

KINGS COUNTY AREA PUBLIC TRANSIT AGENCY

Board of Directors

Regular Meeting Agenda

610 W. 7th Street - Hanford, California 93230 (559) 852-2692 www.kartbus.org

Meeting Date: July 23, 2025

Time: 2:00 PM

In Person: Board Chambers-Admin Bldg 1, Kings Co Gov't Center Avenal City Hall, Conference Room
1400 W. Lacey Blvd 919 Skyline Blvd.
Hanford, CA 93230 Avenal, CA 93204

Join Zoom Meeting: <https://us06web.zoom.us/j/88114942412?pwd=LdWu3hvNPap3PUUbc0DEU4fDDGNdR50.1>

Meeting ID: 881 1494 2412

Passcode: Kart0723

Link to our Website: www.kartbus.org

If you need special assistance to participate in this meeting or language assistance, please contact the Clerk of the Board at (559) 852-4623 by 4:00 PM on the Monday before this meeting. The Agenda backup information and any public records provided to the Board after the posting of the agenda for this meeting will be available for public review at 610 W. 7th Street, Hanford, CA 93230.

REGULAR HYBRID MEETING AGENDA

KINGS COUNTY AREA PUBLIC MEETING PROTOCOL
KCAPTA hereby provides notice that effective March 1, 2022, it will return to in-person and public meetings.
Members of the public who wish to participate in this meeting can do so in one of the following three ways: (1) by attending the meeting in person, (2) via Zoom Meeting, or (3) by submitting written comments on any matter within the KCAPTA Board's subject matter jurisdiction, regardless of whether it is on the agenda for KCAPTA's consideration or action and those written comments will be entered into the administrative record of the meeting.
To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the KCAPTA Office no later than 11:00 a.m. on the day of the noticed meeting. To submit written comments by email, please forward them to info@kartbus.org . To submit such comments by U.S. mail, please forward them to the Clerk of the Board, KCAPTA at 610 W. 7 th Street, Hanford, CA 93230.

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>ACTION</u>
1.	CALL TO ORDER <i>Roll Call – Clerk of the Board</i>	
2.	UNSCHEDULED APPEARANCE <i>Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.</i>	
3.	CONSENT ITEMS <i>All items listed as consent items are considered routine and will be enacted by one motion. Any discussion of any consent item will be removed at the request of any Board member and made a part of the regular agenda.</i> A. Summary Minutes of Meeting June 25, 2025 B. Approve Time Extension Change Order for the KART Transit Center Park-N-Ride Lot	ACTION
4.	APPROVE AMMENDMENT #2 WITH ENTERPRISE FOR VANPOOL SERVICE	ACTION
5.	APPROVE CHANGE ORDERS FOR THE KART TRANSIT CENTER CONSTRUCTION PROJECT	ACTION
6.	APPROVE CONTRACT WITH CORE BUSINESS INTERIORS FOR FURNITURE	ACTION
7.	AMEND THE FISCAL YEAR 2025/2026 CONDITIONS OF EMPLOYMENT	ACTION
8.	MISCELLANEOUS COMMENTS FROM STAFF	INFORMATION

Attachments:

- A – MINUTES OF JUNE 25, 2025
- B – AMENDMENT #2 TO ENTERPRISE AGREEMENT 22-05
- C – AMEND FY 25/26 CONDITIONS OF EMPLOYMENT

STAFF REPORT

3. CONSENT ITEM:

A. Summary Minutes of Meeting June 25, 2025

B. Approve Time Extension Change Order for the KART Transit Center Park-N-Ride Lot

In August 2024, KCAPTA awarded the construction contract for the KART Transit Center Park-N-Ride Lot to Holloway Construction. The project commenced in October 2024, with a scheduled substantial completion date of June 10, 2025.

In May 2025, the Board approved a first-time extension to substantially complete the project by July 31, 2025, due to unforeseen utility coordination delays.

Unfortunately, utility coordination continues to delay the project's completion. Substantial completion is not projected until late August and possibly into September.

Southern California Edison has rescheduled several times and is now scheduled to be on-site at the end of July. Once we have power, Holloway will be able to complete the landscaping and backfill trenches.

The Project is now scheduled to be substantially completed by October 1, 2025.

