KINGS COUNTY AREA PUBLIC TRANSIT AGENCY

Board of Directors

Meeting Agenda

210 E. 7th Street Suite 201- Hanford, California 93230 (559) 852-2692 www.kartbus.org

Meeting Date: Wednesday, August 26, 2026

Time: 2:00 p.m.

In Person:

KCAPTA Board Chambers
210 E. 7th Street
Hanford, CA 93230

Avenal City Hall, Conference Room
919 Skyline Blvd.
Avenal, CA 93204

Join Zoom Meeting: https://us06web.zoom.us/j/86125731196?pwd=0FnZL9mOD4cQm03qYrPcdqbgHiV8lr.1
Meeting ID: 861 2573 1196
Passcode: Kart0826

Link to our Website: *www.kartbus.org*

If you need special assistance to participate in this meeting or language assistance, please contact the Clerk of the Board at (559) 852-4623 by 4:00 p.m. on the Monday before this meeting. The Agenda backup information and any public records provided to the Board after the posting of the agenda for this meeting will be available for public review at 210 E 7th Street, Hanford, CA 93230.

BOARD HYBRID MEETING AGENDA

KINGS COUNTY AREA PUBLIC MEETING PROTOCOL

KCAPTA hereby provides notice that effective March 1, 2022, it will return to in-person and public meetings.

Members of the public who wish to participate in this meeting can do so in one of the following three ways: **(1) by attending the meeting in person, (2) via Zoom Meeting, or (3) by submitting written comments** on any matter within the KCAPTA Board's subject matter jurisdiction, regardless of whether it is on the agenda for KCAPTA's consideration or action and those written comments will be entered into the administrative record of the meeting.

To submit written comments by US Mail or email for inclusion in the meeting record, they must be received by the KCAPTA Office no later than 11:00 a.m. on the day of the noticed meeting. To submit written comments by email, please forward them to info@kartbus.org. To submit such comments by US mail, please forward them to the Clerk of the Board, KCAPTA at 210 E 7th Street, Hanford, CA 93230.

ITEM #	DESCRIPTION	ACTION

1. CALL TO ORDER

Roll Call – Clerk of the Board

2. UNSCHEDULED APPEARANCE

Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that are within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.

3. CONSENT ITEMS **ACTION**

All items listed as consent items are considered routine and will be enacted by one motion. Any discussion of any consent item will be removed at the request of any Board member and made a part of the regular agenda.

A. Summary Minutes of Meeting July 22, 2026
B. Update to Policy #70-0001 Financial Procedures

4. DECLARATION OF SURPLUS VEHICLES **ACTION**

5. APPROVE AMTRAK SAN JOAQUINS THRUWAY BUS SERVICE BETWEEN HANFORD AND VISALIA – AMENDMENT 02 TO AGREEMENT 25-J-01-00 **ACTION**

6. APPROVE KCAPTA TRANSIT ASSET MANAGEMENT PLAN **ACTION**

7. ADOPT RESOLUTION 27-01 SB1 STATE OF GOOD REPAIR FUNDS **ACTION**

8. APPROVE AMENDMENT 01 TO AGREEMENT # 26-06 WITH LEMOORE COLLEGE **ACTION**

9. APPROVE RESOLUTION 27-02 AUTHORIZING THE FILING OF NOTICE OF EXEMPTION FOR THE TRANSIT MAINTENANCE FACILITYZERO-EMISSION INFRASTRUCTURE PROJECT **ACTION**

10. APPROVE RESOLUTION 27-03 AUTHORIZING THE FILING AND EXECUTING OF LOW OR NO EMISSION GRANT AND THE BUS & BUS FACILITY GRANT **ACTION**

11. MISCELLANEOUS COMMENTS FROM STAFF **INFORMATION**

Attachments:

