

KINGS COUNTY AREA PUBLIC TRANSIT AGENCY

Board of Directors

Special Meeting Agenda

610 W. 7th Street - Hanford, California 93230 (559) 852-2692 www.kartbus.org

Meeting Date: Monday, December 1, 2025

Time: 2:00 p.m.

In Person: Board Chambers-Admin Bldg 1, Kings Co Gov't Center Avenal City Hall, Conference Room
1400 W. Lacey Blvd 919 Skyline Blvd.
Hanford, CA 93230 Avenal, CA 93204

Join Zoom Meeting: <https://us06web.zoom.us/j/88366538102?pwd=fHbGQbmK7ta1TjelkFaMkpedtsKewY.1>
Meeting ID: 883 6653 8102
Passcode: Kart1201

Link to our Website: www.kartbus.org

If you need special assistance to participate in this meeting or language assistance, please contact the Clerk of the Board at (559) 852-4623 by 4:00 p.m. on the Monday before this meeting. The Agenda backup information and any public records provided to the Board after the posting of the agenda for this meeting will be available for public review at 610 W. 7th Street, Hanford, CA 93230.

SPECIAL BOARD HYBRID MEETING AGENDA

KINGS COUNTY AREA PUBLIC MEETING PROTOCOL
KCAPTA hereby provides notice that effective March 1, 2022, it will return to in-person and public meetings.
Members of the public who wish to participate in this meeting can do so in one of the following three ways: (1) by attending the meeting in person, (2) via Zoom Meeting, or (3) by submitting written comments on any matter within the KCAPTA Board's subject matter jurisdiction, regardless of whether it is on the agenda for KCAPTA's consideration or action and those written comments will be entered into the administrative record of the meeting.
To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the KCAPTA Office no later than 11:00 a.m. on the day of the noticed meeting. To submit written comments by email, please forward them to info@kartbus.org . To submit such comments by U.S. mail, please forward them to the Clerk of the Board, KCAPTA at 610 W. 7 th Street, Hanford, CA 93230.

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>ACTION</u>
1. CALL TO ORDER	<i>Roll Call – Clerk of the Board</i>	
2. UNSCHEDULED APPEARANCE	<i>Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that are within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.</i>	
3. CONSENT ITEMS	<i>All items listed as consent items are considered routine and will be enacted by one motion. Any discussion of any consent item will be removed at the request of any Board member and made a part of the regular agenda.</i> A. Summary Minutes of Meeting October 22, 2025 B. 2026 KCAPTA Board Meeting Calendar (Jan'26-Dec'26)	ACTION
4. PUBLIC HEARING AND APPROVAL OF FIXED ROUTE SERVICE CHANGES (Open Hearing/Receive Testimony/ Close Hearing)		INFORMATION
5. APPROVE LEASE AGREEMENTS WITH KINGS VIEW AND KCAG		ACTION
6. AUTHORIZATION TO PURCHASE AND INSTALL ALARM AND KEYLESS ACCESS SYSTEMS.		ACTION
7. AUTHORIZATION TO PURCHASE AND INSTALL SECURITY CAMERAS		ACTION
8. APPROVE COST INCREASE FOR MATERIAL TESTING AND INSPECTION SERVICE		ACTION
9. APPROVE TIME EXTENSION FOR KART TRANSIT CENTER CONSTRUCTION PROJECT		ACTION
10. APPROVE ABM'S PROPOSED STATEMENT OF WORK #3		ACTION
11. APPROVE A FOUR-YEAR CONTRACT FOR FIRE SPRINKLER INSPECTIONS & TESTING		ACTION
12. APPROVE OF WEEK CLOSURE OF ADMIN OFFICE		ACTION
13. APPROVE PURCHASE OF EQUIPMENT FOR NEW TRANSIT CENTER		ACTION
14. APPROVE PURCHASE OF EQUIPMENT FOR MAINTENANCE FACILITY		ACTION
15. MISCELLANEOUS COMMENTS FROM STAFF		INFORMATION
16. CLOSED SESSION	Conference with Legal Counsel – Anticipated Litigation: [Govt. Code Section 54956.9] Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 One Case	

