

KINGS COUNTY AREA PUBLIC TRANSIT AGENCY

Board of Directors

Meeting Agenda

210 E. 7th Street Suite 201- Hanford, California 93230 (559) 852-2692 www.kartbus.org

Meeting Date: Wednesday, October 28, 2026

Time: 2:00 p.m.

In Person: KCAPTA Board Chambers
210 E. 7th Street
Hanford, CA 93230

Avenal City Hall, Conference Room
919 Skyline Blvd.
Avenal, CA 93204

Join Zoom Meeting: <https://us06web.zoom.us/j/86143404867?pwd=2jpzyjFQpVvrnjXgmRaanfmJxYZMgE.1>

Meeting ID: 861 4340 4867

Passcode: Kart1028

Link to our Website: www.kartbus.org

If you need special assistance to participate in this meeting or language assistance, please contact the Clerk of the Board at (559) 852-4623 by 4:00 p.m. on the Monday before this meeting. The Agenda backup information and any public records provided to the Board after the posting of the agenda for this meeting will be available for public review at 210 E 7th Street, Hanford, CA 93230.

BOARD HYBRID MEETING AGENDA

KINGS COUNTY AREA PUBLIC MEETING PROTOCOL
KCAPTA hereby provides notice that effective March 1, 2022, it will return to in-person and public meetings.
Members of the public who wish to participate in this meeting can do so in one of the following three ways: (1) by attending the meeting in person, (2) via Zoom Meeting, or (3) by submitting written comments on any matter within the KCAPTA Board's subject matter jurisdiction, regardless of whether it is on the agenda for KCAPTA's consideration or action and those written comments will be entered into the administrative record of the meeting.
To submit written comments by US Mail or email for inclusion in the meeting record, they must be received by the KCAPTA Office no later than 11:00 a.m. on the day of the noticed meeting. To submit written comments by email, please forward them to info@kartbus.org . To submit such comments by US mail, please forward them to the Clerk of the Board, KCAPTA at 210 E 7 th Street, Hanford, CA 93230.

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>ACTION</u>
1.	CALL TO ORDER <i>Roll Call – Clerk of the Board</i>	
2.	UNSCHEDULED APPEARANCE <i>Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that are within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.</i>	
3.	CONSENT ITEMS <i>All items listed as consent items are considered routine and will be enacted by one motion. Any discussion of any consent item will be removed at the request of any Board member and made a part of the regular agenda.</i> A. Summary Minutes of Meeting August 26, 2026 B. 2027 KCAPTA Board Meeting Calendar (Jan'27 – Dec'27) C. Approve Connexionz Service Agreement	ACTION
4.	APPROVE KCAPTA TRANSIT ASSET MANAGEMENT PLAN	ACTION
5.	SCHEDULE SPECIAL MEETING IN DECEMBER AND CANCEL NOVEMBER/DECEMBER SCHEDULED BOARD MEETING	ACTION
6.	ADOPT RESOLUTION 27-04 LOW CARBON TRANSIT OPERATIONS PROJECT LIST	ACTION
7.	MODIFIED SCHEDULE FOR DAY AFTER THANKSGIVING	ACTION
8.	MISCELLANEOUS COMMENTS FROM STAFF	INFORMATION
9.	CLOSED SESSION Conference with Real Property Negotiator [Govt. Code Section 54956.8] Property: APN 012-061-07 (610 W 7 th St, Hanford) Agency Negotiators: Ken Richardson, Angie Dow and Heather Corder Negotiating parties: Keller Williams Realty Under Negotiation: Consideration of amendment to terms and conditions of potential sale of property.	

Attachments:

- A – MINUTES OF MEETING AUGUST 26, 2026
- B – KCAPTA TRANSIT ASSET MANAGEMENT
- C – RESOLUTION 27-04 - LCTOP
- D – 2027 KCAPTA BOARD MEETING CALENDAR

STAFF REPORT

3. CONSENT ITEM:

A. Summary Minutes of Board Meeting August 26, 2026

B. 2027 KCAPTA Board Meeting Calendar

C. Approve Connexionz one-year service agreement

In 2013, KCAPTA procured an off-the-shelf Intelligent Transportation System (ITS). This system includes a Global Positioning System (GPS), Automated Vehicle Location (AVL), Computer-Aided Dispatch (CAD), Automated Stop Annunciation (ASA), and the necessary hardware, software, and hosting services. Through a competitive bid process, KCAPTA awarded the contract to Connexionz LTD.

Over the subsequent years, KCAPTA has expanded its use of the Connexionz system to include SMS capabilities, enhanced websites, and a rider alert/subscription system. The Connexionz platform has continued to operate reliably and effectively, supporting KCAPTA's operational needs and enhancing rider communication.

The current Service and Maintenance Agreement is now due for renewal. Connexionz will continue to maintain the software, provide technical support, offer hardware support, and provide hosting services. The total fiscal impact for this one-year agreement is \$56,490. While this was approved within the FY 26/27 budget, the total cost exceeds the Executive Director's approval threshold. Staff requests the Board's formal approval to pay this invoice.

4. APPROVE KCAPTA TRANSIT ASSET MANAGEMENT PLAN (Heather Corder):

Background:

Effective October 2018, all Federal Transit Administration (FTA) recipients are required to maintain a Board-adopted Transit Asset Management (TAM) Plan and update it every four years. The Board must also designate an Accountable Executive to implement the plan.

In September 2018, KCAPTA's Board adopted the agency's first TAM plan and appointed the Executive Director as the Accountable Executive. The TAM Plan outlines how KCAPTA monitors, manages, and evaluates the condition of capital assets and establishes performance measures and targets. Consistent with plan requirements, KCAPTA's TAM plan includes only assets with a capital cost of \$50,000 or more.

Staff has prepared the required 2026 TAM Plan Update for the Board's review and approval. This update reflects current asset conditions, revised performance targets, and any structural or operational changes since the 2022 update.

Fiscal Impact:

Approval of the 2026 TAM Plan Update has no fiscal impact.

Recommendation:

Staff recommends the Board approve the 2026 Transit Asset Management Plan Update.

Action Required:

Motion to approve the 2026 TAM Plan update and reaffirm the Executive Director as the Accountable Executive, as required by FTA regulation.

5. SCHEDULE SPECIAL MEETING IN DECEMBER AND CANCEL NOVEMBER/DECEMBER SCHEDULED BOARD MEETING (Maria Ortiz-Leal):

Background:

KCAPTA's November and December meetings are scheduled near the holidays; historically, KCAPTA has rescheduled and combined them to avoid holiday conflicts. Staff coordinates the special meeting with the Kings County Association of Governments' special meeting.

This year, KCAPTA and KCAG determined that Wednesday, December 9, 2026, at 2:00 p.m. is the best date for the special meeting. This date and time were also coordinated with KCAG. KCAG will be holding its meeting directly after KCAPTA's meeting

Recommendation:

Staff recommends that the Board approve the Special December Board meeting on Wednesday, December 9th, 2026, at 2:00 pm and cancel the scheduled November/December meetings.

Action Required:

A motion to approve the Special December Board meeting on Wednesday, December 9th, 2026, at 2:00 pm, and cancel the scheduled November/December meetings.

6. ADOPT RESOLUTION 27-04 LOW CARBON TRANSIT OPERATIONS PROJECT LIST (Heather Corder):

Background:

The Low Carbon Transit Operations Program (LCTOP) is part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP provides operating and capital assistance to transit agencies to reduce greenhouse gas emissions and improve mobility, prioritizing service to disadvantaged communities. Approved projects will support new or expanded bus, ferry, or rail services, expand intermodal transit facilities, and include equipment acquisition, fueling, maintenance, and other costs to operate those services or facilities. Each project is required to reduce greenhouse gas (GHG) emissions. For agencies whose services include disadvantaged communities, at least 50% of the total money received will be expended on projects that benefit disadvantaged communities.

KCAPTA's apportionment for FY 2025/26 Cycle B LCTOP funds is \$148,419; staff proposes a purchase of a zero-emission bus. KCAPTA must follow a process to qualify for and receive the apportionment of LCTOP funds. First, KCAPTA must select a project from the list of eligible projects, verify that it meets the eligibility requirements, including GHG emissions reductions, and complete the required documents. The staff-proposed project is eligible and meets the criteria.

Project: Zero-Emission Bus (\$148,419)

This project would help fund the purchase of one (1) zero-emission battery-electric bus.

The required documents include Resolution 27-04 (Board Resolution—Authorized Agent, Certifications and Assurances, and Approval of the LCTOP Projects). Once the project has been approved, staff will submit the Resolution, Allocations Request form, and project funding plan.

Fiscal Impact:

This application assists in purchasing a zero-emission bus.

Recommendation:

Staff recommends that the Board Approve Resolution 27-04 to approve the FY 25/26 Cycle B LCTOP project and authorize the Executive Director to sign and submit all required documents and reports related to the LCTOP project.

Action Required:

A motion to adopt Resolution 27-04 approving the FY25/26 Cycle B LCTOP Projects and authorizing the Executive Director to sign and submit all required documents and reports related to the LCTOP project.

7. MODIFIED SCHEDULE FOR FRIDAY, NOVEMBER 27TH 2026 (Mark Pedreiro):

Background:

On the Friday after Thanksgiving, November 27, 2026, KART is scheduled to operate on its standard holiday Saturday schedule, 9:30 AM to 4:30 PM. However, the City of Hanford is holding its annual Christmas Parade that day. The event requires closing multiple downtown streets surrounding the Transit Center. These streets will close

at 4 PM for preparation. These closures will severely restrict vehicle access to the Transit Center and make it difficult for fixed-route buses to run without interruption.

To maintain safety, avoid major delays, and prevent buses from becoming trapped in the parade traffic, staff proposes the following service modifications for November 27, 2026 only:

1. Early Service Closure: The final loop for all local fixed route buses will depart from the bus station no later than 3:00 PM. All service will end once these final loops are completed, an hour early.
2. Route Cancellation: The intercity bus route to Visalia will not run at any time during the day, as the last loop returns to the station after 3:30 PM

Following approval, staff will implement a public notification campaign to ensure riders are aware of the early closure. Notices will be posted at the Transit Station, inside fixed-route buses, on the KART website, and on official social media platforms.

Fiscal Impact:

The fiscal impact of this early closure is negligible. Staff reviewed last year's ridership for this day, and ridership after 3 PM was minimal.

Recommendation:

Staff recommends the Board approve the modified schedule for Friday, November 27, 2026

Action Required:

A motion to approve the modified schedule for Friday, November 27, 2026

8. MISCELLANEOUS COMMENTS FROM STAFF