A – MINUTES OF MEETING JULY 22, 2026
B – AMENDMENT 02 TO AGREEMENT 25-J-01-00
C – POLICY #70-0001 FINANCIAL OPERATIONS
D – KCAPTA TRANSIT ASSET MANAGEMENT
E – RESOLUTION 27-01 SB1 STATE OF GOOD REPAIR FUNDS
F – AMENDMENT 01 TO AGREEMENT #26-06 WITH LEMOORE COLLEGE
G – RESOLUTION 27-02 NOTICE OF EXEMPTION FOR THE TRANSIT MAINTENANCE FACILITY
H – RESOLUTION 27-03 AUTHORIZING THE FILING AND EXECUTION OF LOW OR NO EMISSION GRANT AND BUS & BUS FACILITY GRANT

STAFF REPORT

3. CONSENT ITEM:

A. **Summary Minutes of Board Meeting July 22, 2026**
B. **Update to Policy # 70-0001 Financial Procedures**
During the triennial review, KCAPTA staff identified updates needed to strengthen clarity, compliance, and internal financial controls within Policy #70-0001. Staff incorporated these revisions into the updated policy. The redlined policy is attached for review. Once the Board approves this item, the policy will be forwarded to the reviewers.

4. DECLARATION OF SURPLUS PROPERTY (Heather Corder):

Purpose:
The purpose of this report is to request authorization to declare several transit buses as surplus equipment due to age, condition, and diminishing operational reliability.

Background:
The following buses have reached the end of their useful service life. They are no longer cost-effective to maintain and do not meet current operational standards.

Bus Number	Purchase Date	Miles as of 06/30/26	Funding Source
2601	04/04/2016	70,184	5339
2602	04/04/2016	60,708	5339
3525	12/14/2010	564,718	ARRA
3526	12/14/2010	458,259	ARRA
3527	12/14/2010	515,717	CMAQ
3528	12/14/2010	553,409	CMAQ
3532	03/14/2012	520,147	CMAQ/LTF/STA

These vehicles have increased maintenance needs, decreased reliability, and rising parts and repair costs. Their age exceeds typical transit fleet replacement cycles.

Once declared surplus, the buses may be disposed of in accordance with agency policy, which may include auction or salvage.

Fiscal Impact:
This action has no fiscal impact, as the buses listed are not in service and are no longer part of active operations.

Recommendation:
Staff recommends that the Board declare the following buses as surplus property and authorize their removal from the active fleet and disposal in accordance with agency policy.
2601, 2602, 3525, 3526, 3527, 3528 and 3532

Action Required:
The Board moves to declare the buses discussed as surplus property and authorize their removal from the active fleet and disposal in accordance with agency policy.

5. APPROVE AMTRAK SAN JOAQUINS THRUWAY BUS SERVICE BETWEEN HANFORD AND VISALIA – AMENDMENT 02 TO AGREEMENT 25-J-01-00 (Heather Corder):

Background:
In 2016, TCAG initiated the Cross Valley Plan to study connectivity and mobility improvements in the Central Valley. The plan aimed to increase transit service efficiency, enable communities and cities within the Cross Valley Corridor to promote development that supports transit usage, encourage revitalization and economic development, and grow facilities in support of the California High-Speed Rail investment.

Phase One A of the Cross Valley Plan marks a significant milestone in enhancing transit services. The existing bus service between Hanford and Visalia is planned to increase to seven weekday round trips and four weekend/holiday round trips. KCAPTA increased our portion of the Visalia route to four weekday round trips and two Saturday round trips, with the expectation that Visalia Transit will pick up the remaining routes.

The San Joaquin Joint Powers Authority (SJJPA) is a joint powers authority whose primary responsibility is managing operations and administration for train and bus service on the San Joaquin corridor (Oakland/Sacramento/Bakersfield). SJJPA receives funds from the State of California Department of Transportation (Caltrans) and uses these funds, in part, to contract with the National Railroad Passenger Corporation (Amtrak), under the Caltrans/Amtrak Contract, for rail and bus service along the San Joaquin corridor.

The agency and SJJPA have successfully discussed and implemented a collaborative plan to enhance the local bus service between Hanford and Visalia. Beginning on July 1, 2024, KCAPTA expanded the fixed route to Visalia, on behalf of SJJPA. The expanded route now includes a fourth run to Visalia on weekdays and added two runs on Saturdays. KCAPTA's seamless coordination with SJJPA to adjust route times to align with train arrivals and departures reflects the effectiveness of their collaboration and helps ensure smooth, efficient transit service for the public.