4. APPROVE AMENDMENT #2 WITH ENTERPRISE FOR VANPOOL SERVICES (Heather Corder):

Background:

KCAPTA entered into an agreement with Enterprise Rent-A-Car Company for Vanpool Services for commuters in July of 2022. The agreement term was from July 1, 2022, to June 30, 2024. The agreement allows for four one-year renewal periods. Amendment #1 began on July 1, 2024, and was in effect until June 30, 2025.

Amendment #2 will begin on July 1, 2024, and remain in effect until June 30, 2026. Enterprise will furnish, insure, and administer the Vanpool Program. Enterprise will enter into a rental agreement with van poolers, allowing for flexible vehicle changes and termination of the vanpool if necessary. Enterprise also handles maintenance, billing, and other scenarios. Enterprise will retain ownership of the vehicles, and KCAPTA is not obligated in any vehicle lease or purchase.

Fiscal Impact:

KCAPTA will provide subsidies up to KCAPTA's funding allocation for the program to vanpools that meet KCAPTA's eligibility requirements. Enterprise will reduce the price of each subsidized vanpool for the participants by at least the subsidy amount. These subsidies are being funded with grants and are included in the FY 25/26 budget.

Recommendation:

Staff recommends the Board approve Amendment #2 with Enterprises and authorize the KCAPTA Board Chair to sign Amendment #2 to Agreement #22-05

Action Required:

Motion to approve Amendment #2 with Enterprises and authorize the KCAPTA Board Chair to sign Amendment #2 to Agreement #22-05

5. APPROVE CHANGE ORDERS FOR THE KART TRANSIT CENTER CONSTRUCTION PROJECT (Angie Dow):

Background:

In October 2023, KCAPTA awarded the construction contract for the KART Transit Center to Quiring General, LLC. Construction began in December 2023, with an initial substantial completion date set for June 6, 2025. In March

2025, the Board approved a time extension to December 2, 2025, due to various unforeseen issues. As noted in the June Board meeting, the bus drive approach and the vehicular concrete specification did not include rebar.

Adding rebar (reinforcing steel) to 6-inch concrete for the bus drive approach and the vehicular concrete is critically important for structural integrity and long-term durability. Concrete is extremely strong in compression but weak in tension. When large vehicles like buses drive over a concrete slab, they induce bending and tensile stresses in the concrete. The rebar absorbs tensile stresses, preventing cracks from forming or propagating.

Without the reinforcement, 6-inch concrete will develop structural cracks due to the flexing caused by heavy axle loads and be susceptible to thermal expansion/contraction and shrinkage cracking. The rebar will act as a crack control system, holding the concrete together even if minor cracks form, and redistributing stress across the slab.

Per staffs request Quiring has submitted a Proposed Change Order # 69 in the amount of \$100,347.71 to add #4 rebar @ 12” on center/each way.(oc/ew)

Cost Analysis:

Staff, in collaboration with our Design team (RRM) and Construction Management team (CM Construction), have reviewed Quiring’s submitted cost proposal to add rebar to the drive approaches and vehicular concrete. After careful evaluation, staff has determined that the proposed costs are reasonable and justified.

CHANGE ORDER #	DESCRIPTION	CONTINGENCY ADJUSTMENT	CONTRACT ADJUSTMENT	CONTRACT TOTAL VALUE
AWARDED	ORIGINAL CONTRACT AWARD			\$29,205,000
CO #1A Board Approved 2/28/24	Administrative change order to clarify required Builder Risk for Earthquake & Flood Limits	\$0	\$0	\$29,205,000
CO #1B	Removal of Unforeseen Foundation & Piping	\$16,098.43		
CO #2 Board Approved 2/28/24	Changes to Bulb-outs that were not included in the bid documents. The most significant changes included added storm drainage utility inlets and line extensions, and traffic signs.		\$214,250.71	\$29,419,250.71
CO #3	Grading/Utility Revision	\$155,430.61		
PCO #4 Board Approved 03/26/25	Time Extension for Delays Estimated (6 Months) New completion date is December 2, 2025 See PCO # 62 for cost associated with delays			
CO #5 Board Approved 3/27/24	Fire Department Revisions		\$179,409.07	\$29,598,659.78
POC #7R1	Structural Steel Changes	\$18,674.68		
CO #8	Concrete sealing agent	\$6,883.28		
CO #9	Drainage Plan related to Roof Drains	\$5,133.23		
PCO #10.1	Soil Pumping	\$3,518.62		
PCO #11R1	SCE Utility Impacts	\$52,064.11		
PCO # 11.1	Additional SCE Utility Impacts	\$17,044.70		
PCO #13R1 Board Approved 7/24/24	Utility Conflicts Storm Drain		\$49,282.83	\$29,647,942.61
CO #14	Power/Data Revision (Build C)	\$15,419.75		
PCO #15R2	BABA Non-Compliant Light Fixtures	\$6,394.10		
PCO #16R1	BABA Non-Compliant Floor Tile	\$4,426.19		
CO #17	Revise HVAC Register to Ceiling	\$6,822.59		
PCO #18R1	Interior Finish Revisions	(\$76,865.94)		
PCO #19	Sewer Reroute	\$50,273.09		
PCO #20	Security Camera KCAPTA to purchase	(123,575.48)		
PCO #21 Board Approval 1/22/25	Asphalt overlay and replacement of Damaged Sidewalk on 8 th Street		\$297,102.96	\$29,945,045.57
PCO #22 Board Approved 3/27/24	Utility Conflicts Fire Hydrant		\$57,059.03	\$30,002,104.60
PCO #23	Site Drainage Conflicts	\$7,060.10		
PCO #24	BABA Compliant Plumbing Fixture (Building C)	\$33,065.93		
PCO #25	Delete Trauma Kits	(\$2,331.30)		
PCO #26 Board Approved 10/23/24	BABA Compliant Plumbing Fixture (Building A & B)		\$64,204.14	\$30,066,308.74