Attachments:

A – MINUTES OF OCTOBER 22, 2025

B – 2026 KCAPTA BOARD MEETING CALENDAR

C – LEASE AGREEMENT WITH KINGS VIEW & KCAG

D – BUDGET AMENDMENT

STAFF REPORT

3. CONSENT ITEM:

- A. Summary Minutes of Meeting October 22, 2025
- B. 2026 KCAPTA Board Meeting Calendar

4. PUBLIC HEARING AND APPROVAL OF FIXED ROUTE SERVICE CHANGES (Mark Pedreiro):

Background:

The relocation of the KART Multi-Modal Transit Center requires adjustments to all transit routes in order to maintain reliable service, enhance connectivity, and ensure continued access to key destinations. Staff reviewed each route and proposed modifications to align service with the new Transit Center. As part of these changes, all local routes will begin service at 6:30 a.m., except Route 6, which will continue to start at 7:15 a.m. Out-of-town routes that previously departed at the top and half-hour marks will now leave five minutes later to help ease traffic flow. Additionally, a new Route 8 has been added to reduce the lengthy run time of Route 9 and to provide improved coverage to Hanford's underserved eastside. The public notice was posted in the Hanford Sentinel, on KART's website, and displayed at both the KART Administration Office and the Terminal.

Fiscal Impact:

There is no fiscal impact to the FY 2025–26 budget, as the transit center relocation and associated service changes were already anticipated.

Recommendation:

Open the Public Hearing/Receive Public Comment/Close the Hearing

Action Required:

This is an informational item. This item will return for approval in January.

5. APPROVE LEASE AGREEMENTS WITH KINGS VIEW AND KCAG (Heather Corder):

Background:

In May 2025, the Board approved a lease agreement with Kings View for office space located at 280 E. 7th Street to support its service delivery and community outreach efforts. The current lease term is from June 1, 2025, through May 31, 2030.

Kings County Association of Governments (KCAG), the Metropolitan Planning Organization (MPO) for Kings County, previously requested to lease office space from KCAPTA. Office Suite B was constructed with KCAG's needs in mind. Establishing leases with both Kings View and KCAG aligns with KCAPTA's mission to support community-based organizations that enhance public well-being while ensuring the efficient use of agency-owned property.

KCAPTA proposes executing new lease agreements with both Kings View and KCAG to align renewal periods under a consistent time frame. The proposed lease term for both agencies will begin January 1, 2026, and conclude on December 31, 2030. Monthly lease amounts are \$6,330 for Kings View and \$6,600 for KCAG.

This partnership provides an ongoing opportunity to strengthen interagency collaboration, enhance service delivery for Kings County residents, and generate consistent lease revenue for KCAPTA. The agreements are mutually beneficial and support the effective utilization of agency facilities.

Fiscal Impact:

The combined lease revenue from both Kings View and KCAG will total approximately \$155,160 annually for the Kings County Area Public Transit Agency.

Recommendation:

Staff recommends that the Board of Directors approve:

1. A lease agreement between Kings County Area Public Transit Agency and Kings View for the property located at 280 E. 7th Street, effective January 1, 2026, for a monthly amount of \$6,330.
2. A lease agreement between Kings County Area Public Transit Agency and Kings County Association of Governments (KCAG) for Suite 202, located at 210 E. 7th Street, effective January 1, 2026, for a monthly amount of \$6,600.

Action Required:

A motion to approve Lease Agreement #2604 with Kings View and Lease Agreement #2605 with KCAG.

6. AUTHORIZATION TO PURCHASE AND INSTALL ALARM AND KEYLESS ACCESS SYSTEMS (Angie Dow):

Background:

To ensure consistent security standards across County-supported facilities, KCAPTA staff worked with the Kings County Information Technology (IT) Department to identify an alarm and keyless access system for the new KART Transit Center. The IT Department currently maintains the Valley Security Alarm keyless entry and intrusion alarm systems used by several other County departments.

