

ATTACHMENT A
MINUTES OF MEETING MAY 27, 2026



Action Summary Hybrid Meeting: Virtual or In-Person
Special Board Meeting

Meeting Date: May 27, 2026

Time: 2:00 pm

In Person: KCAPTA Board Chambers,
210 E. 7th St., Hanford, CA 93230
Hanford, CA 93230

Avenal City Hall, Conference Room
919 Skyline Blvd.
Avenal, CA 93204

Virtual: Zoom Meeting

KCAPTA Board: Joe Neves, Kings County Supervisor
Patricia M, Lemoore City Council
Doug Verboon, Kings County Supervisor
Absent-Avenal City Council
Nancy Howze, City of Hanford

Staff: Angie Dow, Executive Director
Oscar Gonzalez, Facilities & Fleet Specialist
Mark Pedreiro, Transit Manager
Jimmy Macias, Accountant
Heather Corder, Accountant
Geneive Morales, Transit Assistant

Legal Counsel: James Koontz (alt) Legal Counsel

Visitors:
MV Transportation: Ramiro Maldonado,
Robyn Reeves, Tiffany Gwin, KCAG: Terri
King, Teresa Nickell

Unscheduled Appearances:

No unscheduled appearances.

Action Summary

3. Consent Item:

Action Summary:

The Board approved the following:

- A. Summary Minutes of Meeting April 29, 2026
- B. Approved FY 2026-2027 Conditions of Employment

As part of the annual budget process, KCAPTA staff reviews the Employment Benefit Policy to ensure alignment with current benefit costs and agency policies.

- Grammar and Formatting
- Health Plan Premiums: Provided by Kings County

Vote: Approved as presented.

5 Present: NH, JN, PM, DV, AP | **0 Absent:** AP | **0 Abstained.**

4. PUBLIC HEARING AND APPROVAL OF FIXED ROUTE SERVICE CHANGES :

Each year, staff evaluate all transit routes to maintain reliable service, improve system connectivity, and ensure continued access to key destinations throughout the service area. As part of this annual review process, staff identified several proposed route modifications intended to improve operational efficiency and better align service with current community needs.

The public hearing was opened at 2:09pm and closed at 2:09pm. No public comments were received online, in writing or in person.

The Board accepted the proposed changes to Routes 5, 9, 15, 17, and 21 as presented.

Vote: Approved as presented.

5 Present: NH, JN, PM, DV, AP | **0 Absent** | **0 Abstained**.

5. ADOPT THE FISCAL YEAR 2026/2027 CAPITAL IMPROVEMENT PROGRAM

The CIP is updated annually by KCAPTA staff to reflect capital projects that are financially sustainable and responsive to both current and operational needs and future agency growth. The plan supports sound fiscal management, long-term planning, and transparency.

Staff is proposing two additions to the CIP: a zero-emissions bus to comply with state and federal clean transportation requirements in California, and an EV Administrative Vehicle.

The Board accepted the CIP program plan, which included proposed asset additions.

Vote: Approved as presented.

5 Present: NH, JN, PM, DV, AP | **0 Absent** | **0 Abstained**.

6. ADOPT KCAPTA'S PUBLIC TRANSPORTATION SAFETY PLAN UPDATE

In July 2018, the Federal Transit Administration (FTA) published the Public Transportation Agency Safety Plan (PTASP) Final Rule, codified at 49 CFR Part 673. The PTASP Rule requires recipients and sub-recipients of financial assistance under the Urbanized Area Formula Program (FTA Section 5307) to develop and implement an Agency Safety Plan (ASP).

In preparation for the upcoming fiscal year KCAPTA reviews the safety plan annually as necessary. And the ASP must be adopted by the governing body.

The agency has opted to develop and maintain its own plan in accordance with the PTASP Rule. KCAPTA is classified as a small transportation provider. As such, the California Department of Transportation (Caltrans) is responsible for drafting and certifying safety plans for small providers unless the agency elects to develop and maintain its own plan. Since the initial adoption KCAPTA has incorporated revisions to be current with federal regulations

The Board adopted and approved the current Safety Plan Update. The Board has signed the plan acknowledging its adoption and approval. The Board accepted the agency's request to develop and maintain its own plan.

Vote: Approved as presented.

5 Present: NH, JN, PM, DV, AP | **0 Absent** | **0 Abstained**.

7. INFORMATION ON THE FAREBOX RECOVERY RATIO

Heather Corder provided an overview of the farebox recovery ratio and its significance to transit operations. The farebox recovery ratio measures the percentage of operating costs covered by passenger fares. Under the

Transportation Development Act (TDA), KCAPTA is required to maintain a minimum farebox recovery ratio of 15% to remain eligible for certain funding sources. Because KCAPTA is classified as a smaller urban transit agency, it is subject to a 15% requirement, compared to the 20% requirement applicable to larger urban transit operators. Staff continues to monitor performance annually to ensure compliance while maintaining efficient transportation services for Kings County residents.

Vote: INFORMATIONAL ITEM ONLY, NO BOARD APPROVAL NEEDED

8. MISCELLANEOUS COMMENTS FROM STAFF

Board members and staff provided updates and announcements.

Mark Pedreiro reported on recent and upcoming outreach activities, including events in Corcoran and Armona. Board Member Patricia Mathews suggested additional outreach opportunities through local senior centers, health providers, and community organizations.

Jerad Raper of MV Transportation reported that four drivers are currently in training. Two new buses have been received and are awaiting vehicle wraps before entering service. He also announced the upcoming retirement of dispatcher Joe after 23 years of service.

Executive Director Angie Dow reported that the Enterprise Vanpool Agreement extension will be presented at the next Board meeting. KCAPTA currently operates 64 vanpools with a maximum capacity of 65.

Nancy Howze announced Hanford's Fourth of July celebration at the Softball Complex.

Doug Verboon reported that the California State Association of Counties Conference will be held at the Palace.

Alvaro Preciado provided updates on community projects and upcoming events in Avenal, including a food distribution, the opening of a firefighter facility, and improvements to recreational fields.

Patricia Mathews announced upcoming Fourth of July and community events in Lemoore.

The **next Board meeting** is scheduled for **June 24, 2026, at 2:00 p.m.**