PCO # 27	Feature Change for Light Fixtures	(-3,672.81)		
PCO # 28	Additional Storm Drain Inlet to accommodate revised flow line and removal of dead trees	\$16,612.12		
PCO #29	Additional data drops (Building A & B)	46,773.35		
PCO #30 Board Approved 10/23/24	Power Pathways to Bus Bays Board approved not to exceed the amount, revised pricing.		\$36,824.25 \$20,566.23	\$30,086,874.97
PCO #31	Delete Wireless Access Points – KC IT will provide this	(-\$5,476.15)		
PCO #32 Canceled	**Board Approved in OCT. Final amount Pending Revised Pricing Change Cable to Shield Cable		\$7,901.95	\$30,086,874.97
PCO #33	Partition Power Requirements	\$1,431.39		
PCO # 36	Structural Changes	\$16,697.64		
PCO # 37	Roof Drainage Revision (Building A)	\$8,065.13		
PCO# 38 Board Approved 12/11/2024	Holiday Banner Poles		\$57,808.36	\$30,144,683.33,
PCO # 39	Remove T&G (Building A)	(-\$10,984.80)		
PCO # 40	Staining in lieu of Painting Exposed Beams	\$799.19		
PCO # 41	Grind Existing Water Main Slurry Cap (Time & Material)	\$1,129.93		
PCO # 42	AT&T Pole Location Revisions	\$6,850.62		
PCO # 43 Board Approval 1/22/25	*Board Approval & Additional Information Pricing Landscaping Revisions Board Approved not to exceed amount, revised pricing		\$14,715.08 \$1,982.26	\$30,159,398.41 \$30,146,665.59
PCO # 44	Added Condensate Lines in Building A	\$6,923.84		
PCO # 45	Ceiling Finish Revisions	\$2,102.87		
PCO # 46	Concealed FS Piping in Building B Lobby	\$4,461.36		
PCO # 47 Board Approval 1/22/25	Additional Arc Flash Study		\$5,441.48	\$30,152,107.07
PCO # 48	Roof Access Ladder Revisions	\$887.28		
PCO # 49	2 nd Floor Lobby Gypcrete	\$6,376.20		
PCO # 51	Street Light Revisions	(\$40,066.96)		
PCO # 52	Downspout Tie-Ins	\$3,086.94		
PCO # 53	Build C Solar	(\$46,738.86)		
PCO # 54	Modify Awning & Partition Wall	\$10,379.39		
PCO # 55	ADA Parking Stall	\$6,289.99		
PCO # 56	Elevator Shaft Modifications	\$8,057.50		
PCO # 57	Monument Sign Frame	\$3,251.67		
PCO # 58	Added Power to Kitchen Appliances	\$4,046.88		
PCO # 59	ASI Utility Revisions at Bulb-Outs	Credit		
PCO # 60	Extension of Builders Risk	\$107,408.32		
PCO # 61	Concrete Benches & Site Gate	(\$3,361.59)		
PCO # 62 Board Approved 6/25/25	Cost for Time Extension		\$516,692.00	\$30,668,799.07
PCO # 63	Add Steel Columns to Trash Enclosure Gate	\$1,038.84		
PCO # 64	Grating and wall revisions for parking lot	Pending		
PCO # 65	Operable Partition Acoustic	\$6,835.76		
PCO # 66	Elevator Modifications	Pending		
PCO # 67	Revision to sidewalk drain	\$10,964.92		
PCO # 68	Wall Trim & Ceiling Blocking	Pending		
PCO # 69	Add rebar to drive approach and bus concrete bus bays		\$100,632.93	\$30,769,432.00
PCO # 70	Web-Based Reporting System	(8,209.88)		
ENDING TOTALS			\$1,564,432.00	\$30,769,432.00

