

ATTACHMENT A
MINUTES OF JULY 23, 2025

**KCAPTA**

Kings County Area Public Transit Agency

610 W. 7th St. • Hanford, CA 93230 • (559) 852-2692 • www.kartbus.org

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, or please contact the Clerk of the Board at (559) 852-4623, by 4:00 p.m. on the Monday prior to this meeting. Agenda backup information and any public records provided to the board after the posting of the agenda for this meeting will be available for public review at 610 W. 7th Street, Hanford, CA. 93230

Action Summary Hybrid Meeting: Virtual or In-Person **Regular Board Meeting**

Meeting Date: July 23, 2025**Time:** 2:00 PM

In Person: Board Chambers- Admin Bldg 1, Kings Co Gov't Center Avenal City Hall, Conference Room
1400 W. Lacey Blvd, Hanford, CA 93230 919 Skyline Blvd.
Hanford, CA 93230 Avenal, CA 93204

Virtual: Zoom Meeting

KCAPTA Board: Joe Neves, Kings County Supervisor
Absent (P Mathews) Lemoore City Council
Doug Verboon, Kings County Supervisor
Alvaro Preciado, Avenal City Council
Nancy Howze, City of Hanford

Staff: Angie Dow, Executive Director
Heather Corder, Accountant
Geneieve Morales, Transit Assistant
Oscar Gonzalez, Facilities & Fleet Specialist
Mark Pedreiro, Transit Manager
Maria Ortiz-Leal, Fiscal Specialist II

Legal Counsel: Ken Richardson, Legal Counsel

Visitors:
MV Transportation: Jerad Raper, Ramiro
Maldonado, Robyn Reeves, IT-Kings
County, KCAG: Terri King

KINGS COUNTY AREA PUBLIC MEETING PROTOCOL

KCAPTA hereby provides notice that effective March 1, 2022, it will return to in-person and public meetings.

Members of the public who wish to participate in this meeting can do so in one of the following three ways: (1) by attending the meeting in person, (2) via Zoom Meeting, or (3) by submitting written comments on any matter within the KCAPTA Board's subject matter jurisdiction, regardless of whether it is on the agenda for KCAPTA's consideration or action and those written comments will be entered into the administrative record of the meeting.

To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the KCAPTA Office no later than 11:00 a.m. on the day of the noticed meeting. To submit written comments by email, please forward them to info@kartbus.org. To submit such comments by U.S. mail, please forward them to Clerk of the Board, KCAPTA at 610 W. 7th Street, Hanford, CA 93230.

1. CALL TO ORDER:

Roll Call-Clerk of the Board

3 Present (JN,DV,NH) 2 Absent (PM, AP)

2. UNSCHEDULED APPEARANCES:

Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.

No unscheduled appearances, present or virtual.

STAFF REPORT:

3. CONSENT ITEM:

A. Summary Minutes of Meeting June 25, 2025

B. Approve Time Extension Change Order for the KART Transit Center Park-N-Ride Lot

In August 2024, KCAPTA awarded the construction contract for the KART Transit Center Park-N-Ride Lot to Holloway Construction. The project commenced in October 2024, with a scheduled substantial completion date of June 10, 2025.

The Project is now scheduled to be substantially completed by October 1, 2025.

3 Present (JN,DV,NH) 2 Absent (PM, AP)

4. APPROVE AMENDMENT #2 WITH ENTERPRISE FOR VANPOOL SERVICES (H. Corder):

KCAPTA entered into an agreement with Enterprise Rent-A-Car Company for Vanpool Services for commuters in July of 2022. The agreement term was from July 1, 2022, to June 30, 2024. The agreement allows for four one-year renewal periods. Amendment #1 began on July 1, 2024, and was in effect until June 30, 2025. There was a correction on the #1, it is supposed to be the previous amendment #2 and extend to amendment#3 (July 2025-June 2026)

KCAPTA will provide subsidies up to KCAPTA's funding allocation for the program to vanpools that meet KCAPTA's eligibility requirements. Enterprise will reduce the price of each subsidized vanpool for the participants by at least the subsidy amount. These subsidies are being funded with grants and are included in the FY 25/26 budget.

