM,JN,PM,DV,AP)

10. CHANGE ORDER FOR CLEAN ENERGY REPLACEMENT COMPRESSOR AT 629 DAVIS ST (Angie Dow):

In July 2024, KCAPTA was awarded a \$1,610,875 Low or No Emission Program Grant from the Federal Transit Administration to support the replacement of the aging Knox 75 HP Compressor with a new ANGI compressor system and associated infrastructure improvements.

KCAPTA partnered with Clean Energy during the grant application process and in December 2024, the Board approved a formal agreement with Clean Energy to carry out the work. The original project scope included:

- Installation of the ANGI compressor
- Procurement and installation of a natural gas-powered generator-Now no longer available, options: larger and more expensive, or remove from the project and credit of \$292,289.96 and notify FTA to maintain compliant with FTA, since we are using FTA funds and it will be fully funded with FTA funds. And all changes are accounted for within the FY 2024/25 Capital Budget.
- Infrastructure upgrades to support the equipment

The Board approved Clean Energy Change Order #1 Credit for \$292,289.96
5 Present (LM,JN,PM,DV,AP)

11. SUBSTANTIAL NOTICE OF COMPLETION (Angie Dow):

In October of 2023, KCAPTA entered into a construction agreement with Quiring General LLC for the KART Multi-Modal Transit Center Project. The construction was divided into two distinct phases:

1. **Phase 1: Construction of Building C (located at 280 E 7th Street) and its adjacent parking lot.**
2. Phase 2: Construction of Buildings A & B, additional parking, and the bus bay area.

As of May 20, 2025, Building C and its adjacent parking lot have reached substantial completion, marking a key milestone in the overall project.

In accordance with KCAPTA's contract with Quiring General LLC, a Notice of Completion must be filed to formally notify stakeholders, regulatory agencies, and the public that this phase of work is finished. Filing this notice also initiates the process for final payment and release or retention.

- Filing of the Notice triggers the release of the 10% retention for this portion of the work after a 30-day period.
- All costs, including retention, are included in the FY 2024/25 Capital Budget.

The Board approved and record the Notice of Completion for Building C and the adjacent parking lot, as required under contract with Quiring General LLC. Authorize the Board Chairman to sign the notice; and Authorize the Executive Director to record the Notice of Completion.

5 Present (LM,JN,PM,DV,AP)

12. MISCELLANEOUS COMMENTS FROM STAFF:

KCAPTA Staff:

Angie Dow, Executive Director-

Next month's agenda items: KCAPTA will be bringing an item for discussion, due to the uncertainty in the state of CA receiving federal funds, the State needs to find funds and have reduced the funds for transit. There are rules and regulations requiring transit providers to replace their fleet with Electric or Hydrogen. However, procurement is difficult, and the funding are hard to acquire for these reasons. KCAPTA will be returning then next board meeting to ask for board directions on what this agency needs to do, having to do with fleet, infrastructure, and zero emission. KCAPTA will request Board directions on how we proceed with all of the challenges facing replacing our fleet.

What is New? Next month we will be receiving a new electric Ejest bus and will be testing it in some Hanford routes and Route 21 to Lemoore NAS. In the summer it will be a challenge due to the heat. There is a plan to open a U.S. plant for the E-Jest that will be meeting the BA build America compliance by year 2027. 75% of all of the parts will be made in America.

Transit Center Construction project update: Some tasks have been removed, The solar for the tenant, as this does not provide a return on investment. The bulb out which requested by the City of Hanford, caused a lot of challenges. Many of the changes are due to the age of the infrastructure down town. The process of the doing the Bulb outs was difficult and there was a lack of communication between the City of Hanford and KCAPTA. There is also a 6-month delay due to unforeseen circumstances and utilities. This delay will cost from 600K to 800K more than the expected. KCAPTA will bring it to the board each month to update on transit center construction project. Total cost for the whole project is about 40 million in the downtown area. This has brought in jobs to people and services to the community and the development of staffing. Plus adding the maintenance facility upgrade at 629 Davis St, within the next 5 years will be about 60 million in total investment in the County. KCAPTA is making sure the grants funds are utilized at their maximum.

Transit Center Dedication Ceremony update: The December 13, 2025, from 1-6pm New Transit Center Dedication Ceremony. We have a checklist, have sent out invites to political officials, to attend or speak at the event, so far Valadeo and Assemblymember Macedo will be at the event.

Maria Ortiz, Board Clerk- No Updates

Heather Corder, Accountant/Auditor: No Updates

Mark Pedreiro, Transit Manager: Outreach Family Wellness Fair in Lemoore H.S. mental health awareness, high school, Eagles Day, High school to college. Gen Morales is the one who does the outreach. She is an outreach specialist.

Legal Counsel, Ken Richardson: Nothing to report.

Council Members:

Joe Neves, Board Chair Kings Co Board of Supervisors: There will be a Portuguese event in Stratford. Sunday, June 1st, no booth, just beer and food booths.

Alvaro Preciado: City of Avenal: Moving forward. 4th of July celebration is June 28th. The Saturday before the 4th of July. Avenal will be having drones and fireworks!

Patricia Mathews, Mayor, City of Lemoore: Tractor Supply opening at the end of June. Chipotle construction will start as soon as Tractor Supply is done. The Recreation Department community center open to the public from 7am-8pm M-F, Sat/Sun 7-4pm. City of Lemoore is very proud for the first time in many years, we have a balanced budget!

Doug Verboon, Kings County Board of Supervisor: No comment.

Lou Martines, Mayor, City of Hanford: No Comments

Operator's Perspective: Jerad Raper, Gen Manager: Last month we had a celebration to celebrate safety campaign. MV drivers and staff were awarded by winning an award by having tacos. Next month, on June 11, MV will be having another taco truck MV Safety Campaign Celebration event at the Transit Center, 504 W. 7th St. Hanford CA 93230. All board members and staff are invited; it will be from 10-1 pm.

Recruitment and retention: -it's a rollercoaster, some get trained and leave others come in to start the process and get their license and be certified to be a driver. But MV continues with training, they might leave due to others pay more, being closer to home or moving out of state.

The next meeting will be on 6/25/25, at 2:00 pm at the Board Chambers-Admin. Bldg. 1, Kings County Government Center.