Fiscal Impact:
<u>The Amendment to the Agreement states that the SJJPA will fund the additions to the Visalia routes in an amount not to exceed $75,000 for FY 26/27.</u> This MOU has no end date, but the amount payable for the service is subject to annual state appropriation. Therefore, SJJPA can increase the amount as operation costs increase over the years.

Recommendation:
Staff recommends the Board approve Amendment 02 to Agreement 25-J-01-00 between San Joaquin Joint Powers Authority and Kings County Area Public Transit Agency.

Action Required:
Motion to approve Amendment 02 to Agreement 25-J-01-00 and authorize the Executive Director to execute any and all documents related to this Amendment.

6. <u>APPROVE KCAPTA TRANSIT ASSET MANAGEMENT PLAN (Heather Corder):</u>

Background:
Effective October 2018, all Federal Transit Administration (FTA) recipients are required to maintain a Board-adopted Transit Asset Management (TAM) Plan and update it every four years. The Board must also designate an Accountable Executive to implement the plan.

In September 2018, KCAPTA's Board adopted the agency's first TAM plan and appointed the Executive Director as the Accountable Executive. The TAM Plan outlines how KCAPTA monitors, manages, and evaluates the condition of capital assets and establishes performance measures and targets. Consistent with plan requirements, KCAPTA's TAM plan includes only assets with a capital cost of $50,000 or more.

Staff has prepared the required 2026 TAM Plan Update for the Board's review and approval. This update reflects current asset conditions, revised performance targets, and any structural or operational changes since the 2022 update.

Fiscal Impact:
Approval of the 2026 TAM Plan Update has no fiscal impact.

Recommendation:
Staff recommends the Board approve the 2026 Transit Asset Management Plan Update.

Action Required:
Motion to approve the 2026 TAM Plan update and reaffirm the Executive Director as the Accountable Executive, as required by FTA regulation.

7. ADOPT RESOLUTION 27-01 SB1 STATE OF GOOD REPAIR FUNDS (Heather Corder):

Background:
On April 28, 2017, Governor Brown signed Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017. Senate Bill 1 will provide over $50 billion in new transportation funding over the next decade to repair highways, bridges, and local roads, make strategic investments in congested commute and freight corridors, and improve transit services. Approximately $105 million annually will be allocated to California transit operators for eligible transit maintenance, rehabilitation, and capital projects. This investment in public transit is called the State of Good Repair (SGR) Program. The State of Good Repair program is funded by a portion of the new Transportation Improvement Fee on vehicle registrations. The SGR Program will benefit the public by providing public transportation agencies with a consistent, expendable revenue source to invest in upgrading, repairing, and improving their transportation infrastructure and service.

The State Controller's Office (SCO) has tasked the California Division of Rail and Mass Transportation (Caltrans) with managing and administering the SGR Program. Annual Transportation planning agencies, such as KCAG, will be required to submit a list of proposed projects funded with SGR apportionment.

Fiscal Impact:
On July 31, 2026, the SCO released updated 2026-27 apportionments; KCAPTA will receive a total of $259,897. As required, KCAPTA Staff will submit the proposed projects, including a zero-emission bus and admin vehicle, CNG bus rehabilitation, and a GFI upgrade.

Recommendation:
Staff recommends the Board Approve Resolution 27-01 authorizing the Executive Director to execute all required documents.

Action Required:
Motion to approve Resolution 27-01 authorizing the Executive Director to execute all required documents.

8. APPROVE AMENDMENT 01 TO AGREEMENT # 26-06 WITH LEMOORE COLLEGE (Heather Corder):

Background:
On March 25, 2026, KCAPTA and West Hills Community College District, on behalf of Lemoore College, entered into Agreement #26-06 for KCAPTA to provide fixed route transit services to eligible Lemoore College Students.
Under the Agreement, students receive rides at no cost when they present a valid Lemoore College student identification card, and KCAPTA tracks and invoices student boardings monthly.
The Agreement also establishes a not-to-exceed amount of $100,000 for the contract term, with a requirement to revisit the terms if the expenditures reach $90,000

Lemoore College has requested an expansion of the program to include the college staff as eligible riders under the same per-ride structure. KCAPTA and Lemoore College have drafted Amendment No. 1 to incorporate staff eligibility while retaining the Agreement's existing financial and operational framework.