To maintain compatibility with existing County infrastructure and streamline long-term maintenance and support, the IT Department assisted in obtaining a quote from Valley Security Alarm. Valley Security Alarm is already integrated into the County's security network, which allows the IT Department to centrally manage access credentials, system monitoring, and technical support.

Fiscal Impact:

In October 2024, the Board approved a budget amendment allocating \$1,000,000 to computers, equipment, and furniture for the new KART Transit Center. The cost of the alarm and keyless access system from Valley Security Alarm can be fully accommodated within this approved budget.

Recommendation:

Staff recommends that the Board authorize the Executive Director to enter into an agreement with Valley Security Alarm for the purchase and installation of the alarm and keyless access control systems for the new KART Transit Center Facility in an amount not to exceed \$50,000.

Action Required:

Motion to approve the purchase and installation of the alarm and keyless access control systems from Valley Security Alarm in an amount not to exceed \$50,000, and authorize the Executive Director to execute all required documents.

7. AUTHORIZATION TO PURCHASE AND INSTALL SECURITY CAMERAS (Angie Dow):

Background:

To enhance safety and security for passengers, staff, and agency property, staff recommend purchasing and installing a security camera system at the new KART Transit Center Facility. The system will improve incident documentation, deter vandalism, and support law enforcement investigations when necessary.

KCAPTA staff partnered with the Kings County Information Technology (IT) Department to ensure the selected camera system meets County IT standards for security, reliability, and long-term support. The IT Department recently conducted a comprehensive review of cloud-based security camera systems based on the County's core requirements, including 365-day retention, cloud storage, system security, ease of use, scalability, and supportability. As part of their

evaluation, IT held demonstrations with the top three vendors. At the conclusion of their review, the Verkada camera system emerged as the best overall option.

To procure the system, the County solicited quotes from authorized Verkada resellers for both equipment and installation. Digitech Integrations submitted the lowest responsive quote. The County IT Department currently maintains the Verkada platform for all Kings County departments and KCAPTA; continuing with the same vendor and system will ensure seamless integration and efficient, centralized IT support at the new facility.

Working with County IT, KCAPTA obtained a detailed quote from Digitech Integrations for the purchase and installation of the Verkada system at the KART Transit Center. The quote includes eight indoor dome cameras and 15 exterior dome cameras for immediate installation, plus the purchase of 9 additional exterior dome cameras and 1 exterior bullet camera for future installation at the Bus Loading Zone. Purchasing all cameras now will help avoid future cost increases related to tariffs and inflation.

Fiscal Impact:

The camera system was initially included in the construction contract for the new facility. However, after reviewing the system the contractor planned to install, staff determined it would not meet agency needs. As a result, the camera system was removed from the construction contract, and the agency received a credit. This purchase will now be funded from the existing construction budget.

Recommendation:

Staff recommends that the Board approve the purchase and installation of the Verkada Camera System from Digitech Integration Inc. and authorize the Executive Director to issue a purchase order in an amount not to exceed \$171,221.00.

Action Required:

Motion to approve the purchase and installation of the Verkada Camera System from Digitech Integration Inc. and authorize the Executive Director to issue a purchase order not to exceed \$171,221.00.

8. APPROVE COST INCREASE FOR MATERIAL TESTING AND INSPECTION SERVICES (Angie Dow):

Background:

At the beginning of the KART Transit Center construction project, Technicon Engineering Services provided a cost estimate based on the preliminary construction schedule. As construction has progressed, the actual volume of testing completed—and the additional testing still required—exceeds the original estimate. Technicon is therefore requesting an additional \$102,460 to perform the remaining inspection and testing services.

Testing and inspection services are essential components of construction quality assurance. These services provide an independent layer of verification to ensure that materials and workmanship meet the project's structural and safety requirements. Typical activities include concrete strength testing, soil compaction testing, welding and bolt inspections, and verification of temporary structures such as scaffolding and shoring.

