

KINGS COUNTY AREA PUBLIC TRANSIT AGENCY

Board of Directors

Meeting Agenda

210 E. 7th Street Suite 201- Hanford, California 93230 (559) 852-2692 www.kartbus.org

Meeting Date: Wednesday, July 22, 2026

Time: 2:00 p.m.

In Person: KCAPTA Board Chambers
210 E. 7th Street
Hanford, CA 93230

Avenal City Hall, Conference Room
919 Skyline Blvd.
Avenal, CA 93204

Join Zoom Meeting: <https://us06web.zoom.us/j/89443846077?pwd=GgrF5aAjt9ttMlgk9OWMLl8K5kdbM1.1>

Meeting ID: 894 4384 6077

Passcode: Kart0722

Link to our Website: www.kartbus.org

If you need special assistance to participate in this meeting or language assistance, please contact the Clerk of the Board at (559) 852-4623 by 4:00 p.m. on the Monday before this meeting. The Agenda backup information and any public records provided to the Board after the posting of the agenda for this meeting will be available for public review at 210 E 7th Street, Hanford, CA 93230.

BOARD HYBRID MEETING AGENDA

KINGS COUNTY AREA PUBLIC MEETING PROTOCOL
KCAPTA hereby provides notice that effective March 1, 2022, it will return to in-person and public meetings. Members of the public who wish to participate in this meeting can do so in one of the following three ways: (1) by attending the meeting in person, (2) via Zoom Meeting, or (3) by submitting written comments on any matter within the KCAPTA Board's subject matter jurisdiction, regardless of whether it is on the agenda for KCAPTA's consideration or action and those written comments will be entered into the administrative record of the meeting. To submit written comments by US Mail or email for inclusion in the meeting record, they must be received by the KCAPTA Office no later than 11:00 a.m. on the day of the noticed meeting. To submit written comments by email, please forward them to info@kartbus.org. To submit such comments by US mail, please forward them to the Clerk of the Board, KCAPTA at 210 E 7th Street, Hanford, CA 93230.

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>ACTION</u>
1.	CALL TO ORDER	
	<i>Roll Call – Clerk of the Board</i>	
2.	UNSCHEDULED APPEARANCE	
	<i>Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that are within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.</i>	
3.	CONSENT ITEMS	ACTION
	<i>All items listed as consent items are considered routine and will be enacted by one motion. Any discussion of any consent item will be removed at the request of any Board member and made a part of the regular agenda.</i>	
	A. Summary Minutes of Meeting June 24, 2026	
	B. Update of Policy #70-0001 Financial Procedures	
4.	APPROVE FRESNO COUNTY RURAL TRANSPORTATION AGENCY AGREEMENT 2026-27	ACTION
5.	APPROVE FISCAL YEAR 2026/2027 BUDGET CARRYOVERS	ACTION
6.	APPROVE FISCAL YEAR 2026/2027 FIXED ROUTE SPECIAL \$20 MONTHLY PASS	ACTION
7.	APPROVE AMENDMENT NO. 1 WITH ALLIED UNIVERSAL SECURITY SERVICES	ACTION
8.	CLOSED SESSION REPORT	
	1. For the purposes of reporting out, for the record, transactions that occurred as a result of the Closed Session Real Property Negotiations	INFORMATION
9.	MISCELLANEOUS COMMENTS FROM STAFF	INFORMATION

Attachments:

- A – MINUTES OF MEETING June 24, 2026
- B – AGREEMENT 2026-27 WITH FRESNO COUNTY RURAL TRANSPORTATION AGENCY
- C – AMENDMENT #1 WITH ALLIED UNIVERSAL SECURITY SERVICES
- D – BUDGET APPROPRIATION FOR SECURITY
- E – BUDGET APPROPRIATION FOR CARRYOVERS
- F – FINANCIAL OPERATIONS POLICY #70-0001

STAFF REPORT

3. CONSENT ITEM:

A. Summary Minutes of Board Meeting June 24, 2026

B. Update to Financial Operations Policy #70-0001

KCAPTA is required to comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), codified in 2 CFR Part 200. As a recipient of federal funding, KCAPTA undergoes an annual Single Audit when federal expenditures meet the applicable threshold. To ensure the Financial Operations Procedures Manual remains current and compliant with federal regulations, staff updated the policy to more fully detail the Single Audit submission requirements established under 2 CFR §200.512. The proposed update formalizes the requirement that the Single Audit reporting package be submitted within 30 calendar days after the receipt of the auditors' report or nine months after the end of the audit period, whichever occurs first. A redlined version of the Financial Operations policy is included for the Board's review and approval.

4. APPROVE FRESNO COUNTY RURAL TRANSPORTATION AGENCY AGREEMENT 2026-27 (Heather Corder):

Background:

KCAPTA currently operates two fixed-route services supported by the Fresno County Rural Transit Agency (FCRTA):

- Route 14 – Laton (Fresno County) to Hanford (Kings County)
- Route 17 – Hanford to Fresno via Selma and Fowler

FCRTA has approved the FY 2026–2027 Service Agreement, effective July 1, 2026, through June 30, 2027, for an amount not to exceed \$40,000. This agreement provides important cost-sharing support for both routes.

Fiscal Impact:

This subsidy from FCRTA has already been included in KCAPTA's FY 2026-27 budget. FCRTA's contribution represents approximately 13% of the total budgeted cost for Routes 14 and 17.

Recommendation:

Staff recommends the Board approve FCRTA Service Agreement 2026-27 and authorize the Executive Director to execute the contract with FCRTA

Action Required:

Approve FCRTA Service Agreement 2026-27 and authorized the Executive Director to execute the contract.