The Board approved Amendment #3 with Enterprises and authorized the KCAPTA Board Chair to sign Amendment #3 to Agreement #22-05. Amendment #3 will begin on July 1, 2024, and remain in effect until June 30, 2026.

3 Present (JN,DV,NH) 2 Absent (PM, AP)

5. APPROVE CHANGE ORDERS FOR KART TRANSIT CENTER CONSTRUCTION PROJECT (A Dow):

In October 2023, KCAPTA awarded the construction contract for the KART Transit Center to Quiring General, LLC. Construction began in December 2023, with an initial substantial completion date set for June 6, 2025. In March 2025, the Board approved a time extension to December 2, 2025, due to various unforeseen issues. As noted in the June Board meeting, the bus drive approach and the vehicular concrete specification did not include rebar.

Adding rebar (reinforcing steel) to 6-inch concrete for the bus drive approach and the vehicular concrete is critically important for structural integrity and long-term durability. Concrete is extremely strong in compression but weak in tension. When large vehicles like buses drive over a concrete slab, they induce bending and tensile stresses in the concrete. The rebar absorbs tensile stresses, preventing cracks from forming or propagating.

Without the reinforcement, 6-inch concrete will develop structural cracks due to the flexing caused by heavy axle loads and be susceptible to thermal expansion/contraction and shrinkage cracking. The rebar will act as a crack control system, holding the concrete together even if minor cracks form, and redistributing stress across the slab.

Staff, in collaboration with our Design team (RRM) and Construction Management team (CM Construction), have reviewed Quiring's submitted cost proposal to add rebar to the drive approaches and vehicular concrete. After careful evaluation, staff has determined that the proposed costs are reasonable and justified.

When the Board awarded the Construction Contract to Quiring General LLC in October 2023, they included an "Owners Contingency" of \$400,000 (or 1% of the Contract Value) and authorized the Executive Director to approve change orders up to the "Owner Contingency" amount. Typically, Construction Projects have between 5% (\$1,440,250) and 10% (\$2,880,500) contingency budget for unexpected or unforeseen items

If approved, Quirings' total contract value would increase from \$30,668,799.07 to \$30,769,432.00. This was not included in the original bid and we are still within budget.

The Board approved per staff's request, Quiring has submitted a Proposed Change Order # 69 for \$100,347.71 to add #4 rebar @ 12" on center/each way.(oc/ew)

3 Present (JN,DV,NH) 2 Absent (PM, AP)

6. APPROVE CONTRACT WITH CORE BUSINESS INTERIORS FOR FURNITURE (A. Dow):

KCAPTA staff have been working extensively with Core Business Interiors (Core) to furnish the New KART Transit Center. This planning process has taken significant time to ensure all needs are addressed and the investment is sound.

Following a detailed review of furniture specifications and associated costs, the staff recommends proceeding with Core as the furniture provider for the project. The total purchase amount is not to exceed \$450,000, is within the approved KCAPTA FY 25/26 Capital Budget. No budget amendments are required.

The proposed furniture will support the following areas within the Transit Center:

- **Building A – First Floor:** Board Chambers, Training Rooms, and Lobby
- **Building A – Second Floor:** Staff Offices, File Storage, Kitchen, Quiet Room, Lobby, Staff Lounge, and Patio
- **Building B:** Kitchen, Locker Room, Quiet Room, Security Office, Dispatch, Information Window, and Public Indoor Area

KCAPTA has already budgeted and appropriated \$1 million for the procurement of furniture, equipment, and computers for the New Transit Center. The budget allocation is as follows:

- Security Equipment (e.g., cameras, boardroom A/V, alarm systems): \$250,000
- Computers: \$50,000
- Furniture (proposed): \$450,000

There were other options to select vendor, such as CalBennets but Core was a better selection due to type and style available. Typically, the office furniture will last about 10 years and the outside open area furniture will last about 5 years. There will be included furniture (refrigerator), a quiet/nursing area for employees that is required by the state of California.

The Board approved the purchase of furniture for the New KART Transit Center from Core Business Interiors and authorized the Executive Director to issue a purchase order not to exceed \$450,000.