Inspectors confirm that work is completed correctly before it is covered or becomes inaccessible, helping prevent costly rework and construction delays. Independent testing documentation provides a permanent record of project quality and may be required for future renovations, warranty claims, insurance, or legal purposes. The consistent presence of qualified inspectors also promotes contractor accountability and adherence to best practices.

Testing and inspection services are therefore critical to ensuring safety, verifying compliance with contract documents, minimizing future risks, and protecting the agency's investment.

Fiscal Impact:

The cost of the inspection services is included within the overall project budget for the KART Transit Center.

Recommendation:

Staff recommends that the Board approve Technicon Engineering Services' request for additional funds needed to complete the required testing and inspection services for the KART Transit Center Project and authorize the Executive Director to execute the necessary documents.

Action Required:

Motion to approve Technicon Engineering Services' request for additional funding in an amount not to exceed \$102,460 and authorize the Executive Director to execute the required documents.

9. APPROVE TIME EXTENSION FOR THE KART TRANSIT CENTER CONSTRUCTION PROJECT (Angie Dow):**Background:**

In October 2023, KCAPTA awarded the construction contract for the KART Transit Center to Quiring General, LLC. Construction began in December 2023, with an initial substantial completion date set for June 6, 2025. In March 2026, the Board approved a time extension to December 2, 2025. Due to various issues, the updated substantial completion date is now projected for February 2, 2025. KCAPTA, Quiring, and other project partners are actively working on strategies to potentially improve this timeline.

Cost and Fiscal Impact:

The cost adjustment for the time extension will apply once the original project duration exceeds the December 2, 2025, deadline. Quiring's monthly cost for general requirements shall not exceed \$86,905. Additionally, the extension cost for Builder's Risk Insurance will be priced and submitted upon procurement of the policy extension. The estimated total fiscal impact is projected to be \$173,810. Quiring will submit monthly compensation requests as delays are realized.

Recommendation:

Staff recommends the Board approve Quiring General, LLC's request for a time extension to complete the construction of the KART Transit Center substantially.

Action Required:

A motion to approve Quiring's request for a time extension.

10. APPROVE ABM'S STATEMENT OF WORK #3 (Angie Dow):**Action Item**

Approve ABM Statement of Work (SOW) #3 – Long-Lead Equipment Purchase

Background:

In August 2025, the Board approved entering into a Master Agreement with ABM and authorized Statement of Work (SOW) #1 for the design phase of the KCAPTA Battery Electric Charging Station Project.

During design, ABM, SCE, and KCAPTA staff evaluated the operational needs and determined that the project is better suited as a Customer Build option under SCE's Charge Ready Transport Program. This shift transfers responsibility for portions of the infrastructure design and construction from SCE to KCAPTA, requiring additional engineering and coordination from ABM.

To accommodate the revised scope, ABM submitted Proposed Change Order #1 to SOW #1 for additional design services related to Customer Build requirements and the concrete fire-rated barrier wall required by the Hanford Fire Marshall. The Board approved this change order in October 2025.

Also in October 2025, the Board approved SOW #2, covering design and engineering for the microgrid, including solar canopies, a battery energy storage system (BESS), on-site generation, distribution upgrades, and microgrid controls.

ABM has now submitted SOW #3 – Long Lead Equipment Purchase. To accelerate the overall project schedule, ABM recommends placing equipment orders before final design and permitting are completed. This will allow for manufacturing coordination during design and reduce the impact of tariff changes and inflationary pricing.

SOW #3 Scope and Equipment

480V 4000A 3R rated Paralleling Switchboard (\$479,343)

- a. Utility Pull Section for ease of installation.
- b. Smart Main breaker with PLC controls for integration with future Distributed Energy Resources (DER's of PV solar, BESS, & Natural Gas Generator) being supplied under Phase 2 of the project.
- c. Distribution section to feed (26) Day 1 charging ports, and the ability to expand to (54) ports in the future (Qty (9) 400A breaker spaces).
- d. Interconnection section for resiliency by any of the Phase 2 DER's
- e. mobile generator hookup with cam lock connections.
- f. BABA compliant switchboard

Heliox Flex simultaneous charging split system to include:(\$1,459,192)

- a. Heliox Flex 180kW power cabinet with ampacity of 250A
- b. Heliox Flex Power dispenser capable of charging speeds of 60kW, 120kW, & 180kW
- c. Heliox Standard 2-Year Warranty
- d. Heliox required low-voltage controls wiring
- e. BABA compliant equipment.