Upcoming Change Order:

None

Fiscal Impact:

When the Board Awarded the Construction Contract to Quiring General LLC in October 2023, they included an “Owners Contingency” of \$400,000 (or 1% of the Contract Value) and authorized the Executive Director to approve

change orders up to the “Owner Contingency” amount. Typically, Construction Projects have between 5% (\$1,440,250) and 10% (\$2,880,500) contingency budget for unexpected or unforeseen items

If approved, Quirings’ total contract value would increase from \$30,668,799.07 to \$30,769,432.00.

Recommendation:

Staff recommend the Board approve PCO # 69 in an amount not to exceed \$100,632.93 and authorize the Executive Director to sign all related documents.

Action Required:

A motion to approve Quiring’s PCO # 69 in the amount not to exceed \$100,632.93 and authorize the Executive Director to execute all necessary documentation.

6. APPROVE CONTRACT WITH CORE BUSINESS INTERIORS FOR FURNITURE (Angie Dow):

Background:

KCAPTA staff have been working extensively with Core Business Interiors (Core) to furnish the New KART Transit Center. This planning process has taken significant time to ensure all needs are addressed and the investment is sound.

Following a detailed review of furniture specifications and associated costs, staff recommends proceeding with Core as the furniture provider for the project. The total purchase amount is not to exceed \$450,000.

The proposed furniture will support the following areas within the Transit Center:

- **Building A – First Floor:** Board Chambers, Training Rooms, and Lobby
- **Building A – Second Floor:** Staff Offices, File Storage, Kitchen, Quiet Room, Lobby, Staff Lounge, and Patio
- **Building B:** Kitchen, Locker Room, Quiet Room, Security Office, Dispatch, Information Window, and Public Indoor Area

KCAPTA has already budgeted and appropriated \$1 million for the procurement of furniture, equipment, and computers for the New Transit Center. The budget allocation is as follows:

- Security Equipment (e.g., cameras, boardroom A/V, alarm systems): \$250,000
- Computers: \$50,000
- Furniture (proposed): \$450,000

Fiscal Impact:

The proposed furniture expenditure of \$450,000 is within the approved KCAPTA FY 25/26 Capital Budget. No budget amendments are required.

Recommendation:

Staff recommends that the Board approve the purchase of furniture for the New KART Transit Center from Core Business Interiors and authorize the Executive Director to issue a purchase order not to exceed \$450,000.

Action Required:

Motion to approve the purchase of furniture from Core Business Interiors for the New KART Transit Center and to authorize the Executive Director to issue a purchase order in an amount not to exceed \$450,000.

7. AMEND THE FISCAL YEAR 2025/2026 CONDITIONS OF EMPLOYMENT (Heather Corder):

Background:

As part of the annual budget process, staff conduct a review of the KCAPTA Employment Benefit Policy to ensure accuracy, clarity, and alignment with current benefit costs and agency policies. For the Fiscal Year 2025/26, the Employment Benefit Policy was brought to the Board in May for approval. KCAPTA currently mirrors Kings County for the benefits. Kings County made some changes that KCAPTA needs to include in the approved policy. The following updates were made:

Conditions of Employment – Key Changes:

- The amount of management vacation time increased from 64 hours to 80 hours, which will not carry over and may be cashed out in full.
- Deferred Compensation increases from a maximum of \$2,500 to \$3,500 per calendar year

All revisions are clearly marked as strikeouts or insertions in the attached policy document.

Fiscal Impact:

The total cost of both of the above changes for FY 2025/26 is \$11,066.

Recommendation:

Staff recommends that the Board amend the FY 2025/26 Conditions of Employment as presented.

Action Required:

A motion to amend KCAPTA's FY 2025/26 Conditions of Employment

8. MISCELLANEOUS COMMENTS FROM STAFF: