

KINGS COUNTY AREA PUBLIC TRANSIT AGENCY

Board of Directors

Special Meeting Agenda

210 E. 7th Street Suite 201- Hanford, California 93230 (559) 852-2692 www.kartbus.org

Meeting Date: Wednesday, June 24, 2026

Time: 2:00 p.m.

In Person: **KCAPTA Board Chambers**
210 E. 7th Street
Hanford, CA 93230

Avenal City Hall, Conference Room
919 Skyline Blvd.
Avenal, CA 93204

Join Zoom Meeting: <https://us06web.zoom.us/j/83926757167?pwd=CaED3bYz6bWAqY5B01b7bqy9GbVZda.1>
Meeting ID: 839 2675 7167
Passcode: Kart0624

Link to our Website: www.kartbus.org

If you need special assistance to participate in this meeting or language assistance, please contact the Clerk of the Board at (559) 852-4623 by 4:00 p.m. on the Monday before this meeting. The Agenda backup information and any public records provided to the Board after the posting of the agenda for this meeting will be available for public review at 210 E 7th Street, Hanford, CA 93230.

BOARD HYBRID MEETING AGENDA

KINGS COUNTY AREA PUBLIC MEETING PROTOCOL

KCAPTA hereby provides notice that effective March 1, 2022, it will return to in-person and public meetings.

Members of the public who wish to participate in this meeting can do so in one of the following three ways: **(1) by attending the meeting in person, (2) via Zoom Meeting, or (3) by submitting written comments** on any matter within the KCAPTA Board's subject matter jurisdiction, regardless of whether it is on the agenda for KCAPTA's consideration or action and those written comments will be entered into the administrative record of the meeting.

To submit written comments by US Mail or email for inclusion in the meeting record, they must be received by the KCAPTA Office no later than 11:00 a.m. on the day of the noticed meeting. To submit written comments by email, please forward them to info@kartbus.org. To submit such comments by US mail, please forward them to the Clerk of the Board, KCAPTA at 210 E 7th Street, Hanford, CA 93230.

| <u>ITEM #</u> | <u>DESCRIPTION</u> | <u>ACTION</u> |
|---------------|--|--------------------|
| 1. | CALL TO ORDER <i>Roll Call – Clerk of the Board</i> | |
| 2. | UNSCHEDULED APPEARANCE <i>Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that are within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.</i> | |
| 3. | CONSENT ITEMS <i>All items listed as consent items are considered routine and will be enacted by one motion. Any discussion of any consent item will be removed at the request of any Board member and made a part of the regular agenda.</i> A. Summary Minutes of Meeting May 27, 2026 | ACTION |
| 4. | PRESENTATION OF THE UNMET NEEDS REPORT | INFORMATION |
| 5. | TRANSIT CENTER INDOOR WAITING AREA HOURS AND PRIVATE SECURITY COVERAGE | ACTION |
| 6. | NOTICE OF COMPLETION FOR KINGS COUNTY AREA REGIONAL TRANSIT CENTER WITH QUIRING GENERAL LLC | ACTION |
| 7. | AUTHORIZATION OF OUT-OF-STATE TRAVEL – EXECUTIVE DIRECTOR | ACTION |
| 8. | APPROVE AMENDMENT #4 WITH ENTERPRISE FOR VANPOOL SERVICE | ACTION |
| 9. | MISCELLANEOUS COMMENTS FROM STAFF | INFORMATION |

Attachments:

- A – MINUTES OF MEETING May 27, 2026
- B – UNMET TRANSIT NEEDS HEARINGS PUBLIC TESTIMONY ANALYSIS
- C – NOTICE OF COMPLETION FOR THE KINGS COUNTY AREA PUBLIC TRANSIT CENTER
- D – AMENDMENT #4 TO ENTERPRISE AGREEMENT 22-05

STAFF REPORT

3. CONSENT ITEM:

A. Summary Minutes of Board Meeting May 27, 2026

4. PRESENTATION OF THE UNMET TRANSIT NEEDS REPORT (Mark Pedreiro):

Background:

KCAPTA held public hearings before the KCAPTA Board on February 26, 2026, and March 26, 2026, to solicit public comments on any unmet transit needs in Kings County.