Fiscal Impact:

The project is funded with a mix of Federal and State sources as follows:

	FEDERAL FUNDS			STATE FUNDS		TOTAL
	CMAQ	CRP	FTA 5339	SB125	AHSC	
	\$100,000	\$286,000	\$486,671	\$7,649,239	\$2,750,000	\$11,271,910
SOW#1 – DESIGN EV CHARGERS				-\$278,574		-\$278,574
CHANGE ORDER #1 SOW#1				-\$31,257		-\$31,257
SOW #2 – DESIGN MICOR GRID				-\$376,321		-\$376,321
SOW #3 – LONG LEAD EQUIP					-1,938,535	-1,938,535
SOW# 4 -CONSTRUCTION	-\$100,000	-\$286,000	-\$486,671	-\$2,513,809	-\$811,465	-\$4,197,945
REMAINING FUNDS	\$0	\$0	\$0	\$4,449,278	\$0	\$4,449,278

Recommendation:

Staff recommends that the Board approve ABM's Statement of Work (SOW) #3 in an amount not to exceed \$1,938,535 and authorize the Executive Director to execute SOW #3.

Action Required:

A motion to approve ABM's SOW# 3 in an amount not to exceed \$1,938,535

11. APPROVE FOUR-YEAR CONTRACT FOR FIRE SPRINKLER INSPECTIONS AND TESTING (Angie Dow):

Background:

California regulations (Title 19, CCR §904) require that automatic fire sprinkler systems be inspected, tested, and maintained in accordance with NFPA 25 (California Edition). This includes quarterly inspections of key sprinkler system components, annual inspections and testing, and five-year internal inspections/testing.

To ensure compliance, staff requested quotes from qualified fire protection service providers for the required quarterly and annual inspections. Cosco Fire Protection submitted the lowest overall price of \$30,240 for the four years and met all service and certification requirements.

A multi-year contract will ensure consistent service, stable pricing, and continuity of maintenance records to support compliance audits and long-term facility management.

The five-year inspection is not included and will be procured separately in 2030.

Fiscal Impact:

The total cost of \$30,240 for quarterly and annual inspections/testing over the five-year term will be funded through the Maintenance of Facility Budget. No additional appropriation is required.

Recommendation:

Staff recommends that the Board approve a four-year contract with Cosco Fire Protection for quarterly and annual fire sprinkler inspection services as required by California regulations and NFPA 25.

Action Required:

A motion to approve a four-year contract with Cosco Fire Protection in the amount of \$30,240 for required quarterly and annual fire sprinkler inspection services and to authorize the Executive Director to execute all related documents.

12. APPROVE WEEK CLOSURE OF ADMIN OFFICE (Angie Dow):**Background:**

KCAPTA is preparing to host the Dedication Ceremony on Saturday, December 13th, for the new Downtown Transit Center. This event represents a significant milestone for the agency and the community and requires detailed preparation to ensure the facility, grounds, and event logistics meet professional and safety standards.

Effective planning for this ceremony requires substantial staff time to complete final setup, conduct facility inspections, coordinate with vendors, finalize signage and program materials, and prepare public-facing areas. To complete this work efficiently and safely, uninterrupted access to the facility is necessary.