4 Present (JN,DV,NH,AP) 1 Absent (PM)

7. AMEND THE FISCAL YEAR 2025/2026 CONDITIONS OF EMPLOYMENT (H. Corder):

As part of the annual budget process, staff conduct a review of the KCAPTA Employment Benefit Policy to ensure accuracy, clarity, and alignment with current benefit costs and agency policies. For the Fiscal Year 25/26, the Employment Benefit Policy was brought to the Board in May for approval. KCAPTA currently mirrors Kings County for the benefits. Kings County made some changes that KCAPTA needs to include in the approved policy. The following updates were made:

Conditions of Employment – Key Changes:

- The amount of management vacation time increased from 64 hours to 80 hours, which will not carry over and may be cashed out in full.
- Deferred Compensation increases from a maximum of \$2,500 to \$3,500 per calendar year

The Board approved to amend the FY 25/26 Conditions of Employment as presented. The total cost for FY 25/26 is \$11,066.

4 Present (JN,DV,NH,AP) 1 Absent (PM)

12. MISCELLANEOUS COMMENTS FROM STAFF:

KCAPTA Staff:

Angie Dow, Executive Director- Updated with the City of Hanford and SCE Park-N-Ride to connect to electricity.

Next month's agenda items: Invite draft for dedication ceremony schedule for Saturday, December 13, 2025, 1pm to 6pm. The other item in the next month's agenda will be ABM agreement for infrastructure for electrification project.

What is New?

Transit Center Construction project update: KCAPTA Building should be done in late November 2025, early December

Transit Center Dedication Ceremony update Saturday: December 13th Sat at 1pm-6pm: Invites will be extended to others who have been here for the project from the beginning, Diane Sharp, David Orth. The Invitation dedication ceremony final draft will be presented to board members. We have the confirmed speakers; some others have not confirmed. Everyone is invited to attend.

Coordinating with REMSCAPE for photos, testimonials, and video, which will include photos of MV drivers, dispatch and others, to recognize their contribution and years of employment, some of them over 20 years. The Board and KART employees will also be displayed on the wall. We have a budget for that. Invitations will be released late September or early October.

Maria Ortiz, Board Clerk-

Heather Corder, Accountant/Auditor: Continues to work on the independent audit FY 24-25 with Maria.

Mark Pedreiro, Transit Manager: Seasonal Pass (3-month pass/quarterly pass) sales are doing excellent. The goal was to sell at least 700 passes. In the year 2022, we sold 200-300 a quarter; now we have exceeded our goal of 500 passes a quarter. It has increased ridership, and students are using it to go to high schools, COS in Hanford and Visalia and Westhills College. KART will be thinking about other options for a reduced fare pass to help with the 15% farebox recovery ratio compliance and revenue. As of now, funding is available through December 2025. This is a state-funded grant project, with the state funds being cut back; the future funding is unknown at the moment.

The outreach is continuing with the help of Gen at schools and colleges. We have 3 outreaches scheduled for next month. We need to contact High Schools.

Legal Counsel, Ken Richardson: Nothing to report.

Council Members:

Joe Neves, Board Chair, Kings County Board of Supervisors:

Alvaro Preciado, City of Avenal: Avenal cut-off construction continues it should be completed by September 2025. The Highway 41 overlay will be discussed in the next meeting.

Patricia Mathews, Mayor, City of Lemoore: absent

Doug Verboon, Kings County Board of Supervisors: Nothing to report.

Nancy Howze, Mayor, City of Hanford: The Thursday Night Market continues until October 2025. There will be a ribbon-cutting in the community to celebrate new businesses.

Operator's Perspective: Jerad Raper, Gen. Manager:

What's new? We have 2 visitors from Madera County training at our site. Hopefully, they will stay as drivers.

Bus maintenance: The 2nd Ejest is here and will be running it to use as micro transit (will run from 7th up to Costco and come back, 7th to Court courthouse and come back). The goal is to use this bus in the evening hours. It will take 1.5 buses to complete a loop. Electric buses cost less than buying the big electric buses or the CNG buses. KART will need to test these small electric buses before investing in the EJEST buses. This new bus still needs to be registered by DMV and complete communication and fare equipment.

Retention:

The next meeting will be on 8/27/25, at 2:00 pm at the Board Chambers-Admin. Bldg. 1, Kings County Government Center.