This process allowed individuals to comment in person at public hearings or submit comments by phone, mail, or email.

Thirteen requests were received and were analyzed by staff. Staff addressed all comments received and issued our report (Attachment B). The staff has submitted our report to KCAG (Kings County Association of Governments) and the SSTAC (Social Services Transportation Advisory Council).

Fiscal Impact:

There is no fiscal impact on the FY 26/27 budget.

Recommendation:

This is an informational item; there is no recommendation.

Action Required:

No Board Action is required as this is an informational item.

5. TRANSIT CENTER INDOOR WAITING AREA HOURS AND PRIVATE SECURITY COVERAGE (Angie Dow):

Background:

The Transit Center indoor waiting area is currently open from 7:00 a.m. to 7:00 p.m. The indoor waiting area provides riders with access to the information window, where they can purchase transit passes and obtain change needed to pay their fares.

Recently, the Transit Center has experienced an increase in security-related issues. These concerns include individuals who are not using the transit system and who access or remain at the facility. Additional private security coverage is intended to improve oversight of the facility and help ensure the Transit Center is used by transit riders and customers accessing transit services.

Discussion:

Staff is proposing to adjust the indoor waiting area hours to 8:00 a.m. to 7:00 p.m. This change would reduce the current morning opening period by one hour while continuing to provide riders with access to the indoor waiting area, information window, ticket purchases, and change services during most operating hours.

If security concerns occur after 5:00 p.m., staff would have the ability to close the indoor waiting area any time after 5:00 p.m. This would provide flexibility to address security issues while still allowing the facility to remain open until 7:00 p.m. when conditions allow.

Private security is currently provided during non-working hours from 9:00 p.m. to 5:30 a.m. To help offset the cost of adding security coverage during the week, staff proposes reducing the current non-working-hour security coverage to 9:00 p.m. to 2:00 a.m.

Staff's recommendation would result in an estimated annual security cost increase of \$30,000.

As an alternative, the additional cost could be reduced by closing the indoor waiting area at 5:00 p.m. Closing at 5:00 p.m. would reduce MV Transit staff coverage at the information window by three hours each weekday and reduce the additional annual security cost by approximately \$22,000, resulting in an estimated net annual increase of approximately \$7,000 per year.

However, closing the indoor waiting area at 5:00 p.m. would also reduce rider access to important services. Riders would not be able to purchase tickets or obtain change after 5:00 p.m., which may make it more difficult for some riders to pay fares or access transit services. In addition, reducing weekday information window hours could make it more difficult to fill Saturday information booth hours and would significantly reduce one employee's weekly hours from approximately 20 to 5.

Fiscal Impact:

Staff's recommended option is estimated to increase annual private security costs by approximately \$30,000.

If the indoor waiting area were closed at 5:00 p.m., the additional security cost could be reduced by approximately \$22,000 per year, resulting in an estimated net annual increase of approximately \$7,000. This alternative would also reduce information window staffing by three hours each weekday and limit rider access to ticket purchases and change services after 5:00 p.m.

Recommendation:

Staff recommends approving the revised indoor waiting area hours of 8:00 a.m. to 7:00 p.m., with authority to close the indoor waiting area any time after 5:00 p.m. if security concerns arise, and authorizing the proposed adjustment to private security coverage. This recommendation would result in an estimated annual security cost increase of approximately \$30,000 per year, while maintaining rider access to ticket purchases, change services, and information window assistance until 7:00 p.m., when conditions allow.

Action Required:

Approve revised operating hours for the Transit Center indoor waiting area from the current hours of 7:00 a.m. to 7:00 p.m. to 8:00 a.m. to 7:00 p.m., with the option to close the indoor waiting area any time after 5:00 p.m. if security issues arise. Also authorize adjustments to private security coverage to address increasing security concerns at the Transit Center.