Discussion:

Staff is requesting authorization to temporarily close the administrative office to the public from Monday, December 8th, through Friday, December 12th. During this period, staff will focus exclusively on event preparation, which includes:

- Final facility cleaning and staging
- Placement of equipment, seating, and event materials
- Coordination with contractors, presenters, vendors, and media
- Safety walkthroughs and compliance checks
- Preparation of public areas, displays, and informational materials
- Ensuring accessibility accommodations are in place

While the office will be closed to walk-in visitors, all essential business operations will continue, including administrative functions, customer service via phone and email, and coordination with partner agencies. The customer service office at 504 W. 7th Street will remain open to the public to purchase transit tickets and related items. Public transit services will continue without interruption and will not be impacted by the temporary office closure.

The temporary closure will ensure a professional, well-organized dedication ceremony that reflects the importance of the new facility and promotes a positive public image of the agency.

Fiscal Impact:

There is no direct fiscal impact associated with the temporary closure. All preparation activities are being completed with existing staff and resources. Any costs related to the dedication ceremony itself are already accounted for within the project budget.

Recommendation:

Staff recommends that the Board of Directors approve the temporary closure of the KCAPTA administrative office to the public from December 8th to December 12th to allow staff to conduct necessary preparations for the Transit Center Dedication Ceremony.

Action Required:

A motion to approve the recommended Temporary public closure of the Administrative Office from Monday, December 8th to Friday, December 12th to support the Dedication Ceremony preparation.

13. APPROVE PURCHASE OF EQUIPMENT FOR NEW TRANSIT CENTER (Oscar Gonzalez):**Background:**

In the Fiscal Year 2025–2026 Budget, the Board allocated \$66,400 for the procurement of equipment to support operations and maintenance of the new transit agency. This allocation included funding for a ride-on scrubber and a ride-on sweeper. The purchase intends to secure a ride-on scrubber for interior facility cleaning and a ride-on sweeper for exterior surface maintenance.

Discussion:

The combined cost of the scrubber and sweeper is approximately \$25,000, excluding shipping. These units are essential for maintaining the cleanliness, safety, and overall appearance of the Transit Center. Their use will also reduce reliance on contracted cleaning services over time, thereby improving operational efficiency.

Fiscal Impact:

Funding for these items was included in the FY 2025–2026 Budget; therefore, no additional fiscal impact is anticipated.

Recommendation:

Staff recommends that the Board authorize the Executive Director, or her designee, to issue a purchase order in an amount not to exceed \$31,500 to SweepScrub.com for the acquisition of the equipment.

Action Required:

Motion to approve the Executive Director or her designee to issue a purchase order in an amount not to exceed \$31,500.

14. APPROVE PURCHASE OF EQUIPMENT FOR MAINTENANCE FACILITY (Jimmy Macias):

Background:

The DualPort Vault located at the Davis Street facility is a critical component of the agency's fare collection system. The vault is responsible for securely receiving and storing coins and bills from bus cash boxes. Over time, the primary operating mechanism, which controls currency intake and internal locking functions, has become severely worn.

Discussion:

The mechanism at the top of the vault, which regulates the deposit of coins and bills, is no longer functioning properly. Internal gears are misaligned, causing intermittent failures in both the deposit and locking operations. These failures disrupt the secure handling of fare revenue and hinder the efficient processing of bus cash boxes.

The vault mechanism has undergone multiple prior repairs; however, due to the extent of wear and internal degradation, it cannot be effectively or reliably serviced. Continued use in its current condition is causing damage to bus cash boxes and poses an increasing risk to the integrity of the fare collection system.

Replacing the DualPort Vault is therefore essential to ensure proper safeguarding of fare revenues and maintain uninterrupted operational performance.

Fiscal Impact:

Approval of this item will increase the project budget from \$20,000 to \$40,862.46. Funding for the replacement is available through reallocation of grant funds.

Recommendation:

Staff recommends that the Board:

1. Approve the budget amendment increasing the project allocation from \$20,000 to \$40,862.46 for the purchase and replacement of the DualPort Vault; and
2. Authorize the Executive Director, or her designee, to proceed with procurement and installation.

Action Required:

A motion to approve the budget amendment for \$20,862.46 and authorize the Executive Director to proceed with procurement and installation.

15. MISCELLANEOUS COMMENTS FROM STAFF: