

**ATTACHMENT A**  
**MINUTES OF DECEMBER 01, 2025**



**KCAPTA**

610 W. 7th St.

• Hanford, CA 93230

Kings County Area Public Transit Agency

• (559) 852-2692

• [www.kartbus.org](http://www.kartbus.org)

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## *Action Summary Hybrid Meeting: Virtual or In-Person*

### **Special Board Meeting**

**Meeting Date:** December 01, 2025

**Time:** 2:00 pm

**In Person:** Board Chambers- Admin Bldg 1, Kings Co Gov't Center  
1400 W. Lacey Blvd, Hanford, CA 93230  
Hanford, CA 93230

Avenal City Hall, Conference Room  
919 Skyline Blvd.  
Avenal, CA 93204

**Virtual:** Zoom Meeting

**KCAPTA Board:** Joe Neves, Kings County Supervisor  
Patricia Mathews Lemoore City Council  
Absent no Alternate-Kings County Supervisor  
Absent no Alternate-Avenal City Council  
Nancy Howze City of Hanford

**Staff:** Angie Dow, Executive Director  
Oscar Gonzalez, Facilities & Fleet Specialist  
Mark Pedreiro, Transit Manager  
Jimmy Macias, Accountant (Absent)  
Heather Corder, Accountant

**Legal Counsel:** Ken Richardson, Legal Counsel

**Visitors:**

MV Transportation: Jerad Raper, Ramiro Maldonado, Robyn Reeves, Tiffiny Gwin  
KCAG: Terri King, Teresa Nickell

## **Action Summary**

### **3. Consent Item**

#### **Action Summary:**

The Board approved the Summary Minutes of the October 22, 2025 meeting and the 2026 KCAPTA Board Meeting Calendar.

#### **Vote:**

Action approved as presented.

3 Present (NH, JN, PM) | 2 Absent (DV, AP)

### **4. Public Hearing and Approval of Fixed Route Service Changes**

**Action Summary:**

Staff presented proposed fixed route service changes associated with the relocation of the KART Multi-Modal Transit Center, including adjusted start times, modified departure schedules, and the addition of Route 8 to improve service efficiency and coverage. Public notice requirements were met.

A public hearing was opened at 2:05 p.m. No public testimony was received, either in person or online. The hearing was closed at 2:06 p.m.

This was an informational item only. The item will return to the Board on January 28, 2026, for action.

**5. Approval of Lease Agreements with Kings View and KCAG****Action Summary:**

The Board approved Lease Agreement No. 2604 with Kings View and Lease Agreement No. 2605 with the Kings County Association of Governments (KCAG). The new lease terms align renewal periods for both tenants, with lease terms running from January 1, 2026, through December 31, 2030.

**Vote:**

Action approved as presented.

3 Present (NH, JN, PM) | 2 Absent (DV, AP)

**6. Authorization to Purchase and Install Alarm and Keyless Access Systems****Action Summary:**

The Board approved the purchase and installation of alarm and keyless access control systems from Valley Security Alarm for the new KART Transit Center in an amount not to exceed \$50,000 and authorized the Executive Director to execute all required documents. The Board also acknowledged an ongoing operational cost of \$135 per month for five systems, billed separately.

**Vote:**

Action approved as presented.

3 Present (NH, JN, PM) | 2 Absent (DV, AP)

**7. Authorization to Purchase and Install Security Cameras****Action Summary:**

The Board approved the purchase and installation of the Verkada Camera System from Digitech Integration Inc. in an amount not to exceed \$171,221 and authorized the Executive Director to issue a purchase order. The system was selected in coordination with the Kings County IT Department to ensure consistency with County security standards and retention requirements.

**Vote:**

Action approved as presented.

3 Present (NH, JN, PM) | 2 Absent (DV, AP)

**8. Approval of Cost Increase for Material Testing and Inspection Services****Action Summary:**

The Board approved Technicon Engineering Services' request for additional funding in an amount not to exceed \$102,460 to complete required testing and inspection services for the KART Transit Center project and authorized the Executive Director to execute all required documents.

**Vote:**

Action approved as presented.

3 Present (NH, JN, PM) | 2 Absent (DV, AP)

## **9. Approval of Time Extension for the KART Transit Center Construction Project**

**Action Summary:**

The Board approved a time extension request for the KART Transit Center construction project with Quiring General, LLC, acknowledging projected impacts to project completion and associated costs.

**Vote:**

Action approved as presented.

3 Present (NH, JN, PM) | 2 Absent (DV, AP)

## **10. Approval of ABM Statement of Work #3**

**Action Summary:**

The Board approved ABM's Statement of Work #3 – Long Lead Equipment Purchase in an amount not to exceed \$1,938,535 and authorized the Executive Director to execute the agreement. This action supports project schedule efficiency and cost control for the electric vehicle charging infrastructure.

**Vote:**

Action approved as presented.

3 Present (NH, JN, PM) | 2 Absent (DV, AP)

## **11. Approval of Four-Year Contract for Fire Sprinkler Inspections and Testing**

**Action Summary:**

The Board approved a four-year contract with Cosco Fire Protection in the amount of \$30,240 for required quarterly and annual fire sprinkler inspection services and authorized the Executive Director to execute all related documents. Five-year testing will be conducted separately in 2030.

**Vote:**

Action approved as presented.

3 Present (NH, JN, PM) | 2 Absent (DV, AP)

## **12. Approval of Temporary Closure of Administrative Office**

**Action Summary:**

The Board approved the temporary closure of the KCAPTA administrative office to the public from December 8 through December 12 to allow staff to prepare for the Downtown Transit Center Dedication Ceremony. Essential operations and transit services will continue without interruption.

**Vote:**

Action approved as presented.

3 Present (NH, JN, PM) | 2 Absent (DV, AP)

## **13. Approval of Purchase of Equipment for New Transit Center**

**Action Summary:**

The Board authorized the Executive Director, or her designee, to issue a purchase order not to exceed \$31,500 to

SweepScrub.com for cleaning equipment to support operations at the new Transit Center. Funding was included in the FY 2025–2026 Budget.

**Vote:**

Action approved as presented.

3 Present (NH, JN, PM) | 2 Absent (DV, AP)

## **14. Approval of Purchase of Equipment for Maintenance Facility**

**Action Summary:**

The Board approved a budget amendment increasing the project allocation by \$20,862.46, for a total project cost of \$40,862.46, to fund the replacement of the DualPort Vault at the Davis Street facility. The Executive Director was authorized to proceed with procurement and installation.

**Vote:**

Action approved as presented.

3 Present (NH, JN, PM) | 2 Absent (DV, AP)

## **15. Miscellaneous Comments from Staff**

**Action Summary:**

Staff provided informational updates regarding the Transit Center Dedication Ceremony, driver recruitment efforts, community outreach activities, recent conference participation, and legal counsel reporting. No Board action was required.