6. NOTICE OF COMPLETION FOR KINGS COUNTY REGIONAL TRANSIT CENTER WITH QUIRING GENERAL LLC (Angie Dow):

Background:

In October 2023, Kings County Area Public Transit Agency (KCAPTA) awarded the construction contract for the Kings Transit Center to Quiring General, LLC. Construction began in December 2023. Total Construction Cost \$30,906,778.12.

In accordance with the agreement with Quiring General, LLC, a Notice of Completion must be file upon completion of the project to formally notify interested parties that the work has been completed and accepted.

Filing this notice also initiates the process for final payment and release of all retention.

Fiscal Impact:

Approval and filing of the Notice of Completion will have no fiscal impact, as project funding was approved in a prior fiscal year and subsequently carried forward into the FY 2025/26 Budget.

Recommendation:

Staff recommends that the Board:

1. Approve the Notice of Completion for the Kings County Regional Transit Facility.
2. Authorize the Board Chairman to sign the notice
3. Authorized the Executive Director or her designee to record the Notice of Completion

Action Required:

A motion to approve and record the Notice of Completion for the Kings County Area Regional Transit Facility.

7. AUTHORIZATION OF OUT-OF-STATE TRAVEL – EXECUTIVE DIRECTOR (Angie Dow):

Background:

The Executive Director is requesting approval to attend the National Transit Institute (NTI) training titled Management of Transit Construction Projects in Everett, WA, from August 16-19 2026. This course provides essential training on effectively managing transit construction projects funded by the Federal Transit Administration (FTA). KCAPTA currently has one project scheduled to enter the construction phase in November 2026 and another project in the early planning stages that has not yet been funded.

Attendance at this training will ensure the Executive Director is prepared to oversee these projects in compliance with FTA requirements.

Fiscal Impact:

The total estimated cost for travel, lodging, meals, and related expenses is \$2,055

Recommendation:

Staff recommends approval of out-of-state travel for the Executive Director to attend the NTI Management of Transit Construction Project training in Everett, WA, from August 16-19, 2026

Action Required:

Approve the Executive Director’s out-of-state travel request for the NTI training as outlined above.

8. APPROVE AMENDMENT #3 WITH ENTERPRISE FOR VANPOOL SERVICE (Heather Corder):

KCAPTA entered into an agreement with Enterprise Rent-A-Car Company for Vanpool Services for commuters in July of 2022. The term of the agreement was from July 1, 2022, to June 30, 2024. The agreement allows for four one-year renewal periods. Amendment #1 took effect on July 1, 2024, and remained in effect until June 30, 2025. Amendment #3 took effect on July 1, 2025, and will remain in effect until June 30, 2026.

Amendment #4 will begin on July 1, 2026, and remain in effect until June 30, 2027. Enterprise will furnish, insure, and administer the Vanpool Program. Enterprise will enter into a rental agreement with vanpoolers, allowing for flexible vehicle changes and, if necessary, termination of the vanpool. Enterprise also handles maintenance, billing, and other scenarios. Enterprise will retain ownership of the vehicles, and KCAPTA is not obligated in any vehicle lease or purchase.

Fiscal Impact:

KCAPTA will provide subsidies up to KCAPTA’s funding allocation for the program to vanpools that meet KCAPTA’s eligibility requirements. Enterprise will reduce the price of each subsidized vanpool for the participants by at least the subsidy amount. These subsidies are funded through grants and included in the FY 26/27 budget.

Recommendation:

Staff recommends the Board approve Amendment #4 with Enterprise and authorize the KCAPTA Board Chair to sign Amendment #4 to Agreement #22-05

Action Required:

Motion to approve Amendment #4 with Enterprise and authorize the KCAPTA Board Chair to sign Amendment #4 to Agreement #22-05

9. MISCELLANEOUS COMMENTS FROM STAFF