

ATTACHMENT A
MINUTES OF JANUARY 28, 2026



KCAPTA

Kings County Area Public Transit Agency

610 W. 7th St. • Hanford, CA 93230 • (559) 852-2692 • www.kartbus.org

Action Summary Hybrid Meeting: Virtual or In-Person **Regular Board Meeting**

Meeting Date: January 28, 2026

Time: 2:00 pm

In Person: Board Chambers- Admin Bldg 1, Kings Co Gov't Center Avenal City Hall, Conference Room
1400 W. Lacey Blvd, Hanford, CA 93230 919 Skyline Blvd.
Hanford, CA 93230 Avenal, CA 93204

Virtual: Zoom Meeting

KCAPTA Board: Joe Neves, Kings County Supervisor
Patricia Mathews, Lemoore City Council
Doug Verboon, Kings County Supervisor
Alvaro Preciado-Avenal City Council
Nancy Howze, City of Hanford

Staff: Angie Dow, Executive Director
Oscar Gonzalez, Facilities & Fleet Specialist
Mark Pedreiro, Transit Manager
Jimmy Macias, Accountant (Absent)
Heather Corder, Accountant

Legal Counsel: Ken Richardson, Legal Counsel

Visitors:

MV Transportation: Jerad Raper, Ramiro
Maldonado, Robyn Reeves, Tiffany Gwin,
Sean Hopper KCAG: Teresa Nickell
EOS: Alex Mena, Daisy Guizar, Erik Alba,
Abraham Valencia Congresswoman
Alexandra Macedo: Rep. Rosalinda
Public: Sean Hopper

2. UNSCHEDULED APPEARANCES:

1. Recognition from Congresswoman Alexandra Macedo

Rosalinda, representing Congresswoman Alexandra Macedo, presented recognition certificates to all Board Members in honor of the ribbon-cutting ceremony for the new transit center. A commemorative photo was taken, and congratulations were shared.

2. Public Comment – CM Construction Letter

Maria Ortiz, KCAPTA Board Clerk, presented a public comment on behalf of CM Construction. The letter expressed appreciation to the Board of Directors and Executive Director Angie Dow for her dedication and hard work throughout the construction project. Copies of the letter were provided at the meeting.

3. Kings County Office of Emergency Services

Information Only

Alexander Mena, Eric Alba, and Abraham Valencia provided a presentation regarding the Office of Emergency Services (OES), including updates on:

- Emergency Operations Plan
- Evacuation Plan
- Extreme Heat and Community Resilience Working Groups and Plan
- 2025 Outreach Summary
- Exercises and Alert Warning systems

Presenters thanked the Board and KCAPTA for the opportunity to share updates and inform the public of ongoing OES activities.

Board Action: None required; informational item only.

4. CONSENT:

The Board approved the following consent items:

- A. Summary Minutes of the Special Board Meeting – December 1, 2025
- B. Procurement Policy Review

Staff presented updates to the KCAPTA Procurement Policy to ensure compliance with newly mandated Federal Transit Administration (FTA) requirements, including:

1. Replacement of FTA Circular 4220.1F with Circular 4220.1G
2. Updated Buy America rolling stock requirements governed by 49 CFR Part 663
3. Increase in Buy America content threshold from 60% to 65%

Vote: Action approved as presented.

5 Present (NH, JN, PM, DV, AP) | 0 Absent | 0 Abstained

5. Public Hearing and Approval of Fixed Route Service Changes

Action Item

Staff presented proposed fixed route service changes related to the relocation of the KART Multi-Modal Transit Center. Changes included adjusted start times, modified departure schedules, and the addition of Route 8 to improve service efficiency and coverage.

Public notice requirements were met.

A public hearing was opened at **2:16 p.m.** No public testimony was received. The hearing was closed at **2:17 p.m.**

A correction was noted: this item was incorrectly listed as informational on the agenda, but is an action item.

Vote: Action approved as presented.

5 Present (NH, JN, PM, DV, AP) | 0 Absent | 0 Abstained

6. ACCEPT FY 2024/2025 ANNUAL COMPREHENSIVE FINANCIAL REPORT (Heather Corder):

The Board approved the Fiscal Year 2024/2025 Annual Comprehensive Financial Report. Independent auditors from Brown Armstrong issued an unmodified opinion, stating the financial statements present fairly, in all material respects, the financial position of KCAPTA as of June 30, 2025.

Ryan Nielsen of Brown Armstrong provided additional detail and discussion.

Board Action: Approved.

5 Present (NH, JN, PM, DV, AP) | 0 Absent | 0 Abstained

7. NOTICE OF COMPLETION FOR PARK-N-RIDE LOT WITH HOLLOWAY CONSTRUCTION (Angie Dow):

The Board approved:

1. Notice of Completion for the Park and Ride Lot
2. Authorization for the Board Chairman to sign the notice
3. Authorization for the Executive Director to record the notice and issue final payment and release retention after 30 days

Vote: Action approved as presented.

5 Present (NH, JN, PM, DV, AP) | 0 Absent | 0 Abstained

8. APPROVE CHANGE ORDERS FOR THE KART TRANSIT CENTER CONSTRUCTION PROJECT (Angie Dow):

Action Summary:

The Board approved the following change orders:

- **PCO #80 – Time Extension (2 months): \$91,700**
Extension through February 2, 2026. Costs presented at the January 2026 meeting.
- **PCO #91 – Added Smoke Dampers: \$7,857.96**
Required during pretesting for final inspections.
- **PCO #92 – Adjust Manhole Covers from Asphalt Overlay: \$10,888.80**
Adjustments required to comply with Hanford Public Works maximum slope requirements.

The anticipated date of operations is **February 9, 2026**, approximately one week after completion.

Vote: Action approved as presented.

5 Present (NH, JN, PM, DV, AP) | 0 Absent | 0 Abstained

9. SUBSTANTIAL NOTICE OF COMPLETION FOR BUILDING A AND B WITH QUIRING GENERAL LLC (Angie Dow):

Action Summary:

The Board approved:

1. Notice of Completion for Building A & B and additional parking
2. Authorization for the Board Chairman to sign the notice
3. Authorization for the Executive Director to record the Notice of Completion

Vote: Action approved as presented.

5 Present (NH, JN, PM, DV, AP) | 0 Absent | 0 Abstained

10. APPROVAL OF THE DISPOSAL OF SURPLUS PROPERTY (Jimmy Macias):

Action Summary:

Staff conducted a review of fixed assets in preparation for the FY 2026/2027 budget and identified fully depreciated items no longer needed for operations.

Approved surplus assets:

Name of Item	Asset Number	Purchase Date
Miller Wire Welder	2061	Unknown
Drill Press	3049	Unknown
Transmission Jack	3002	Unknown
Yellow Jacket AC Recovery	N/A	Unknown
Ford Electric Van	2201	August 2022

Because LCTOP funds were used for the Ford Electric Van, Board approval was required for disposal. The vehicle is no longer feasible to return to service.

The Board declared the above-listed assets surplus and authorized disposal per agency policies.

Vote: Action approved as presented.

5 Present (NH, JN, PM, DV, AP) | 0 Absent | 0 Abstained

11. APPROVAL OF EV RATES (Heather Corder):

Action Summary:

The Board approved an EV charging rate of **\$0.21 per kWh** plus a **\$1.00 per charging session fee** for KCAPTA's Park-N-Ride Level 2 charging units.

Revenue will be used to offset maintenance costs. Any future adjustments will be brought back to the Board.

Vote: Action approved as presented.

5 Present (NH, JN, PM, DV, AP) | 0 Absent | 0 Abstained

12. ADOPTION OF CUSTODIAN OF RECORD (Angie Dow):

Action Summary:

The Board approved Resolution **26-02**, designating the Executive Director as the Custodian of Records for KCAPTA, consistent with the California Public Records Act (CPRA). This designation ensures accountability and compliance in responding to public records requests.

Vote: Action approved as presented.

5 Present (NH, JN, PM, DV, AP) | 0 Absent | 0 Abstained

13. APPROVE PURCHASE OF EQUIPMENT FOR BOARD CHAMBERS (Angie Dow):

Action Summary:

The Board approved purchase of an A/V System from Sound Contracting in the amount of **\$96,000** and authorized the Executive Director to execute all necessary documents.

The purchase was determined to be sole source due to compatibility with existing KC IT systems and reduced operational risk.

Vote: Action approved as presented.

5 Present (NH, JN, PM, DV, AP) | 0 Absent | 0 Abstained

14. AUTHORIZATION TO PURCHASE AND INSTALL SECURITY CAMERAS (Angie Dow)

Action Summary:

The Board approved the purchase and installation of the Verkada Camera System from Digitech Integration Inc., not to exceed **\$77,119.00**.

Staff will reconcile the budget and bring a Budget Appropriation request to the February 2026 meeting.

The system will enhance safety, deter vandalism, and improve incident documentation.

Vote: Action approved as presented.

5 Present (NH, JN, PM, DV, AP) | 0 Absent | 0 Abstained

15. MISCELLANEOUS COMMENTS FROM STAFF:

- Staff will present an MOU at the February meeting between Lemoore College and KCAPTA for a one-year fare pilot project similar to the COS agreement.
- Angie Dow noted the next Board meeting may be held at the new Transit Center located at **210 E. 7th Street**, pending notification.
- Board Members were reminded that **700 forms** will be due soon.
- The next meeting is scheduled for **February 25, 2026 at 2:00 p.m.**