5. APPROVED FISCAL YEAR 2026/2027 BUDGET CARRYOVERS (Heather Corder):

Background:

At the close of Fiscal Year 2025/2026, several projects remained unfinished, leaving outstanding obligations that must be carried forward. Staff requests approval to carry both expenditure and revenue budgets associated with those projects into the FY 2026-2027 budget to allow for their completion.

The projects being carried over include the Davis Electrification project, the purchase of electric buses, and the final payment for Quiring for the Transit Center.

Fiscal Impact:

The total budget carryover is \$16,203,845.56. These funds were previously budgeted and approved by the Board during FY 25/26 but were not fully expended because projects were still in progress at fiscal year-

end. Approval of the carryover will transfer the remaining budget authority into FY 26-27, allowing staff to complete the approved projects.

Recommendation:

Staff recommends approval of the FY 2026/2027 budget carryovers as presented.

Action Required:

A motion to approve FY 2026/2027 budget carryovers.

6. APPROVE FISCAL YEAR 2026/2027 SPECIAL FIXED ROUTE \$20 MONTHLY PASS (Angie Dow):

Background:

Historically, KCAPTA has used Low Carbon Transit Operations Program (LCTOP) funding to support a discounted quarterly fixed-route pass. Riders paid \$20, and LCTOP contributed \$150 toward the full cost. Due to recent changes affecting Cap-and-Invest auction revenues, LCTOP funding has become uncertain.

In anticipation of these funding challenges, KCAPTA submitted a FY 2026-27 funding request to subsidize a \$20 Fixed Route Monthly Pass, with LCTOP contributing an additional \$30 per pass. The application is still under review by the State and CARB.

Passenger fares must meet both budget expectations and regulatory requirements, including the Transportation Development Act (TDA), which mandates that transit agencies recover 10-20% of operating costs through fares. KCAPTA's required farebox recovery rate is 15%. COVID-era waivers for farebox recovery expired June 30, 2026, though SB 169 (currently awaiting the Governor's signature) would extend temporary relief for one additional year.

Given Economic conditions, potential LCTOP reductions, and sensitivity of ridership to fare increases, staff recommends implementing a one-year \$20 Special Monthly Pass while monitoring impacts on ridership, revenue, and farebox compliance.

KCAPTA Current Fixed Route Fares:

Description	Cost
<i>General Fare:</i>	
Local Routes	\$1.25
Out-of-Town Routes	\$1.75
1/2 Price for Senior and Disabled – Local Routes	\$0.60
1/2 Price for Senior and Disabled – Out-of-Town	\$0.85
<i>Day Passes:</i>	
Local Routes	\$4.00
Out-of-Town Routes	\$ 5.50
<i>Trip Cards:</i>	
Local Routes (10-Trips)	\$10.00
Out-of-Town (10 Trips)	\$14.00
<i>30-Day Bus Pass:</i>	
Local Routes	\$50.00
Out-of-Town Routes	\$60.00

Fiscal Impact:

If LCTOP funding is not approved, KCAPTA could experience a revenue reduction of approximately \$3,360 per month, or \$112,320 annually. Additionally, if SB 169 is not enacted, KCAPTA may not meet the required farebox recovery thresholds.

Recommendation:

Staff recommends the Board approve a 1-year \$20.00 Fixed Route Special Monthly Pass and direct staff to monitor budgetary and farebox impacts throughout the year.

Action Required:

A motion to approve a 1-year \$20.00 Fixed Route Special Monthly Pass.

7. APPROVE AMENDMENT NO. 1 WITH ALLIED UNIVERSAL SECURITY SERVICES (Mark):**Background:**

KCAPTA entered into an agreement with Allied Universal Security Services for Security Services in July of 2022. The term of the agreement was from February 1, 2025, to January 31, 2030.

Amendment #1 will begin on July 1, 2026, and remain in effect until January 1, 2030. Recently, the Transit Center has experienced an increase in security-related issues. These concerns include individuals who are not using the transit system and who access or remain at the facility. Additional private security coverage is intended to improve oversight of the facility and help ensure the Transit Center is used by transit riders and customers accessing transit services.

Fiscal Impact:

Approval of the proposed contract amendment will increase the cost of the security services contract by approximately \$35,000 for the upcoming fiscal year. Funding for this additional expense will be provided with 5307 funds.

Recommendation:

Staff recommends that the Board:

1. Approve Amendment No. 1 to Agreement No. 2502 with Allied Universal for additional security services.
2. Authorize the KCAPTA board Chair to execute Amendment No. 1 to agreement No. 2502
3. Approve a budget amendment in the amount of \$35,000 to fund the additional security services for the upcoming fiscal year.

Action Required:

Motion to:

1. Approve Amendment No. 1 to Agreement No. 2502 with Allied Universal for additional security services.
2. Authorize the KCAPTA Board Chair to execute Amendment No. 1 to Agreement No. 2502
3. Approve a budget amendment in the amount of \$35,000 to fund the additional security services for the upcoming fiscal year.

8. CLOSED SESSION REPORT:

1. For the purposes of reporting out, for the record, transactions that occurred as a result of Closed Session Real Property Negotiations:

Buyer: Hamza and Antar Almontser

Seller: Kings County Area Public Transit Agency

Address/APN: 504 W 7th Street/ 012-062-012

Brief Description: KART Transit Center 504 W 7th Street, Hanford, CA Lots 11 through 22 & E 150 of Alley Blk 139 Hfd

Price:\$500,000

Closing Date: July 8, 2026

Closed Session Council Date:

Project Manager: Angie Dow, Executive Director

9. MISCELLANEOUS COMMENTS FROM STAFF