Amendment No. 01 to Agreement #26-06 expands eligibility to include Lemoore College staff in addition to students. Eligible staff will receive rides at no cost upon presenting a valid Lemoore College Staff identification card. The Amendment also updates eligibility verification, tracking, and reporting to ensure staff ridership is documented and included in KCAPTA’s monthly invoice. All payment provisions, including the not-to-exceed amount and review thresholds, remain unchanged.

Fiscal Impact:
There is no fiscal impact beyond what is already identified in agreement #26-06. Staff ridership will be billed on the same per-ride basis as student ridership within the established not-to-exceed limit

Recommendation:
Staff recommends that the Board approve Amendment No. 01 to Agreement #26-06, expanding eligibility to include Lemoore College Staff.

Action Required:
Approve Amendment No. 01 to Agreement #26-06, and authorize the Executive Director to execute the Amendment on behalf of KCAPTA.

9. APPROVE RESOLUTION 27-02 AUTHORIZING THE FILING OF NOTICE OF EXEMPTION FOR THE TRANSIT MAINTENANCE FACILITYZERO-EMISSION INFRASTRUCTURE PROJECT (Angie Dow):

Background:
KCAPTA is undertaking the Hanford Transit Maintenance Facility Zero-Emission Infrastructure Project, which includes the installation of thirteen (13) 180-kW electric bus chargers, battery energy storage systems (BESS), solar canopy structures, and electrical upgrades. The project supports KCAPTA's transition to a zero-emission fleet and is statutorily exempt from CEQA under Public Resources Code §21080.25.

Fiscal Impact:
There is no fiscal impact

Recommendation:
Staff recommends that the Board approve Resolution 27-02, approving the filing of a Notice of Exemption (NOE) pursuant to Public Resources Code §21080.25, and authorize the Executive Director to file the Notice of Exemption and take all necessary actions to implement the resolution.

Action Required:
Approve Resolution 27-02, authorizing the filing of the CEQA Notice of Exemption and directing the Executive Director to file the notice and take all necessary actions to implement the resolution.

10. APPROVE RESOLUTION 27-03 AUTHORIZING THE FILING AND EXECUTING OF LOW OR NO EMISSION GRANT AND THE BUS & BUS FACILITY GRANT (Angie Dow)

Background:
The Federal Transit Administration's (FTA) Section 5339(b) and 5339(c) programs provide competitive funding opportunities for the acquisition, construction, and rehabilitation of bus-related infrastructure and the purchase of low- or zero-emission transit vehicles and related facilities.

KCAPTA staff is preparing a competitive grant application under these programs to replace our existing 53-year-old metal maintenance shop building. The proposed project includes the demolition of the outdated structure, followed by the design and construction of a modern maintenance facility capable of supporting the Agency's current and future fleet needs, including battery electric buses.

The new facility will:

- Improve operational safety
- Increase maintenance efficiency
- Reduce long-term maintenance and operational cost
- Enable compliance with California's Innovative Clean Transit (ICT) regulation through fleet electrification readiness

Fiscal Impact:
The total estimated cost of the project is $25 million.
KCAPTA will seek 80% funding of eligible project costs through the FTA Section 5339(b) and 5339(c) programs. The 20% match requirement will be funded with California Transportation Funds. Any costs exceeding the grant award will be the responsibility of KCAPTA and may require additional local, state, or additional federal matching funds.

Recommendation: Staff recommends the Board approve Resolution 27-03, authorizing the Executive Director to submit a grant application for the FTA Section 5339(b) and 5339(c) programs in support of the Replacement of the Bus Maintenance Building.

Action Required: Motion to approve Resolution 27-03 authorizing the Executive Director to submit the grant application and take any necessary administrative actions.

11. MISCELLANEOUS COMMENTS FROM STAFF